

BOS MINUTES

Dickinson Township Board of Supervisors

September 2, 2026, Dickinson Township Meeting Room

6:00 pm

Attendance

Board Members:

Chairman Rob Kole, Vice Chairperson Jennifer DeGaetano, Supervisor Robert "Bob" Line III

Absent:

Jason Reichard, Engineer

Staff:

Jill Lovett, Township Manager, Grace Hogue, Secretary/Treasurer, Ryan Hoover, Zoning/Codes Officer, Matthew Boyer, Solicitor

Visitors:

*Nathan Bragunier – 573 Polecat Rd, Landisburg
Harold Cooney – 4 Melissa Ct*

Call to Order

Chairman Kole called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

Opening Announcements

- a. Reminder that Dickinson Township is seeking volunteers for a couple of open positions (Alternate on Zoning Hearing Board and Planning Commission) on various Boards and Committees. If interested, please contact Jill Lovett at manager@dickinsontownship.org if you are interested.
- b. Dickinson Township is asking residents to sign up for its mass text alert system. This system is used to alert residents of things such as emergency situations, road closures, trash delays, etc. To sign up please go to the Township website and click on the image where it says Mass Text Alert Signup. Fill out the form online and hit submit.

Chairman Kole announced the night of Trick or Treat is on October 31st. He mentioned he has received questions on this and requested the township staff to advertise when the trick or treat date would be.

- c. A reminder that more information about our community can be found on our website at www.dickinsontownship.org

Agenda Approval

A motion to approve the agenda for the September 2, 2026 meeting was made by Vice Chairperson DeGaetano. It was seconded by Supervisor Line and unanimously passed.

Public Comment – Agenda Items Only - None

Consent Agenda

A motion to approve the minutes for the August 5, 2026 meeting, to ratify the August 14, 2026 bills of \$358,993.51 and to pay bills of September 2, 2026 of \$24,325.58, acknowledgement of the resignation of Tim Anderson Jr., Public Works Dept., and acknowledgement of hiring Nathan Bragunier for the Public Works Director position was made by Vice Chairperson DeGaetano. Supervisor Line seconded the motion, and the motion was passed unanimously.

Board of Supervisors Report

Chairman Kole reported that Borough of Mount Holly Springs has joined the Township Fire & EMS study. He stated there is still no word from South Middleton Township at this time, however there is a meeting set up with Carlisle Borough to see if there's any interest in joining our efforts. Manager Lovett and he met with Rob Brady to discuss next steps to continue to push the initiative in this study.

Vice Chairperson DeGaetano urged residents to continue to file complaints to DEP, the Township staff and to herself regarding FPRs or any other environmental issues so that these complaints can be logged. She provided her email that complaints can be sent to: jdegatano@dickinsontownship.org.

Public Hearings – None

Plan Review/Conditional Use Hearings

- a. Consideration of Applicant's Request for Extension of the MPC Decision Deadline – Woods of Barnitz Phase 2*

Ryan Hoover reviewed the application and plans for the Land Development for Phase 2 of the Woods of Barnitz. It is for 76.99 acres with proposed 51 single family homes. The developer's current decision deadline is approaching and the developer is requesting an extension, rather than to start the process over. Ryan Hoover has been in communication with the applicants. This extension is for April 9, 2027, however he believes this should be resolved by the end of the year. Chairman Kole asked who was responsible for Woods of Barnitz Road Maintenance for Phase 1. Ryan Hoover answered that at this time, it is the Woods of Barnitz as the road dedication has not taken place. Manager Lovett added that until the construction traffic with Phase 2 is complete, Phase I should not be dedicated to avoid the degradation occurring with the Phase 2 land development. Chairman Kole asked when the expectation was to begin Phase 2. Ryan Hoover answered it should be sometime early spring.

Vice Chairperson DeGaetano made a motion to grant the applicant's request to extend the deadline for Woods of Barnitz Phase 2. The motion was seconded by Supervisor Line and passed unanimously.

Boards, Committee, and Authority Reports

- a. **Planning Commission** – Manager Lovett announced there is a special meeting on September 8, 2026, for the public hearing on Ordinance 2026-3 Data Center & Battery Energy Storage Systems ordinance amendment. She explained they are currently working on ordinance adjustments to do with parking, off street loading, and public/private gun ranges.
- b. **Parks & Recreation** – Manager Lovett announced the committee has been planning a Children's Fishing Derby at Stuart Park for September 19, 2026. The committee is planning a Christmas Tree Lighting Event that will be held at Stuart Park on December 5, 2026 from 5-6pm.
- c. **Zoning Hearing Board** – Ryan Hoover announced there will be a hearing later this month, as well as possible hearing coming up for October.
- d. **Municipal Authority** – Supervisor Line reported there was a new hookup to water at 5 Kuhn Drive and another upgrade for a water connection at another location.
- e. **Environmental Advisory Council** – Nothing to report.

Staff Reports

Manager's Report – Manager Lovett reported the road maintenance chip and seal project is scheduled for the week of September 14, 2026. There were some weather delays on this project. The FB Modify project is tentatively scheduled for the first week of October. With the Cold Spring Bridge project, there will be a pre-construction meeting with the contractor and staff on September 22, 2026. There will be resident meeting for this same project on September 24, 2026 at 6 p.m. She announced the box culvert could be ready for installation on October 14, 2026. She mentioned there will be some pre-construction work starting as well as building the pedestrian bridge. She referenced the Resolution 2026-18 on the agenda tonight to approve the DCED Category 4 LSA Grant for the Lindenwood Park Improvement Project. This application is a re-application for the same request from last year since the Township was not awarded it. She explained the state budgetary funding for Barnitz Mill for \$100,000.00 and the ability to extend and request change in purpose. Chairman Kole and herself received the contract for the state budgetary funds assigned to Barnitz Mill. In the event, the Friends of Barnitz Mill is unable to raise funding for the stabilization and utilization of the Mill, it can be streamlined to representation of the mill history barring Senator approval through DCED.

Chairperson DeGaetano mentioned how long it's been since the request for a business plan from the Friends of Barnitz Mill. Her concern is the length of time that it is taking the group to submit it especially when this funding has been provided. Manager Lovett explained there has been a draft of the business plan, but she felt it was lacking on the it was not enough for these funds. She stated Marita Kelley from Keystone Municipal Solutions has offered to join their meeting to assist in the review of the business plan. She agreed there needs to be a deadline for them to create their business plan. Vice Chairperson DeGaetano confirmed Manager Lovett should report to the FOBM group the Board is asking for it in a timeframe.

Manager Lovett reported through a discussion with DCNR that there was some positive understanding of the C2P2 grant may be considered as an amendment for the National Park Service grant award for Lindenwood Park. She explained there could be a new strategy for the request of the application of the Local Share Account Statewide Grant program for match funding and other items within Lindenwood Park.

Treasurer's Report – Nothing to report.

Emergency Services Report – Manager Lovett reported Charley Westcott couldn't make it to tonight's meeting but asked her to mention that he will report on call volumes for the services at next month's meeting. He also wanted to recognize the Dickinson Township Public Works crew members and the Emergency Services during the October Board meeting for all of their great work during the 4th of July storms causing fatalities and other issues.

Public Works Report – Nothing to report.

Zoning Officer's Report – Ryan Hoover explained some of the zoning work involved through the previous month.

Engineer's Report – Nothing to report.

Solicitor's Report – Solicitor Boyer referenced the Resolution 2026-19 to authorize the Township to purchase 161 Old State Road. There is a deed drafted and Solicitor Boyer mentioned that during a school property purchase, there is a clause stating that if the school district property is no longer used for public purpose, it would revert back to the school district. This is a statutory requirement. He stated the closing date must be scheduled by November 3, 2026. Once the resolution is approved, closing can be scheduled at any time.

New Business/Request for Board Action

- a. *Discussion and seeking approval of Resolution 2026-18 DCED Category 4 Facilities LSA Grant – Lindenwood Park Improvement Project*

Chairperson DeGaetano expressed her appreciation to Manager Lovett in her work towards the process of applying for this grant that will assist the Township with this project.

Vice Chairperson DeGaetano made a motion to approve Resolution 2026-18 DCED Category 4 Facilities LSA Grant – Lindenwood Park Improvement Project. The motion was seconded by Supervisor Line and passed unanimously.

- b. *Discussion and seeking approval of Resolution 2026-19 Authorization of Purchase of 161 Old State Road and Designating Officials for Execution of Documents*

Vice Chairperson DeGaetano made a motion to approve Resolution 2026-19 to authorize the Purchase of 161 Old State Road and designating Officials for Execution of Documents. The motion was seconded by Supervisor Line and passed unanimously.

Old Business - None

Closing Announcements

Manager Lovett announced a Water Testing will take place at the township building through Penn State Extension on September 15, 2026, with 2 time slots: 1 p.m. and 5:30 p.m.

Public Comments - Non-Agenda Items Only

Nathan Bragunier - Mr. Bragunier commented to the Board on his appreciation for being hired as the Public Works Director and he looks forward to working with everyone.

Harold Cooney – 4 Melissa Court – Mr. Cooney invited the Board to attend the Rotary Peace Pole dedication next week, on September 9, 2026, at 4 p.m. at the Bosler Library and described what this event will entail.

Executive Session - None

Adjournment

A motion was made by Vice Chairperson DeGaetano and seconded by Supervisor Line and passed unanimously to adjourn at 6:36 P.M.

Respectfully submitted,



Grace Hogue
Secretary/Treasurer

