

BOS MINUTES

Dickinson Township Board of Supervisors

March 4, 2026, Dickinson Township Meeting Room

6:00 pm

Attendance

Board Members:

Chairman Rob Kole, Vice Chairperson Jennifer DeGaetano, Supervisor Robert "Bob" Line III

Absent:

None

Staff:

Jill Lovett, Township Manager, Glenn Kelso, Public Works Director, Grace Hogue, Secretary/Treasurer, Ryan Hoover, Zoning/Codes Officer, Matthew Boyer, Solicitor, Jason Reichard, Engineer

Visitors: *Harold Cooney – 4 Melissa Court
Charley Westcott – 14 Mackenzie Drive
Tom Imholte – 2259 Walnut Bottom Road
Beth Kikla – 12 N. Thrush Drive*

Call to Order

Chairman Kole called the meeting to order at 6:00 pm.

Opening Announcements

- Reminder that Dickinson Township is seeking volunteers for several open positions on various Boards and Committees. If interested, please contact Jill Lovett at manager@dickinsontownship.org if you are interested.
- Dickinson Township is asking residents to sign up for its mass text alert system. This system is used to alert residents of things such as emergency situations, road closures, trash delays, etc. To sign up please go to the Township website and click on the image where it says Mass Text Alert Signup. Fill out the form online and hit submit.
- Reminder that the Dickinson Township Park & Recreation Committee will be holding its annual spring event on May 9, 2026 from 8 a.m. to 4 p.m. If interested in reserving a yard sale spot, please contact the Township office.
- A reminder that more information about our community can be found on our website at www.dickinsontownship.org.

Agenda Approval

A motion was made to approve the agenda for the March 4, 2026 meeting by Vice Chairperson DeGaetano. It was seconded by Supervisor Line and unanimously passed.

Public Comment – Agenda Items Only

Tom Imholte – 2259 Walnut Bottom Road – Mr. Imholte referenced Agenda Item 13b: Ordinance 2026-02 – to advertise the update to the Outdoor Burning Ordinance. He requested information on what changes were made to the new ordinance and questioned what prompted the update. Chairman Kole responded that there will be an overview of the process and changes at the time of action.

Consent Agenda

A motion was made by Vice Chairperson DeGaetano to approve the minutes for the February 4, 2026 meeting, to ratify the February 13, 2026 bills of \$58,233.07 and to pay bills of March 4, 2026 of \$47,566.88. Supervisor Line seconded the motion and the motion was passed unanimously.

Board of Supervisors Report

Chairman Kole reported he was able to address the Board of Supervisors in South Middleton at their board meeting in February in regards to the Emergency Services Study. Their Board plans to look further into the fire study. Chairman Kole stated he and Manager Lovett have a meeting scheduled with Mount Holly Springs Borough for discussion on the study also.

Vice Chairperson DeGaetano announced the first Environmental Advisory Council meeting is on March 31, 2026 at 4:00 p.m. at the Township building in the board room and welcomed anyone to join this meeting.

Vice Chairperson DeGaetano also reported on the Food Processing Residuals (FPR) bills and stressed the importance of the continuance of filing complaints to push these bills further. She has been in communication with Senator Rothman and Representative Gleim and explained the importance of completing the DEP complaint forms. Residents are also encouraged to provide complaints and personal stories to Vice Chairperson DeGaetano with the option to remain anonymous.

Supervisor Line mentioned the Planning Commission is working on an amendment to our zoning ordinance to address regulations surrounding data centers. Chairman Kole spoke about a Carlisle Chamber meeting had good insights as well as risks associated with the current topic within Cumberland County.

Chairman Kole stated the proposal of a township Town Hall which would entail a public meeting. This meeting would be a great opportunity for the public to provide comments and input to the Township Boards/Committees chairpersons in an effort to communicate direction of the Township. Manager Lovett is working on the details to get this planned.

Public Hearings - None

Plan Review/Conditional Use Hearings - None

Boards, Committee, and Authority Reports

- a. **Planning Commission** – Supervisor Line commented the Planning Commission is reviewing the Comprehensive Plan to note areas of update if needed.

- b. **Parks & Recreation** – Manager Lovett reported the ongoing planning of the May 9th Buy, Sell, Eat Spring event. The committee is also planning a Children’s Fishing Derby in the fall.
- c. **Zoning Hearing Board** – Nothing to report.
- d. **Municipal Authority** – Nothing to report.

Staff Reports

Manager’s Report – Manager Lovett updated the Board on the Lindenwood Phase I project. Department of Conservation and Natural Resources (DCNR) announced the award of the Land & Water Conservation Fund/National Park Service grants in December. The Township was awarded \$1,000,000. Manager Lovett has had several meetings to discuss feedback on grant applications as well as directional guidance on next steps. She stated the funding strategy was reviewed. The recommendation was made to participate in a different grant due to Phase I will not be physically started. Manager Lovett reviewed the Community Conservation Partnership Program (C2P2) through DCNR maximum request of funding of \$250,000 with matching funds requirement. In looking at the Lindenwood Park Project Phase II maps, the playground within that phase would be an excellent asset for the application. This playground would be equipped with fully ADA and sensory playground equipment. Within the application, the area would be the playground and pavilion and all ADA accesses to the playground for qualification of the project. Manager Lovett stated by pivoting to this grant this year will allow progress to be made on Phase I and the Township can apply for the LWCF/NPS funding next year. Manager Lovett reported, if awarded the C2P2 funding in the Spring 2027, it could run concurrent with the Lindenwood Park Project Phase I development. Manager Lovett reported that after the application for C2P2, the matching funding application would be for Local Share Account Category 4 for \$250,000 and then an application for \$1,000,000 for Local Share Account Statewide Grant for baseball field as a Lindenwood Park Project Phase IIB. Manager Lovett stated the new edition of the newsletter has been sent out to residents.

Treasurer’s Report – Nothing additional to report.

Emergency Services Report – Charley Westcott presented to the Board the January 2026 incident report and end of year 2025 report. Call totals for January were as follows: Citizens Fire Company – 13 calls, Union Fire Company – 8 calls, Penn Fire Company – 10 calls and Cumberland-Goodwill EMS – 50. During the snowstorms, the fire company went with the EMS calls to assist with supporting them through the storms. During the month of January, the most notable incident was a tractor trailer crashing into a car and nearly into a house, causing an entrapment. The outcome of injuries wasn’t as severe as it appears.

The fire companies and EMS provided services in a timely efficient manner for this incident. For the end of the year report, call totals were as follows: Citizens Fire Company – 126 calls, Union Fire Company – 53 calls, Penn Fire Company – 63 calls and Cumberland-Goodwill EMS – 218, Yellow Breeches EMS – 115. This totals 242 fire calls and 333 EMS calls for the year. For fire equipment damage, Citizens Fire’s ladder truck was out of service after damage due to wire entanglement during a sawmill fire. There were no reported injuries all year. He reported a highlight of the whole year being the incident on Peach Glen Rd. The house, after the fire, is almost already rebuilt. This fire required shuttling water back and forth due to the cold and ice.

Charley Westcott continued by expressing his gratitude to the Board of Supervisors and Manager Lovett for their work on the Fire study. Everyone in the Fire and EMS companies are impressed by the action taken by this Township.

Public Works Report – Nothing additional to report.

Zoning Officer's Report – Nothing additional to report.

Engineer's Report – Nothing additional to report.

Solicitor's Report – Nothing additional to report.

New Business/Request for Board Action

a. Resolution 2026-10 Fire & EMS Stakeholder Committee

Chairman Kole explained this was the first objective in the Emergency Management Services Study.

Vice Chairperson DeGaetano made a motion to adopt Resolution 2026-10 Establishing the Township's Fire and EMS Stakeholder Committee. It was seconded by Supervisor Line passed unanimously.

b. Discussion and Seeking approval to advertise Ordinance 2026-02 replacing the Burning, Outdoor ordinance

Beth Kikla, Secretary of the Planning Commission, explained the effort of the Planning Commission to bring the Outdoor Burning Ordinance into an updated version. She referenced the PA State Title 25 Section 129.14 which governs open burning within the state. She explained the restrictions within the current ordinance has outdated language such as no Sunday or Monday burning. There were clarity issues along with definitions that may or may not align with the language within the current ordinance. During the process to review and update the ordinance, the overall objective was to provide a way for the residents to have the safest process of burning. The Board expressed their appreciation to Beth Kikla and the entire Planning Commission with their efforts. Vice Chairperson DeGaetano confirmed with Manager Lovett that this ordinance will be available to residents on the website as part of the advertisement.

Vice Chairperson DeGaetano made a motion to approve the advertisement of Ordinance 2026-02 repealing and replacing chapter 75, "Burning, Outdoor" of the Dickinson Township Code of Ordinances in its entirety and replacing it with an Outdoor Burning Ordinance. It was seconded by Chairman Kole and passed unanimously.

c. Seeking approval to award the bid for the Cold Springs Road Bridge Replacement Project.

Jason Reichard, CS Davidson, Township Engineer, provided information on the bids received for Cold Springs Road Bridge Replacement Project. There were 4 bids received. The construction estimate that was projected for this project was approximately \$376,000.00. The lowest bid came in at \$320,712.00 which belonged to Farhat Excavating LLC. All bids were below the construction estimate amount. Mr. Reichard commented on his previous experience with Farhat Excavating LLC, including a project on W. Yellow Breeches Road culvert replacement that this contractor performed within the Township in 2015. He confirmed the contractor has the qualifications and provided an extensive project list as well as provided their prequalification certificate valued at \$34,663,050.00. Mr. Reichard spoke to Farhat Excavating regarding the schedule to complete the replacement within 3 weeks milestone and the contractor did not have concerns unless unexpected weather.

Chairman Kole stressed the residents' concerns with detour routes for that period of time, and routes for emergency services, so being able to confirm the schedule is a benefit to addressing these concerns.

Mr. Reichard replied there was a provision for temporary pedestrian access. Chairman Kole questioned the process of receiving the County grant reimbursement of 50% of the project cost up to \$200,000.00. He asked for confirmation that the potential reimbursement would be approximately \$160,000.00. Manager Lovett added the reimbursement for engineering fees would be within the scope of the grant as well.

Vice Chairperson DeGaetano made a motion to award the bid for the Cold Springs Road Bridge Replacement Project to Farhat Excavating LLC in the amount of \$320,712.00. It was seconded by Supervisor Line and passed unanimously.

Mr. Reichard reported the projected start date will be in October 2026. He stated the box culvert will be ordered and should have a better idea of timeline in approximately 1-1/2 months. The notice of award and notice to proceed will be completed and the contractor will provide a schedule based on those notices.

d. Discussion and seeking approval of the Financial Security Estimate for the ThreeCG Land Development Project.

Vice Chairperson DeGaetano made a motion to approve the Financial Security Estimate for the ThreeCG Land Development Project of \$72,030.44 for 5 Kuhn Drive. It was seconded by Supervisor Line and passed unanimously.

e. Resolution 2026-11 C2P2 Grant

Vice Chairperson DeGaetano made a motion to approve the Resolution 2026-11 for the request of a DCNR Park Rehabilitation & Development Grant of \$250,000.00 through the Community Conservation Partnerships Program. It was seconded by Supervisor Line and passed unanimously.

Old Business - None

Closing Announcements – None

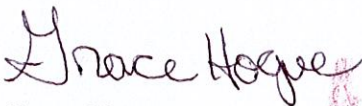
Public Comments - Non-Agenda Items Only - None

Executive Session – None

Adjournment

A motion was made by Vice Chairperson DeGaetano and seconded by Supervisor Line and passed unanimously to adjourn at 6:45 P.M.

Respectfully submitted,



Grace Hogue
Secretary/Treasurer

