

DTMA MINUTES

Dickinson Township Municipal Authority Board

January 27, 2026, Dickinson Township Meeting Room
5:00 pm

Attendance

Board Members:

Chairman Tom Smith, Vice Chair Robert "Bob" Line, Secretary Doug Campbell, Treasurer Harold Cooney Jr., Vice Secretary/Treasurer Nate Merkel

DT Staff:

Jill Lovett – Township Manager, Glenn Kelso Jr. – Public Works Director, Grace Hogue – Secretary/Treasurer

Absent:

Solicitor – Susan Smith, Max Stoner - Engineer

Visitors:

Jack Morgan – Boy Scouts of America Troop 180
Luke Morgan – Boy Scouts of America Troop 180

CALL TO ORDER

Chairman Thomas Smith called the meeting to order at 5:12 P.M.

OPENING ANNOUNCEMENTS - None

APPROVAL OF AGENDA

A motion to approve the agenda for January 27, 2026 was made by Doug Campbell and seconded by Nate Merkel. It passed unanimously.

APPROVAL OF MINUTES & CONSENT AGENDA ITEMS

Nate Merkel questioned the outstanding accounts receivable aging balance for Amazon. Grace Hogue explained that Amazon has 2 quarters outstanding; one billing from 4th quarter of 2024 and the billing from 3rd quarter of 2025 along with a payment processing stop payment fee that was assessed in mid-2025. Nate Merkel asked why staff are not assessing late fees and collection fees especially when the outstanding amount is significant and has been some time. Manager Lovett replied they will do so. Grace Hogue stated she will attempt to keep communicating with them. Chairman Smith asked if there were any other accounts that are behind. Manager Lovett responded that there was another account that staff will follow up with as well. That account is the one with the prior high usage from a leak on the property. Chairman Smith asked about the credits on two of the accounts. Manager Lovett reported the one credit has been communicated to the owner as an overpayment and

the other credit is a customer that typically pays a year in advance. Manager Lovett and Grace Hogue confirmed they will begin to add late fees and provide information to further collection efforts for payment. Nate Merkel asked if there was formal action needed and Manager Lovett said that was not needed.

Nate Merkel motioned to approve the consent agenda items that consist of December 23, 2025 Regular meeting minutes, ratification of bills paid for December 31, 2025, ratification of bills paid for January 16, 2026, and payment of bills January 27, 2026. Harold Cooney seconded the motion, and the motion was unanimously passed.

PUBLIC COMMENT - None

CHAIRMAN'S REPORT – None

TREASURER REPORT

Harold Cooney stated the Treasurer's Report activity reflects the payment of the invoices approved earlier in the meeting as well as payment of invoices needed to be signed tonight.

ENGINEER REPORT – None

SOLICITOR REPORT - None

NEW BUSINESS

- a. Resolution 2026-01 Fee Schedule

Chairman Smith reviewed the fee schedule and the raise of water and sewer rates of 15% for non-residential and 10% for residential.

Manager Lovett presented an authority settlement sheet, the fee for this authority settlement sheet is included in the fee schedule. She wanted to bring attention to the additional fee added to the schedule as well as describe the form to assist with information provided on properties involved in the Authority's infrastructure. Nate Merkel asked if 5 business days sufficient for providing the information. Manager Lovett confirmed it was.

Doug Campbell motioned to approve Resolution 2026-01 Fee Schedule for the 2026 calendar year. The motion was seconded by Nate Merkel and passed unanimously.

OLD BUSINESS - None

ADJOURNMENT

A motion was made by Harold Cooney to adjourn the meeting at 5:28 P.M. The motion was seconded by Doug Campbell and passed unanimously.

Respectfully submitted,

Grace Hogue
Grace Hogue
Secretary/Treasurer

