

DTPR MINUTES

Dickinson Township Parks and Recreation Board

March 24, 2025, Dickinson Township Meeting Room
6:00 pm

Attendance

Board Members:

Chairwoman Julie Quigley, Vice Chair Michael Shenk, Ed Rosenberry, Henry Koch

Staff:

Manager Jill Lovett, Glenn Kelso Jr, Public Works Director, Laci Hockenberry, Secretary/Treasurer

Absent: *Diane Gill*

Visitor: *Joshua Ford,*

The March 24, 2025, Parks and Recreation Board meeting was called to order at 6:02 PM by Chairwoman Quigley.

Opening Announcements

A reminder that more information about our community can be found on our website at www.dickinsontownship.org

Agenda Approval

A motion was made by Ed Rosenberry and seconded by Vice Chairman Shenk and passed unanimously to approve the March 24, 2025 Park and Recreation agenda.

Minutes Approval

A motion was made by Vice Chairman Shenk and seconded by Henry Koch and unanimously passed to approve the February 24, 2025 regular meeting minutes.

Public Comment – Joshua Ford was present to request permission to install new bluebird houses at Lindenwood Park. Mr. Ford provided a map of where the four new bluebird houses would be located and explained that he is not requesting any resources or financial assistance to install them. Chairperson Quigley thanked Mr. Ford for being an advocate for the park and appreciates his willingness to provide and install the houses. Public Works Director Kelso sees no issue with installing additional houses and there is no zoning restrictions that would prevent it. Vice Chairman Shenk motioned to approve the install of four new bluebird houses at Lindenwood Park, the motion was seconded by Chairperson Quigley and passed unanimously.

Financial Report - The park and recreation reviewed the financial report as submitted by Secretary/Treasurer Hockenberry.

Staff Reports

Public Works Director Kelso noted that staff will get the signs out at Stuart Park and over on the South side of the Township to promote the Buy, Sell, Eat event. He asked the Park and Recreation Board for their input on the number of spaces and layout for the yard sale/flea market. After a brief discussion the board agreed on a layout of 30 spaces at 12X12 in size.

Manager Lovett introduced herself to the Park and Recreation Board and gave a brief synopsis of her background. She is excited to join Dickinson Township and as a Penn Township resident she is looking forward to working within the community and seeing the development of the parks. Manager Lovett also gave an update on the grant for Lindenwood Park. She explained that she and Public Works Director Kelso met with Larson Design Group to make a few adjustments to the plan to make it a bit more appealing. They are getting the maps together and the deadline is the 31st of March. Chairperson Quigley welcomed her to Dickinson Township and encouraged her to attend the Park and Recreation meetings anytime. Chairperson Quigley also presented questions from Elizabeth Grant on whether there had been any detailed findings or cost estimates from the engineering report that would be ready for grant requests and if Public Works Director Kelso had contacted Doug Reed. Public Works Director Kelso stated that he had not yet spoken with Doug Reed, he explained that Mr. Reed is a consultant who may be able to assist with direction and final use plans for Barnitz Mill.

Manager Lovett noted that on April 11, 2025 she will meet with a small group at Stuart Park to discuss Barnitz Mill. The group will consist of elected officials, the commissioners, the Township Engineer, state representatives and a senator and some other key stakeholders. She extended the invitation to Chairperson Quigley and stated she had also invited Elizabeth Grant. She said it will be a small group of about 15 people.

There was a brief discussion on if a vendor who was interested in participating in the Buy, Sell, Eat event could provide samples and sell bottles of wine. Public Works Director Kelso noted that the ordinance does not allow this at the park. He advised the Park and Rec that if they would like to see a change to the ordinance that they could write up a letter to submit to the Board of Supervisors. Once the mill is done and if legal guidelines are met they may be able to approve for such circumstances based on a special event basis.

New Business/Request for Board Action

Old Business

a. Buy, Sell, Eat Spring Event

Vice Chairman Shenk asked the Park and Recreation Board if they would be willing to commit to a date for the 2026 spring event so he can book the DCNR Forestry truck. After a brief discussion the board decided on May 9, 2026.

There was a brief discussion held on the option of holding a cornhole tournament. It was decided to hold the horseshoe tournament this year and just have cornhole boards set up for residents to play at their leisure. The Park and Recreation Board agreed that for the horseshoe tournament the 1st place team will be awarded \$50.00 gift certificates, and the second-place team will receive \$25 gift certificates. Secretary/Treasurer Hockenberry will contact Golden Rentals to see if they have cornhole boards and the pricing for them to be rented.

Vice Chairman Shenk noted that he had spoken to the DJ who agreed to do the event, he suggested paying the \$150.00 retainer fee and then the remaining balance at the event. The board agreed on his suggestion.

Closing Announcements - None

Adjournment

A motion was made by Vice Chairman Shenk to adjourn the meeting at 7:08pm, the motion was seconded by Henry Koch and passed unanimously.

Respectfully Submitted,

Laci Hockenberry
Secretary/Treasurer

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