

# BOS MINUTES

## Dickinson Township Board of Supervisors

January 6, 2025, Dickinson Township Meeting Room  
6:00 pm

### Attendance

#### Board Members:

Chairman Rob Kole, Vice Chairperson Jennifer DeGaetano, Robert "Bob" Line III,

#### Absent:

Jason Reichard, Engineer

#### Staff:

Lucas Martsolf, Glenn Kelso, Laci Hockenberry, Abigail Miller,  
Matthew Boyer, Solicitor via phone

**Visitors:** Harold Cooney, Marty Williams, Michelle Line

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### Call to Order

Chairman Kole called the meeting to order at 6:09 PM.

### Opening Announcements

- A reminder that more information about our community can be found on our website at [www.dickinsontownship.org](http://www.dickinsontownship.org)

### Agenda Approval

A motion was made by Vice Chairperson DeGaetano and seconded by Chairman Kole and passed by majority vote to approve the agenda. Supervisor Line voted No.

### Public Comment – Agenda Items Only - None

### Consent Agenda

A motion was made by Vice Chairperson DeGaetano and seconded by Supervisor Line and unanimously passed to approve the minutes of December 16, 2024.

### Board of Supervisors Reports

Chairman Kole thanked Public Works Director Kelso and the Public Works Crew for their work clearing the snow and wished everyone a Happy New Year.

Supervisor Line noted that Marge Bear is no longer with the Township.

Vice Chairperson DeGaetano is looking forward to the 2025 year and echoed Chairman Kole's thanks to Public Works Director Kelso and the Public Works Crew on the good job with clearing the snow.

**Public Hearings**      None

**Plan Review/Conditional Use Hearings**      None

**Boards, Committee, and Authority Reports**

- a. Planning Commission – Supervisor Line invited residents to attend the Planning Commission Meeting scheduled for Wednesday January 8<sup>th</sup>. They will be discussing the ASA renewal.
- b. Parks & Recreation – Nothing to report
- c. Zoning Board – Nothing to report
- d. Municipal Authority – Nothing to report

**Staff Reports**

**Managers' Report** – Interim Manager Martsolf said that interviews for the manager position have been completed and he will be conducting reference checks on January 7<sup>th</sup>. There are three candidates who are all local. Supervisor Line asked for interim manager Martsolf's schedule. Interim Manager Martsolf will send an updated schedule.

**Assistant Manager / Treasurer Report** – Nothing to report

**Emergency Services Report** – Nothing to report

**Public Works Report** – Nothing to report

**Zoning Officer's Report** – There is a vacancy on the ASA board for a citizen representative.

**Engineers Report** – Nothing to report

**Solicitors Report** – Nothing to report.

**New Business/Request for Board Action**

- a. Resolution 2025-01 Application, Review and Inspection Administrative Fees

**A motion was made by Vice Chairperson DeGaetano and seconded by Supervisor Line and passed by unanimously to adopt Resolution 2025-01 which establishes the Application, Review and Inspection of Administrative fees.**

- b. Resolution 2025-02 Designating Depositories for Township Funds and Authorizing Signers on Accounts Maintained at the Designated Depositories.

**A motion was made by Supervisor Line and seconded by Vice Chairperson DeGaetano and passed unanimously to adopt Resolution 2025-02, for Designating Depositories for Township Funds and Authorizing Signers on Accounts Maintained at the Designated Depositories.**

*c. Discussion on the 2025 Board of Supervisors meeting days/Authorization to advertise meeting dates.*

Vice Chairperson DeGaetano believes that Wednesday is a reasonable day to have the meetings, explaining that sometimes it can be a bit of a scramble to get things reviewed for a Monday and likes the idea of having a couple extra days for the review. She asked if moving to Wednesday was discussed with the Solicitor and staff to ensure that it worked with their schedules. Chairman Kole confirmed it had been discussed.

Chairman Kole agreed that sometimes it can be difficult to do a review over the weekend and was hoping to see the meetings moved to either a Wednesday or Thursday.

Supervisor Line expressed concerns over the conflict with other municipalities who's meetings are also scheduled on Wednesdays and how it restricts the Board from attending those. He prefers the Monday meetings and believes it is a good way to start the week.

**A motion was made by Vice Chairperson DeGaetano and seconded by Chairman Kole and passed by majority vote to move the Board of Supervisors meetings from Monday to Wednesday and to advertise the meeting dates for the 2025 calendar year. Supervisor Line abstained from voting.**

**Old Business - None**

**Closing Announcements - None**

**Public Comments - Non-Agenda Items Only** – Marty Williams requested that Senator Rothman and Representative Torren Ecker attend a meeting and address residents. Chairman Kole stated that they will get in contact with Senator Rothman and Representative Ecker to schedule. Ms. Williams also inquired if the candidates for the manager position would be speaking with the community before selection. Interim Manager Martsolf stated that it was not part of the original contract, and he will be providing a comprehensive report of the three candidates.

**Adjournment**

**A motion was made by Vice Chairperson DeGaetano and seconded by Supervisor Line and passed unanimously to adjourn at 6:30 PM.**

Respectfully submitted,

Laci Hockenberry  
Secretary/Treasurer