

BOS AGENDA

Dickinson Township Board of Supervisors

January 6, 2025, Dickinson Township Meeting Room
6:00 pm

Board of Supervisors:

Rob Kole, Robert "Bob" Line III, Jen DeGaetano

Staff:

Lucas Martsolf, Glenn Kelso, Laci Hockenberry, Abigail Miller

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1. CALL TO ORDER
 2. ROLL CALL
 3. PLEDGE OF ALLEGIANCE
 4. NOMINATE & ELECTION OF CHAIRPERSON
 5. NOMINATE & ELECTION OF VICE CHAIRPERSON
 6. OPENING ANNOUNCEMENTS
 - a. A reminder that more information about our community can be found on our website at www.dickinsontownship.org
 7. AGENDA APPROVAL
 8. PUBLIC COMMENT - AGENDA ITEMS ONLY
 9. CONSENT AGENDA – MOTION TO APPOINT/RE-APPOINT:
 - a. Township Manager - Vacant
 - b. Assistant Manager - Vacant
 - c. Secretary/Treasurer – Laci Hockenberry
 - d. Zoning & Codes Enforcement Officer – Abigail Miller
 - e. Receptionist/Assistant Secretary/Treasurer - Vacant
 - f. Sewage Enforcement Officer - KPI Technology - Gilbert Picarelli @ current fee schedule. No increase for 2025.

- g.** Assistant Sewage Enforcement Officers - Leah Heine and Dominic Picarelli @ current fee schedule. No increase for 2025.
- h.** Public Works Director - Glenn Kelso Jr.
- i.** Assistant Zoning and Codes Enforcement Officer – Glenn Kelso Jr.
- j.** Open Records Officer – Manager
- k.** Assistant Open Records Officer - Laci Hockenberry
- l.** Township Solicitor & Compensation – Salzmann Hughes - Matt Boyer @ per Representation Agreement. No increase for 2025
- m.** Planning Commission Solicitor & Compensation – Salzmann Hughes – Matt Boyer @ per Representation Agreement. No increase for 2025
- n.** Zoning Hearing Board Solicitor & Compensation - Steve Stine @ \$160 per hour. No increase for 2025.
- o.** Township Engineering Service & Compensation - C.S. Davidson @ 2025 fee schedule
- p.** Emergency Services Administrator - Charles E. Westcott @ \$525/quarter
- q.** Assistant Emergency Services Administrator - Barry J. Shughart @ \$525/quarter
- r.** Local Emergency Management Coordinator - Barry J. Shughart
- s.** Assistant Local Emergency Management Coordinator - Earl Bock
- t.** CCTB Representative – Manager
- u.** CCTB Alternate Representative – Glenn Kelso Jr.
- v.** Delinquent Fire Tax Collector - Carolyn McQuillen
- w.** State Convention Voting Delegate – Manager or Supervisor
- x.** Supervisors available in a Laborer/non-supervisor hourly role - part time as required
 - 1) TBD
- y.** Organizational Representatives:
 - 1) Municipal Advisory Board – Manager or Supervisor
 - 2) Western Cumberland COG Representative - Manager
 - 3) Alternate WCCOG Representative – Glenn Kelso Jr.
 - 4) Regional Emergency Services Task Force Representative - Manager
- z.** Banks and Depositories:
 - 1) Orrstown Bank

- 2) PLGIT
- 3) F&M Trust
- 4) BMO - First Bank of Montreal

aa. Conventions:

1) Supervisors (non-employees)

- a) County Convention - \$50.00 per day, plus mileage expense**
Registration fee is paid by Township.
- b) State Convention - Reimburse for actual expenses for meals and mileage. Registration fee is paid by Township. Up to 4 days compensation paid for total or partial replacement of Supervisors lost wages or salary while attending the State Convention., in accordance with Section 1402 of the Second-Class Township Code.**

2) Employees:

- a) Seminars/Schools/Meetings – Hourly wage plus registration fee, mileage and meal expense reimbursement with Township Manager approval prior to attendance.**
- b) Meetings – Hourly paid employee is paid overtime for meeting attendance if the meeting is on a scheduled workday, or a Saturday or Sunday following a 40 hour work week. If the meeting is on a non-scheduled workday, the employee is paid regular hourly rate.**

bb. Mileage and other expenses:

- 1) Mileage rate - Adoption of the IRS Mileage Reimbursement rate effective January 1, 2025, at the IRS suggested rate or any subsequent change as announced.**
- 2) Meals - Actual cost, not to exceed \$35.00 per day**
- 3) Lodging - Actual Expense, with Township Manager or Supervisors' approval prior to attendance.**

cc. Commissions & Boards Expenses:

- 1) Planning Commission - \$25.00 per meeting**
- 2) Zoning Hearing Board - \$35.00 per meeting of 2 hours or less, \$15.00 for each additional hour**

10. TREASURER'S BOND

Bond amount is \$3.0 Million provided by H.A. Thompson Co.

11. BUSINESS:

a. Positions on Various Boards/Committees

1) Planning Commission - 2 Terms, expires 12/31/2028

Candidate: Justin Smith - seeking reappointment

Candidate: Nathan Merkel - seeking reappointment

2) Zoning Hearing Board - 1 Term, expires 12/31/27

Candidate: Harold Cooney – seeking appointment

3) Alternate Zoning Hearing Board - 3 Positions, 3 Year Term

Candidate: Michael Karli – seeking reappointment

Candidate: Lorelei Coplen – seeking appointment

Candidate: Rob Gervasio – seeking appointment

4) Vacancy Board - 1 Term, Yearly Appointment

Candidate: Larry Foote

5) Park & Recreation Committee - 1 Term, expires 12/31/2029

Candidate: Henry Koch, seeking reappointment

6) Municipal Authority - 1 Term, expires 12/31/2029

Candidates: Doug Campbell - seeking reappointment

7) Agricultural Security Board – Yearly Appointment

Robert “Bob” Line – Supervisor Representative – seeking reappointment

Lorelei Coplen – Active Farmer – seeking reappointment

David Walton – Active Farmer – seeking reappointment

Alex Surcica – Active Farmer – seeking reappointment

Vacant – Citizen Representative

12. ADJOURNMENT