



**Dickinson Township**  
**219 Mountain View Road**  
**Mount Holly Springs, PA 17065**  
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**www.dickinsontownship.org**

**BOARD OF SUPERVISORS MEETING**  
**June 17 2024**

**PRESENT:**    **ROBERT LINE, III (via phone), ROB KOLE, JEN DEGAETANO - SUPERVISORS;**  
Marjorie Bear, Assistant Manager/Secretary/Treasurer; Glenn Kelso, Public Works Director; Laci Hockenberry,  
Assistant Secretary/Treasurer; Abigail Miller, Zoning & Codes Enforcement Officer; Matt Boyer, Solicitor.

**ABSENT:**     Jason Reichard, Engineer

**VISITORS:**    Judy Brough, Peggy Bower, Jim Bower, Leslie Rhoades, John Rhoades, Charley Westcott.

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Chairman Kole called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited by those in attendance.

**OPENING ANNOUNCEMENTS**

- The DTWP Park and Recreation Board is seeking a volunteer to serve on their Board. Please contact the Township Office at (717) 486-7424 if you are interested in serving.

**APPROVAL OF AGENDA**

A motion was made by Supervisor DeGaetano and seconded by Vice Chairman Line and unanimously passed to approve the agenda.

**APPROVAL OF MINUTES**

A motion was made by Supervisor DeGaetano and seconded by Vice Chairman Line and unanimously passed to approve the June 3, 2024 meeting minutes.

**CONSENT AGENDA**

A motion was made by Supervisor DeGaetano and seconded by Chairman Kole and unanimously passed to approve the bills for June 17, 2024.

**CHAIRPERSON'S REPORT**    None

**EMERGENCY SERVICES REPORT**

Charlie reported on the emergency call responses for the month of May by surrounding fire companies. He thanked the public works department for assisting with the removal of the tree at the intersection of Burnt House Road and Old York Road, which improves the site distance greatly. He also thanked them for the improvements made at the intersection of Ritner Highway and Burnt House Road and reported there have been no accidents at that location since the work was completed. He mentioned a fatal accident that occurred on May 31<sup>st</sup> on Walnut Bottom Road.

## **GENERAL PUBLIC INPUT (non-agenda items)**

Leslie Rhoades shared information regarding the Carlisle Area School District's plan to close several elementary schools as part of their overall construction project. She was concerned with transportation issues and lengthy bus rides. She shared the vision and purpose statement of the District, but questioned how the southern portion of Dickinson Township and the Borough of Mt. Holly can feel a part of the District when their schools are proposed to be closed and these children are not as important. Taking a school out of the community is one of the worst things that can happen. She mentioned an interest group has been formed and requested support from the Township. The Supervisors encouraged the residents to share their concerns and comments with the Township office and then the Township can share with the school district the questions and complaints that have been raised.

## **PUBLIC HEARINGS**

Chairman Kole opened the public hearing at 6:19 PM to hear comments on the proposed Trash/Recycling Ordinance 2024-01 which has been advertised.

Peggy Bower questioned why leaf waste, grass clippings and shrub trimmings are excluded and what alternatives are proposed for that purpose. It was explained that those types of items have always been excluded because the trash companies do not want that type of items going through the trash and taking up space at the landfill. A composting program was mentioned and is something that the Township is looking into. Staff was directed to make this a priority to gather information on starting a program or possibly doing a joint venture with another municipality.

Jim Bower questioned if the proposed ordinance and new trash contract is to get a lower cost or better service? Chairman Kole said the current contract expires within the year and there are multiple companies interested in bidding. The timing now may be beneficial with pricing as opposed to a year ago.

The public hearing was closed at 6:28 PM.

## **PLAN REVIEW/CONDITIONAL USE HEARINGS** None

## **NEW BUSINESS**

### *1. Adopt Trash/Recycling Ordinance 2024-01*

**A motion was made by Supervisor DeGaetano and seconded by Vice Chairman Line and unanimously passed to adopt Ordinance 2024-01 which is the Trash/Recycling Ordinance.**

### *2. Authorize Advertisement and Release of Request for Bids for Trash/Recycling.*

**A motion was made by Chairman Kole and seconded by Supervisor DeGaetano and unanimously passed to authorize the advertisement and release of the Request for Bids for trash/Recycling.**

### *3. Appointment of Zoning/Codes Enforcement Officer – Abigail Miller*

**A motion was made by Vice Chairman Line and seconded by Supervisor DeGaetano and unanimously passed to appoint Abigail Miller as the Zoning/Codes Enforcement Officer.**

Chairman Kole welcomed her to the team. Public Works Director Kelso mentioned she is coming from another Township with zoning background. She has already handled some interesting phone calls with residents.

### *4. Discussion on RFP for Interim Township Manager/Consultant*

Chairman Kole suggested changing the proposed 40 hours on site to up to 40 hours on site. In Option #1 he suggested adding it could be a full time/part time position. He mentioned the RFP looks good. He suggested the time duration of 6-9 months seems more reasonable. Supervisor DeGaetano expressed that her and Vice Chairman Line are more interested in looking at Option #2, which is the consulting side and looking at how to do things better. She mentioned basing the request on an hourly rate and the number of hours will be based on the services provided. A scope of work needs to be established with more specifics as to what will be asked for. The Board would like to set up a pre-bid meeting with the potential firms to discuss the specific services requested.

Moving forward, the RFP will be cleaned up with the suggestions that were made, the firms that provide the service will be identified, a pre-bid meeting will be scheduled to discuss the scope of work, and then the RFP's will be released. The Board acknowledged that staff is handling the daily operations so there is no emergency or crisis situation.

Judy Brough questioned if there is any progress on the option of utilizing surrounding Township Managers, which the Board said they are still working on that and will keep all options open.

Charley Westcott asked if there is a job description, which the response was yes. Chairman Kole said they are looking for someone to come in and assist staff and provide a recommendation on how to make improvements and more efficient as we look for a new Manager. It takes time. Mr. Westcott questioned who is running the overall daily operation, which Chairman Kole said Ms. Bear is the Assistant Township Manager, with assistance from Mr. Kelso and the staff. The part time Interim Manager/Consultant could provide additional resources but would stay out of the kitchen. The end goal is to hire a permanent Township Manager.

**MANAGER'S REPORT** Nothing to report

**ASSISTANT MANAGER'S REPORT** Nothing additional to report

**TREASURER'S REPORT** Nothing additional to report

**ZONING OFFICER'S REPORT**

The Board requested a copy of the letter from the attorney regarding the boundary dispute so their eyes can be on any potential legal matter.

**PUBLIC WORKS**

Public Works Director Kelso reported they are getting to the end of the Peach Glen storm water pipe replacement portion of the project and will be working on the banks. A pre-construction meeting is scheduled for this Thursday to determine the time line for the road construction schedule. Things are moving along good.

**ENGINEER'S REPORT** Nothing to report

**SOLICITOR'S REPORT** Nothing to report

**SUPERVISOR'S REPORT**

Supervisor DeGaetano reported that a House Bill discussing new rules and regulations on FPRs has been introduced in the legislature which has bi-partisan support. She encouraged residents to file complaints with the Township and DEP. She will provide updates as they are available.

The Board agreed to move forward with the engineering study that is required by PennDOT on Old State Road, with an estimate cost of \$4,500.

Supervisor DeGaetano asked about the meeting with other municipalities to discuss the proposed Comcast project. Public Works Director Kelso said Comcast received a \$3.2 million grant to extend services into various townships where there is no service or limited service areas. It is early in the process, which will take 12-18 months before it is completed.

**OLD BUSINESS** None anticipated due to workshop nature

*1. Food Processing Residuals (FPRs) and Biosolids Update*

*2. Future of Barnitz Mill Discussion*

*3. Discussion to begin Enforcement of the "No Parking Zone" on Old State Road in Hunters Run* – The Board directed staff to remove this item from the agenda.

**ADJOURNMENT**

**A motion was made by Supervisor DeGaetano and seconded by Chairman Kole and passed unanimously to adjourn at 7:00 PM.**

Respectfully submitted,

Marjorie E. Bear  
Asst Manager/Secretary/Treasurer

DRAFT