



Dickinson Township  
219 Mountain View Road  
Mount Holly Springs, PA 17065  
Phone: (717) 486-7424 ◊ Fax: (717) 486-8412  
[www.dickinsontownship.org](http://www.dickinsontownship.org)

## BOARD OF SUPERVISORS MEETING February 5, 2024

**PRESENT:** ROBERT LINE, III, ROB KOLE, JEN DEGAETANO - SUPERVISORS; Larry Barrick, Manager; Marjorie Bear, Assistant Manager/Secretary/Treasurer; Glenn Kelso, Public Works Director; Brandon Brookens, Zoning/Codes Enforcement Officer.

**ABSENT:** Jason Reichard, Engineer, Christian Miller, Solicitor.

**VISITORS:** Judy Brough, Harold Cooney, Marty Williams, Matt Boyer.

### **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Chairman Kole called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited by those in attendance.

### **OPENING ANNOUNCEMENTS**

- The DTWP Park and Recreation Board is seeking a volunteer to serve on their Board. Please contact the Township Office at (717) 486-7424 if you are interested in serving.
- The DTWP Planning Commission is seeking a volunteer to serve on their Board. Please contact the Township Office at (717) 486-7424 if you are interested in serving.
- The Township will be hosting a Private Water well testing workshop on March 20, 2024, starting at 6:00 PM. The details will be posted on the Township Website and Facebook page.

### **APPROVAL OF AGENDA**

A motion was made by Supervisor DeGaetano and seconded by Vice Chairman Line and unanimously passed to approve the agenda.

### **APPROVAL OF MINUTES**

A motion was made by Vice Chairman Line and seconded by Supervisor DeGaetano and unanimously passed to approve the January 15, 2024 Regular meeting minutes.

### **CONSENT AGENDA**

A motion was made by Supervisor DeGaetano and seconded by Vice Chairman Line and unanimously passed to pay the bills for February 5, 2024.

### **CHAIRPERSON'S REPORT**

Chairman Kole announced that the Board held an executive session on February 1, 2024 at 4:30 PM to discuss personnel.

Chairman Kole welcomed everyone to the first workshop to have some general discussion on Township business in an informal setting. He anticipates taking an hour to allow opportunity to share ideas on topics to be discussed and planned for in the next 3-5 years and to gather input from the various Boards, Commissions, and residents.

**EMERGENCY SERVICES REPORT** None

**GENERAL PUBLIC INPUT (non-agenda items)** None

**PUBLIC HEARINGS** None

**PLAN REVIEW/CONDITIONAL USE HEARINGS** None

**NEW BUSINESS**

*1. Solicitor RFQ Discussion and Selection*

The Supervisors shared their thoughts on the RFQ's received for the Solicitor position and responded to public comments raised by Judy Brough and Marty Williams.

**A motion was made by Supervisor DeGaetano and seconded by Chairman Kole and unanimously passed to select Matt Boyer of Salzman Hughes as the Township Solicitor for 2024.** Mr. Boyer was present and joined the Board at the front table for the remainder of the meeting.

*2. Discussion on the meeting format and times for the 2024 workshops.*

The Board of Supervisors agreed to hold workshops on the first meeting of each month at 6:00 PM. If there is nothing for discussion, the workshops can be cancelled.

*3. Discussion on the Priorities and Objectives of 2024*

The Supervisors shared ideas for topics to be considered, discussed and planned for in the coming years to include the following:

- FPR's (mentioned by Supervisor DeGaetano) – to continue joint efforts on this matter, continue to log complaints, enhance communications with various agencies and residents and to provide regular updates.
- Barnitz Mill (mentioned by Vice Chairman Line) – to make a decision by the end of the year on a direction of the various options available such as to save, stabilize, demolish, potential uses, maintenance plan and the financial impact of each. The Township will continue to work with the Friends of Barnitz Mill on their request to place a sign at the Mill.
- Lindenwood Park (mentioned by Chairman Kole) – the master site plan will be reviewed and discussion held on phasing the list of items that have been identified to be placed at that location, projected costs for each activity, and establish a time line.
- Trash Contract (mentioned by Vice Chairman Line) – the current contract with Waste Management is due to expire in March 2025. Bids for a new contract will begin this summer to allow ample time to secure a new contract by the expiration time. The rising cost for service is a concern, as well as the pressure for the Township to take over the billing process, the need to be creative with different options, and the desire to obtain a contract for several years.
- Composting Site (mentioned by Chairman Kole) – the need for this service has been raised by a number of residents. The logistics of having the size of land needed to provide the service, as well as the staffing and equipment requirements, and possibility of sharing this service with another municipality are areas to be considered and explored. The staff was directed to put together a list of options this year.
- Roads & Bridges (mentioned by Vice Chairman Line) – the question of how to maintain the roads & bridges system at the high costs will be discussed because of the huge budget impact. A long term strategic

plan is needed, as well as exploring grant opportunities to be able to sustain these projects without adding more tax.

- Farm Land Preservation (mentioned by Chairman Kole) – Research the possibility of the Township putting funds toward preserving farms.
- Park & Recreation partnership (mentioned by Chairman Kole) – Task the Park & Recreation Board to expand on activities for the residents, and research possibilities of our residents participating in other municipalities events. Also to look at possibilities of providing recreational opportunities on the south side of the Township and to consider a long term lease of the South Dickinson school property which is used to stage equipment and road materials presently.
- Meeting Recordings (mentioned by Chairman Kole) – Discuss continuing to post or eliminate and ways to enhance communication.

Chairman Kole said the next workshop will be used to start prioritizing the list and prepare to share it with the various Boards and Commissions to get their input before a plan is put in place. He mentioned he will be out of the country for the March 4th meeting, and Vice Chairman Line mentioned that would be his birthday.

**MANAGER’S REPORT** Nothing to report

**ASSISTANT MANAGER’S REPORT** Nothing to report

**TREASURER’S REPORT** Nothing to report

**ZONING OFFICER’S REPORT** Nothing to report

**PUBLIC WORKS** Nothing to report

**ENGINEER’S REPORT** Nothing to report

**SOLICITOR’S REPORT** Nothing to report

**SUPERVISOR’S REPORT** None

**OLD BUSINESS** None anticipated due to workshop nature

**ADJOURNMENT**

**A motion was made by Supervisor DeGaetano and seconded by Vice Chairman Line and passed unanimously to adjourn at 7:20 PM.**

Respectfully submitted,



Marjorie E. Bear  
Asst Manager/Secretary/Treasurer

