



Dickinson Township
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BOARD OF SUPERVISORS MEETING October 16, 2023

PRESENT: LORELEI COPLEN, ROBERT LINE, III, ROB KOLE - SUPERVISORS; Larry Barrick, Manager; Marjorie Bear, Assistant Manager/Secretary/Treasurer; Brandon Brookens, Assistant Zoning/Codes Enforcement Officer; Laci Hockenberry, Assistant Secretary/Treasurer.

ABSENT: Jason Reichard, Engineer; Glenn Kelso, Public Works Director/Zoning/Codes Enforcement Officer; Christian Miller, Solicitor.

VISITORS: None

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chairwoman Coplen called the meeting to order at 6:00 P.M. The Pledge of Allegiance was recited by those present.

OPENING ANNOUNCEMENTS

- The DTWP Park and Recreation Board is seeking two volunteers to serve on their Board. Please contact the Township Office at (717) 486-7424 if you are interested in serving.
- Trick-or-treat Night will be held on Tuesday, October 31, 2023, from 6:00 PM until 8:00 PM.
- The Board of Supervisors held an executive session this evening from 5:10 PM to 5:42 PM to discuss employee wages for the 2024 budget.

APPROVAL OF AGENDA

Chairwoman Coplen mentioned that under Old Business, Item #5, the Board will not discuss the employee wages.

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and unanimously passed to approve the agenda, as amended.

APPROVAL OF MINUTES

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and unanimously passed to approve the October 3, 2023 budget meeting minutes.

CONSENT AGENDA

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and unanimously passed to pay the bills for October 16, 2023.

CHAIRPERSON'S REPORT None

EMERGENCY SERVICES REPORT

The report was provided.

GENERAL PUBLIC INPUT (non-agenda items) None

PUBLIC HEARINGS None

PLAN REVIEW/CONDITIONAL USE HEARINGS

1. Preliminary/Final Subdivision Plan for Ronald Kuhn II

Assistant Zoning/Codes Enforcement Officer Brookens said the plan is to combine lots. There is still discussion on potential plan changes or withdrawal so the request is to table the plan at this time.

A motion was made by Chairwoman Coplen and seconded by Supervisor Kole and unanimously passed to table the Ronald Kuhn II preliminary/final subdivision plan.

NEW BUSINESS

1. Participation and acceptance of WCCOG salt bid from November 1, 2023 to October 1, 2024, from Eastern Salt at \$84.50 per ton delivered.

A motion was made by Chairwoman Coplen and seconded by Supervisor Kole and unanimously passed to accept the Salt Bid with WCCOG from Eastern Salt at \$84.50 per ton delivered.

2. Firemen’s Relief Distribution for 2023.

Manager Barrick provided a list of the firemen’s relief distributions made to the various fire companies who serve Dickinson Township.

3. Acceptance of the resignation of Alex Surcica from the Park and Recreation Board

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and passed unanimously to accept the resignation of Alex Surcica from the Park and Recreation Board.

4. Application for payment for 2023 Road Preservation

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and passed unanimously to approve the payment of Contract 1 in the amount of \$223,832.54 to Russell Standard for the chip seal surface treatment.

MANAGER’S REPORT

Manager Barrick mentioned that he and staff met with Representative Torren Ecker to discuss FPR’s and a path moving forward.

ASSISTANT MANAGER’S REPORT Nothing additional to report

TREASURER’S REPORT Nothing additional to report

ZONING OFFICER’S REPORT

Assistant Zoning/Codes Enforcement Officer Brookens gave an update on the campground matter and said they are moving forward in the right direction and working with the Township. Some of the initial matters, such as noise, are still being worked out to find a common ground between the campground and the neighbors.

PUBLIC WORKS Nothing additional to report

ENGINEER’S REPORT Nothing to report

SOLICITOR’S REPORT Nothing to report

SUPERVISOR’S REPORT Nothing to report

OLD BUSINESS

1. Food Processing Residuals (FPRs) and Biosolids update – Nothing to report
2. Park & Rec and Carlisle School District vacant lot discussion – Nothing to report
3. Future of Barnitz Mill Discussion - Nothing to report
4. Discussion and direction to add a Youth Member to the Park and Recreation Board

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and unanimously passed to approve one Youth Member (age 15-18) to serve on the Park and Recreation Board, with voting rights, and then become a regular member.

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and unanimously passed to encourage youth participation by having a Youth alternate if there is interest.

5. 2024 Draft budget review

The Board agreed to include mileage reimbursement for the Emergency Services Administrators. The Board requested additional information on the request to provide a vehicle for their use, such as who pays for the vehicle, who pays the insurance, what are the liabilities, etc. The questions have not been answered in time for the 2024 budget, but as the information is provided the Board will relook at the information and consider the request at a later date.

The Board agreed to the draft budgets provided for the Liquid Fuels Fund, the Emergency Services through the Fire Tax Fund and the Capital Savings Fund which includes the ARP money. The Board requested a ten year view of capital expenditures to be provided. Expenses for repairing the grates in the garage, putting doors and a concrete floor in the maintenance shed, paving and expanding the township building parking lot, and office expansion will be covered with ARP funds.

Manager Barrick pointed out the revisions made in the General Fund include increasing the pay for the Emergency Services Administrators from \$425/quarter to \$525/quarter and including an amount for their mileage reimbursement; changing the contribution to Yellow Breeches EMS from \$35,000 to \$25,000; adding a line item to separate a bridge project from a road project expense; and staff wages as directed by the Board.

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and unanimously passed to approve the 2024 draft budget of all funds, as amended, and to advertise for public inspection.

The Board agreed to wait until the week prior to the November 6, 2023 meeting to decide whether or not to cancel that meeting since it is the night before the General Election. The Board expressed interest in touring the new maintenance shed prior to the November 20, 2023 meeting if it is completed.

ADJOURNMENT

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and passed unanimously to adjourn at 7:01 PM.

Respectfully submitted,



Marjorie E. Bear
Asst Manager/Secretary/Treasurer

