



Dickinson Township
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**BOARD OF SUPERVISORS MEETING
March 20, 2023**

PRESENT: **LORELEI COPLEN, ROBERT LINE, III - SUPERVISORS;** Larry Barrick, Manager; Glenn Kelso, Zoning & Codes Enforcement Officer/Public Works Director; Brandon Brookens, Assistant Zoning & Codes Enforcement Officer, Christian Miller, Solicitor and Marge Bear, Asst. Manager/Secretary/Treasurer.

ABSENT: **ROB KOLE, Supervisor** and Jason Reichard, Engineer

VISITORS: None

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chairwoman Coplen called the meeting to order at 6:00 P.M. The Pledge of Allegiance was recited by those present.

OPENING ANNOUNCEMENTS

- The DTWP Park and Recreation Board is seeking a volunteer to serve on their Board. Please contact the Township Office at (717) 486-7424 if you are interested in serving.

APPROVAL OF AGENDA

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and unanimously passed to approve the agenda.

APPROVAL OF MINUTES

Vice Chairman Line pointed out that the word “memorial” should be “foundation” on page 2, old business, Future of Barnitz Mill discussion.

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and unanimously passed to approve the January 16, 2023 minutes as amended.

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and unanimously passed to approve the February 21, 2023 minutes.

CONSENT AGENDA

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and unanimously passed to ratify the bills for March 6, 2023.

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and unanimously passed to approve the bills for March 20, 2023.

CHAIRPERSON’S REPORT None

EMERGENCY SERVICES REPORT Report provided.

GENERAL PUBLIC INPUT: (non-agenda items)

Chairwoman Coplen mentioned a news item in Connecticut pertaining to a lawsuit against a township's public comment policy being considered an infringement on public speech. She suggested reviewing Dickinson Township's public comment policy to make sure it is current and appropriate.

PUBLIC HEARINGS None

PLAN REVIEW/CONDITIONAL USE HEARINGS None

NEW BUSINESS

1. Application for Payment #1 of the Peach Glen Road Bridge Project

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and unanimously passed to approve Payment #1 of the Peach Glen Road Bridge Project as indicated in the memorandum dated March 20, 2023, as recommended by staff.

2. Acceptance of the WCCOG 2023/2024 Road Material Bids

Manager Barrick mentioned not all the bids to be awarded are the lowest due to travel distance, fuel costs and wear & tear on vehicles.

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and unanimously passed to award the WCCOG road material bids as indicated in the memorandum dated March 20, 2023, as recommended by staff.

3. Appointment of Brandon Brookens as the Township Assistant Zoning & Codes Enforcement Officer

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and unanimously passed to appoint Brandon Brookens as the Assistant Zoning & Codes Enforcement Officer.

4. F&M Trust fund transfer (\$450,000 from Checking to ICS MMA)

Manager Barrick said this transfer is to get better interest on the reserve money, it is very secure, and it is with a local bank. Other options were also considered, such as PLGIT. Chairwoman Coplen thanked the staff for paying attention to this. Money makes money. We need to make sure the Township assets are in the most secure locations.

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and unanimously passed to transfer \$450,000 from the Reserve Checking to the Reserve ICS MMA account with F&M Trust, as indicated in the memorandum dated March 20, 2023, and recommended by staff.

MANAGER'S REPORT

Manager Barrick mentioned the WCCOG will be discussing the removal of the credit card machine that has been used for building permit applications because it is losing money each month.

Manager Barrick mentioned the audit went well, and there were several journal entries made as recommended by the auditing firm, and another layer of checks & balances was added to the bank deposit process.

ASSISTANT MANAGER'S REPORT Nothing additional to report

TREASURER'S REPORT Nothing additional to report

ZONING OFFICER'S REPORT

Vice Chairman Line questioned how many septic pumping violations, and Zoning & Codes Enforcement Officer Kelso said there were around 60 violations, which cost about \$500 to send out the certified letters. The property owners receive three letters within the year.

PUBLIC WORKS DIRECTOR'S REPORT Nothing additional to report

ENGINEER'S REPORT Nothing additional to report

SOLICITOR'S REPORT Nothing additional to report

SUPERVISOR'S REPORT

Vice Chairman Line questioned when the newsletter will be distributed, and the response was that it will be sent to the printer this week.

Vice Chairman Line mentioned the trash collection rates for North Middleton Township have doubled with a new contract, so we should be cautious about getting our contract renewed for an extension. Public Works Director Kelso said North Middleton Township rates doubled and they no longer provide the bag service. The process is mechanical with one guy operating the truck. There was only one bid received.

OLD BUSINESS

1. Food Processing Residuals (FPRs) and Biosolids update Nothing to report

2. Park & Rec and Carlisle School District vacant lot discussion Chairwoman Coplen reported that herself and Manager Barrick will meet with the school superintendent on March 27th about getting something in writing that the school district supports partnering with Dickinson Township. The request has been outstanding since last fall.

3. Future of Barnitz Mill Discussion Nothing to report

4 Budget The building project is scheduled for April. Fuel costs are up.

ADJOURNMENT

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and passed unanimously to adjourn at 6:21 PM.

Respectfully submitted,



Marjorie E. Bear
Asst. Manager/Secretary/Treasurer

