



Dickinson Township
219 Mountain View Road
Mount Holly Springs, PA 17065
Phone: (717) 486-7424 ◊ Fax: (717) 486-8412
www.dickinsontownship.org

BOARD OF SUPERVISORS MEETING
January 3, 2023

PRESENT: **LORELEI COPLIN, ROBERT LINE, III, ROBERT KOLE - SUPERVISORS;** Larry Barrick, Manager; Glenn Kelso, Zoning & Codes Enforcement Officer/Public Works Director; Marge Bear, Asst. Manager/Secretary/Treasurer; Laci Hockenberry, Receptionist/Asst. Secretary/Asst. Treasurer; and Christian Miller, Solicitor.

ABSENT: Jason Reichard, Engineer

VISITORS: Marty Williams

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chairwoman Coplen called the meeting to order at 6:14 P.M. The Pledge of Allegiance was recited previously.

OPENING ANNOUNCEMENTS

- The DTWP Park and Recreation Board is seeking a volunteer to serve on their Board. Please contact the Township Office at (717) 486-7424 if you are interested in serving.

APPROVAL OF AGENDA

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and unanimously passed to approve the agenda.

APPROVAL OF MINUTES

A motion was made by Chairwoman Coplen and seconded by Supervisor Kole and unanimously passed to approve the minutes of the December 12, 2022 meeting.

CONSENT AGENDA

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and unanimously passed to ratify the bills for December 19, 2022 and January 3, 2023.

CHAIRPERSON'S REPORT

Chairwoman Coplen stated the public was engaged in the budget process and items came up that need to be followed up on such as other income streams and taxes. She requested the budget be placed on the agenda under old business so that the Board can keep an eye on it regularly. Supervisor Kole requested a report regularly on how income and expenses are related to the budget. Manager Barrick stated that a Profit & Loss Report are provided quarterly.

EMERGENCY SERVICES REPORT None

GENERAL PUBLIC INPUT: (non-agenda items)

Marty Williams questioned if the Park & Recreation Board is run by Roberts Rules, and mentioned she attended the last meeting that could not be held because there was no quorum and the members had not made staff aware

of whether or not they would be attending. Manager Barrick stated communication has been a concern and needs to be improved. Mrs. Bear is only to facilitate the meeting, but has been taking the minutes and other administrative duties. He will be attending the next meeting of the Park & Recreation Board. Chairwoman Coplen mentioned we don't want to waste the time of the staff, members and public if meetings cannot be held.

Ms. Williams also questioned the status of the bio-solids/FPR matter. Chairwoman Coplen stated the Pennsylvania state regulations that govern the bio-solids/FPR's are old and need to be updated. We continue to work with our representatives to request changes to the regulations and can only continue to report violations that we are made aware of. She added that residents are encouraged to test their water for a base line.

PUBLIC HEARINGS None

PLAN REVIEW/CONDITIONAL USE HEARINGS None

NEW BUSINESS

1. Resolution 2023-01 Application, Review, and Inspection Administrative Fees

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and unanimously passed to adopt Resolution 2023-01 which establishes the application, review, and inspection administrative fees.

2. Resolution 2023-02 Designating Depositories for Township Funds and authorizing signers on accounts maintained at the designated depositories

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and unanimously passed to adopt Resolution 2023-02 which designates depositories for Township funds and authorizes signers on accounts.

3. Resolution 2023-03 Implementing the Provisions of Act 57 of 2022 Tax penalty waiver

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and unanimously passed to adopt Resolution 2023-03 which implements the Provisions of Act 57 of 2022 for the tax penalty waiver.

4. Resolution 2023-04 Tax Collectors Compensation

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and unanimously approved to adopt Resolution 2023-04 which establishes the compensation of the tax collector, pending the determination of whether the rate can be adjusted or not. Manager Barrick stated the compensation on the newly established real estate tax will be approximately \$15,000, which will be shown in the General Fund budget for the tax collector wages line item.

MANAGER'S REPORT Nothing to report

ASSISTANT MANAGER'S REPORT Nothing to report

TREASURER'S REPORT Nothing to report

ZONING OFFICER'S REPORT Nothing to report

PUBLIC WORKS DIRECTOR'S REPORT Nothing to report

The vacant staff positions will be advertised within the next day or so on Indeed, The Sentinel, and township website.

ENGINEER'S REPORT None

SOLICITOR'S REPORT Nothing to report

SUPERVISOR'S REPORT

Vice Chairman Line mentioned the new Township website looks nice, even though the front page is very busy, but overall it is a good change. Supervisor Kole questioned the cost, which Manager Barrick said the update will be approximately \$2,200 and quotes for up to \$6,500 were received. It allows staff to make updates and control of the site.

OLD BUSINESS

1. Food Processing Residuals (FPRs) and Biosolids update

Chairwoman Coplen said the update was provided previously in the meeting.

2. Park & Rec and Carlisle School District vacant lot discussion No update

3. Future of Barnitz Mill Discussion No update

Chairwoman Coplen mentioned the budget will be added as a Old Business item on future agendas. Manager Barrick mentioned the balance of the General Fund at the end of 2022 was slightly over \$1,000,000, which is higher than expected but the bridge project was not completed. Supervisor Kole questioned getting prices for the Barnitz Mill stabilization and Chairwoman Coplen stated she is not interested at this time. The prior year must be cleaned up and finalized before moving forward.

ADJOURNMENT

A motion was made by Chairwoman Coplen and seconded by Vice Chairman Line and passed unanimously to adjourn at 6:37 PM.

Respectfully submitted,

Marjorie E. Bear

Marjorie E. Bear
Asst. Manager/Secretary/Treasurer

