



DICKINSON TOWNSHIP MUNICIPAL BUILDING
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DICKINSON TOWNSHIP MUNICIPAL AUTHORITY
October 25, 2022

PRESENT:

THOMAS SMITH, ROBERT LINE III, DOUGLAS CAMPBELL members; Larry Barrick, Manager,
Kevin Jacobs, Engineer, Laci Hockenberry, Receptionist/Asst Secretary

ABSENT: Denny Straub, Harold Cooney Jr

VISITORS:

CALL TO ORDER

Chairman Smith called the meeting to order at 5:00 P.M.

APPROVAL OF AGENDA:

A motion was made by Robert Line and seconded by Douglas Campbell and unanimously passed to approve the agenda.

APPROVAL OF MINUTES:

A motion was made by Douglas Campbell and seconded by Robert Line and unanimously passed to approve the August 23, 2022 meeting minutes.

PUBLIC COMMENT: None

CHAIRMANS REPORT: None

TREASURER'S REPORT:

The board reviewed the Balance sheets and Profit and Loss Detail Reports for September 22, 2022 containing check numbers 887 through 889.

A motion was made by Douglas Campbell and seconded by Robert Line and unanimously passed to ratify the bills containing check numbers 887 through 889.

The board reviewed the Balance sheet and profit and loss detail report for October 25, 2022 containing check numbers 890 through 895.

A motion was made by Douglas Campbell and seconded by Robert Line and unanimously passed to approve the October bills containing check numbers 890 through 895, the motion and passed unanimously.

ENGINEERS REPORT: Engineer Jacobs stated after discussion at last month's meeting he moved forward with wrapping up the Alexander Spring Rd project and not having the contractor come back in. Engineer Jacobs provided the board with a change order for the deduction of retainage the board is holding in the amount of \$788.15. Once the board has signed the change order it will then go to Gingrich for a signature. Engineer Jacobs will finalize the final payment in the amount of zero dollars once the change order has been signed and returned. A letter to CFA will need to be drafted and sent out to close out the grant. Engineer Jacobs noted that CFA is offering another round of grants in the board were interested.

A motion was made by Douglas Campbell and seconded by Robert Line to approve the change order for the deduction of retainage in the amount of \$788.15. The motion passed unanimously.

SOLICITOR REPORT: None

NEW BUSINESS:

1. *Discussion & Approval for a Certified Water System Operator company for 2023*

Manager Barrick provided the board with quotes from two operators Mr. Jasper Hankey with Susquehanna Environmental Services LLC (SES) & Quality Water Resource (QWR). He explained SES had approached the Authority last year with interest, however at the time Mr. Hankey was not much cheaper than Quality Water Resources (QWR). Mr. Hankey was able to adjust his fees for the 2023 year and the bulk of the fees are in Amazon testing and was therefore able to run some cost savings. Manager Barrick consulted with Newville Borough on the quality of services SES provides them. They noted they are very impressed with SES's willingness to work with them and their timeliness of their on-call response times.

Chairman Smith questioned other than cost if there were any issues with QWR? Manager Barrick explained the only issues with QWR have been their response times and billing issues that have needed to be clarified. Other than that, they have been on time with reporting and getting samples. Manager Barrick's main concern is that there is a 10,000 deficit in the budget and with QWR it would be around \$5,000 the township would not be able to back bill and with SES it would only be \$1,000. Manager Barrick believes it is worth giving SES a try and if it does not work out the board can discuss the option to revisit if needed.

A motion was made by Douglas Campbell and seconded by Robert Line to approve Susquehanna Environmental Services (SES) as the Dickinson Township Certified Water Operator for the 2023 calendar year. The motion passed unanimously.

2. *2023 Budget Discussion & Approval*

Manager Barrick provided the board with a draft budget for discussion and direction. Staff is suggesting an increase on water and sewer rates for non-residential properties for the 2023 calendar year. There was a brief discussion on the sewer rates, the board agreed to lower the sewer usage from the 15,000 gallons to 12,000 gallons at a rate of \$225 with a fee of \$16.42 for each 1,000-gallons overage. Manager Barrick provided the board with staff's suggestion to lowering the water usage from the first 12,000-gallons to 10,000-gallons at a rate of \$60.00 with a fee of \$5.00 for each 1,000-gallons overage for non-residential properties. After a brief discussion the board agreed to lower the water usage to the first 10,000-gallons at a rate of \$60.00 with a fee of \$5.50 for each 1,000-gallon usage over for non-residential properties.

A motion was made by Douglas Campbell and seconded by Robert Line to approve the lowering of non-residential sewer usage from 15,000-gallons to 12,000-gallons at a rate of \$225.00 with a fee of \$16.42 per 1,000-gallons overage, and a decrease of 12,000-gallons to 10,000-gallons of non-residential water usage at a rate of \$60.00 with a fee of \$5.50 per 1,000-gallons overage. The motion passed unanimously.

3. *Discussion & Direction to seek contract with local company/s to provide repair/replacement services on an on-call as needed emergency basis.*

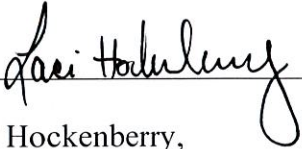
Manager Barrick explained to the board that staff would like to discuss the option of seeking a contractor that the Township can secure an agreement with to use on an on-call emergency basis if water system issues would arise. **The board gave consensus for Manager Barrick to request proposals for a company to provide repair/replacement on an as needed emergency basis.**

OLD BUSINESS:

1. Update on the Water Line Extension – No additional updates.

ADJOURNMENT: A motion was made by Douglas Campbell and seconded by Robert Line and unanimously passed to adjourn the meeting at 5:47 P.M.

Respectfully submitted,



October 25, 2022

Laci Hockenberry,
Receptionist/Asst. Secretary

