



Dickinson Township
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PARKS & RECREATION BOARD MEETING August 28, 2017

CALL TO ORDER

Chairman Merkel called the meeting to order at 5:02 PM at the Dickinson Township Municipal Building located at 219 Mountain View Road in Mount Holly Springs, PA 17065.

ROLL CALL - The following were present for the meeting: Nate Merkel, Molly Baehr, and Jen Luebbers.

VISITORS – Marge Metzger.

PLEDGE OF ALLEGIANCE - Those present recited the pledge of allegiance.

APPROVAL OF AGENDA

Chairman Merkel motioned to approve the Agenda as written. Vice Chairwoman Baehr seconded the motion and it passed unanimously.

APPROVAL OF MINUTES

Chairman Merkel motioned to approve the July 24, 2017 minutes. Jen Luebbers seconded the motion and it passed unanimously.

GENERAL PUBLIC INPUT None

FINANCIAL STATUS

The Financial Report, as prepared by Marge Metzger on August 28, 2017 was reviewed.

NEW BUSINESS

1. Harvest Festival – November 4, 2017 1:00PM to 3:00PM

Plans were made for the activities and crafts. Jen contacted the Girl Scouts about the possibility of having them do face painting. She should have the answer within a week. She will also count the supplies for crafts (40 is needed), paint for the pumpkins, and supplies for the caramel apples.

Vice Chairwoman Baehr will contact Clair's Orchard for 2 boxes of apples and 40 pumpkins. The apples last year were donated by Clair's Orchard. Marge will find out how much we paid for the pumpkins last year. The amount set for this year was \$1 -\$2. Peter's Orchard was talked about as a second choice if Clair's cannot provide what is needed. We will need one person to operate the popcorn machine. We will also need to buy caramel dots for the apples. Chairman Merkel suggested that we call Michaels to see if they would donate the

items needed or give us a discount. Chairman Merkel will provide the hayride and use the same route he used last year. Signs will be put at Stuart Park and Swartz's property.

The Board agreed to include the following activities at the Harvest Festival:

1. Pumpkin painting
2. Crafts
3. Face Painting
4. Popcorn
5. Caramel Apples
6. Hayride

Chairman Merkel motioned to approve the Flyer for the event. Vice Chairwoman Baehr seconded the motion and it passed unanimously.

2. Stuart Park Pavilion Rentals Non-profit

The Board agreed to recommend to the Board of Supervisors' that for 2018 the pavilion rental would be free for Non-Profit organizations. Conditions would be to show documentation of their 501c3 status as a Non-Profit Organization and to add a disclaimer for them to volunteer for Dickinson Township Events. This policy would be reviewed again for 2019, if approved.

Chairman Merkel motioned to approve recommendation to the Board of Supervisors. Vice Chairwoman Baehr seconded the motion and it passed unanimously.

3. Events 2018

The Board agreed on the following list of events schedule:

- | | |
|--|-------------------|
| 1. Bowling Night at Midway from 6-8 PM
\$2.50 per game and \$2.00 for shoes | February 15, 2018 |
| 2. Master Well Seminar | March (TBD) |
| 3 Storm Water & MS4 Seminar | April (TBD) |
| 4. Fishing Derby
Rain date - June 2, 2018 | May 12, 2018 |
| 5. Ice Cream Social/Car Show | July (TBD) |
| 6. Reptile Show
Until September's meeting for discussion and find out more information. | Tabled |
| 7. Harvest Festival | October (TBD) |

Bowling will be advertised as Free to Dickinson Township residents, but open to everyone with the cost of their games and shoes. Vice Chairwoman Baehr will be in charge of this event. Jen Luebbers said she would help her. Chairman Merkel will check with Penn State for the Master Well Program.

It was suggested by Chairman Merkel to reach out to the Conservation District to help with the Storm Water and MS4 seminar. Chairman Merkel also suggested dash plaques for the car show and maybe having it the same time as a car show in Carlisle to bring in more participants. He also suggested selling ice cream to non-residents and possibly asking the fire company to have a food stand. Chairman Merkel suggested the reptile program could be offered in conjunction with the school curriculum and will ask his wife to contact the Superintendent, Jen will contact the Library.

Chairman Merkel motioned to send out a letter at the beginning of the year to request donations for all Park and Recreation events to all potential donors as suggested by Marge Metzger. Vice Chairwoman Baehr seconded the motion and it passed unanimously.

4. 2018 Budget

The Board agreed on the following proposed budget amounts for 2018

Expense:	1. Family Bowling Night	\$500
	2. Master Well Program	\$400
	3. Storm Water & MS4 Seminar	\$200
	4. Fishing Derby	\$3000
	5. Ice Cream Social/Car Show	\$1000
	6. Reptile Show	\$450
	7. Harvest Festival	\$550
	8. Advertising	\$100
Income:	1. Activities	\$100
	2. Donations	\$4000

Chairman Merkel motioned to recommend approval of the proposed budget for 2018 and to forward to Board of Supervisors. Jen Luebbers seconded the motion and it passed unanimously.

5. Facebook Page for Parks and Recreation

Chairman Merkel motioned to recommend to the Board of Supervisors that a Facebook page be established for the Park and Recreation Committee as a way to reach Dickinson Township residents for our events, find volunteers and members for the Park and Recreation Committee. Jen Luebbers seconded the motion and it passed unanimously. The Board of Supervisors will be asked to authorize the Park and Recreation Committee to look into the requirements and costs associated with initiating an account. Chairman Merkel suggested requesting to be placed on the October agenda of the Board of Supervisors.

OLD BUSINESS

1. Ice Cream Social August 17, 2017

56 residents attended, 3 non-residents and 11 Township staff. There were some toppings left over. Vice Chairwoman Baehr said she has contact with Project Share who would take them. Jen Luebbers said she could call Sarah at Twirly Top to see if she could take them back. It was also suggested to donate the toppings to the fire company, if no other options. The caramel and sprinkles will be used at the Fall Festival as toppings for the apples.

Thank you letters will be sent to Sarah at Twirly Top and Citizen's Fire Co. for their help and also for Marge to put them in our Fall Newsletter.

2. Stuart Park

Nothing to report at this time.

3. Lindenwood Park

Chairman Merkel talked to Jason Black, who is associated with Carlisle Little League, about ideas for baseball fields and a possible partnership. Chairman Merkel also suggested developing Lindenwood's 41 acres, for use as multiple purpose fields. This would open Grant opportunities for Lindenwood. Chairman Merkel will invite

Jason Black to give a presentation at our next meeting and invite Manager Larry Barrick. Nate was also interested in the lot adjacent to the North Dickinson Elementary school and questioned if it possibly would be for sale. It could be used for parking. Chairman Merkel also suggested reaching out to Carlisle Midget Football Association.

ADJOURNMENT

Chairman Merkel motioned to adjourn the meeting at 7:14 PM. The motion was seconded by Vice Chairwoman Baehr and passed unanimously. The next meeting will be September 25, 2017.

Respectfully submitted,

Jennifer M Luebbers
Recording Secretary

DRAFT