



Dickinson Township
219 Mountain View Road
Mount Holly Springs, PA 17065
Phone: (717) 486-7424 ♦ Fax: (717) 486-8412
www.dickinsontownship.org

BOARD OF SUPERVISORS REGULAR MEETING
October 16, 2017

PRESENT: **LORELEI COPLIN, DENNIS STRAUB - SUPERVISORS;** Larry Barrick, Manager; Marge Metzger, Asst. Manager/Secretary/Treasurer; Glenn Kelso, Zoning & Codes Enforcement Officer; Christian Miller, Solicitor; Jason Reichard, Engineer, and Bryan Swartz, Roadmaster.

ABSENT: **Tom Imholte, Supervisor**

VISITORS: Bob Line, Greg Bretzman, Ivan Bretzman, Judy Brough, Peggy & Jim Bower.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Vice Chairwoman Coplen called the meeting to order at 6:00 PM. Those present recited the Pledge of Allegiance.

OPENING ANNOUNCEMENTS

- The Parks & Rec Board are seeking volunteers to serve on their Board. Please contact the Township Office at (717) 486-7424 if you are interested in serving.
- The Parks & Rec Board will be hosting their annual Fall Harvest Festival on November 4, 2017 from 1:00 – 3:00 PM. Please come out and enjoy some fall fun to include a hayride, pumpkin painting, crafts and various other kid friendly activities.
- Trick-or-Treat Night will be held on Tuesday, October 31, 2017 from 6:00 pm until 8:00 pm.

APPROVAL OF AGENDA

Vice Chairwoman Coplen added #7 under new business, for the cancellation of the November 6, 2017 meeting.

A motion was made by Supervisor Straub and seconded by Vice Chairwoman Coplen and unanimously passed to approve the agenda, as amended.

APPROVAL OF MINUTES

1. October 3, 2017 Budget Meeting Minutes

A motion was made by Supervisor Straub and seconded by Vice Chairwoman Coplen and unanimously passed to approve the October 3, 2017 Budget meeting minutes.

CONSENT AGENDA

A motion was made by Supervisor Straub and seconded by Vice Chairwoman Coplen and unanimously passed to approve the October 11, 2017 Bill List.

PUBLIC HEARINGS None

PLAN REVIEW/CONDITIONAL USE HEARINGS None

GENERAL PUBLIC INPUT (non-agenda items) None

CHAIRMAN'S REPORT None

EMERGENCY SERVICES REPORT

Greg Bretzman reported that there were 16 calls in September with 2 wires down, 6 auto accidents, 6 medical, and 2 automatic alarms. He reminded everyone to be extra cautious during Trick or Treat night. With fall and winter coming, it is also a good time to inspect chimneys and heat sources, and to change filters and smoke detector batteries. He also said that Citizens Fire Company will have a piece of fire equipment on display at the November 4 Fall Festival.

Manager Barrick will add these reminders to the website.

Greg Bretzman suggested the ordinance that requires the reflective house number signs should include a certain height requirement for the sign placement so that it is visible in all weather conditions. The fire company can't help if they can't find you.

NEW BUSINESS

1. **Authorization to Advertise for Ordinance #2017-02 Authorizing Dickinson Township to enter into an intergovernmental services agreement with the Dickinson Township Municipal Authority.**

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to authorize the advertisement of Ordinance 2017-02 which authorizes Dickinson Township to enter into an intergovernmental services agreement with the Dickinson Township Municipal Authority.

2. **Resolution 2017-06 setting the new Public Meeting Policy**

Judy Brough shared several concerns regarding the five minute time limit for speakers and believes all places that refer to "him" should be "her/him". She also suggested there should be something included for complimentary behavior not only for citizens, but for township officials and staff. She asked for clarification on the section that refers to showing residency. She questioned if submission of public comment in writing includes the use of emails. Solicitor Miller acknowledged her concerns and pointed out that the proposed Resolution has had many of her suggestions incorporated in its final form.

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to adopt Resolution 2017-06, which sets the new Public Meeting Policy.

3. **Resolution 2017-07 Setting the Order of Business for the BOS Meetings**

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to adopt Resolution 2017-07, which sets the Order of Business for the Board of Supervisors meetings.

4. **Motion and Approval to advertise the 2018 Proposed Budgets for public review.**

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to approve the advertisement of the 2018 proposed budgets for public review.

5. **Approval of Meeting Calendar for 2018 and Authorization to Advertise**

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to approve the advertisement of the 2018 meeting calendar and holidays.

6. **Firemen's Relief Distribution for 2017**

The Board was informed of the distributions being made this year to the various fire companies for the 2017 firemen's relief distribution.

7. November 6, 2017 Meeting Cancellation

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to cancel the Supervisors meeting for November 6, 2017.

MANAGER'S REPORT

Nothing to add to the report submitted.

ASST. MANAGER - TREASURER'S REPORT

Nothing to add to the report submitted.

ZONING OFFICER'S REPORT

Nothing to add to the report submitted.

ROADMASTER'S REPORT

Nothing to add to the report submitted.

ENGINEER'S REPORT

Engineer Reichard reported that the scope of work in Contract 2 of the 2017 roadway improvements has been completed by Hammaker East and a request for payment #2 (final) in the amount of \$91,763.33 has been submitted.

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to authorize the final payment to Hammaker East in the amount of \$91,763.33 as final payment for Contract 2.

Engineer Reichard stated the evaluation for 2018 roadwork has begun.

SOLICITOR'S REPORT

Nothing to add to the report submitted.

SUPERVISOR'S REPORT None

OLD BUSINESS

1. Master Stormwater Feasibility Study – Mountain View Road Drainage

Nothing to report.

2. Zoning/SALDO Draft Ordinances – Development of the Proposed Zoning Map

Zoning Officer Kelso has worked on the map and has made the suggested changes to date, especially the areas for mixed use. He can now tweak the map electronically, which provides the opportunity to work on the map and provide a visual. The two Supervisors present decided to table further discussion until the next meeting when all three will be present.

ADJOURNMENT

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to adjourn the meeting at 6:30 PM.

Respectfully submitted,

Marjorie E. Metzger
Secretary/Treasurer



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