



Dickinson Township
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BOARD OF SUPERVISORS REGULAR MEETING

March 19, 2018

PRESENT: TOM IMHOLTE, LORELEI COPLEN, ROBERT LINE III - SUPERVISORS; Larry Barrick, Manager; Marge Metzger, Asst. Manager/Secretary/Treasurer; Glenn Kelso, Zoning & Codes Enforcement Officer; Jason Reichard, Engineer, and Christian Miller, Solicitor.

ABSENT:

VISITORS: Charles Breslin, Judy Brough, Michael Buchanan, Ellen Graham Buchanan, Shireen Farr, Lindsey Varner, Amy Myers, Josh Hykes, Michael Coyle, Greg Bretzman.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chairman Imholte called the meeting to order at 6:00 PM. Those present recited the Pledge of Allegiance.

OPENING ANNOUNCEMENTS

- The Parks & Rec Board are seeking volunteers to serve on their Board. Please contact the Township Office at (717) 486-7424 if you are interested in serving.
- Parks & Rec Board will hold their annual children's fishing derby at Stuart Park on Saturday, May 12, 2018 from 8:00 AM until 12:00 PM. The Parks & Rec Board are seeking volunteers to help run the event as well. Please see the Township website for more information.
- The Planning Commission members are seeking volunteers to serve on their Commission. Please contact the Township Office at (717) 486-7424 and provide a brief resume if you are interested in serving. At this time there is one vacancy available.
- The Board of Supervisors held an executive session this evening from 5:24 PM – 5:56 PM to discuss personnel matters and also some flooding issues on W. Yellow Breeches Road.

APPROVAL OF AGENDA

A motion was made by Vice Chairwoman Coplen and seconded by Chairman Imholte and unanimously passed to approve the agenda.

APPROVAL OF MINUTES

1. February 5, 2018 Regular Meeting Minutes

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Line and unanimously passed to approve the minutes of February 5, 2018.

2. February 20, 2018 Regular Meeting Minutes

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Line and unanimously passed to approve the minutes of February 20, 2018.

CONSENT AGENDA

A motion was made by Chairman Imholte and seconded by Vice Chairwoman Coplen and unanimously passed to ratify and approve the March 5, 2018 and March 19, 2018 Bill Lists.

CHAIRMAN'S REPORT None

EMERGENCY SERVICES

Greg Bretzman gave the February report of responses. Amy Myers of Union Fire Company mentioned that Chase Cork will be representing the fire company at the Township meetings for the remainder of 2018.

GENERAL PUBLIC INPUT (non-agenda items)

Michael and Ellen Buchanan were present on behalf of the Fair District organization. They requested that the Board consider adopting a Resolution to support a change in the Constitution to establish a citizen commission for redistricting in Pennsylvania. The Board was reluctant to support the Resolution without additional information and criteria being established, which is not available at this time. The Board thanked the Buchanan's for attending the meeting and suggested they follow up at a later time. The Board is not against fair districting.

PUBLIC HEARINGS None

PLAN REVIEW/CONDITIONAL USE HEARINGS None

NEW BUSINESS

1. Discussion and direction on Road Survey for North Dickinson School Road project.

A resident has questioned the center line of N. Dickinson School Road and requested a survey be done. Surveying of roads is not a normal practice prior to road projects. The estimate received to do the survey was \$27,200, which is an expense the Township does not need to incur. The Board is confident the center line doesn't go far from what is depicted now. The N. Dickinson project is a road resurfacing project of an existing road as it sits. It is not being re-aligned, which makes a difference.

Greg Bretzman shared his concern about the weight limit being changed on the N. Dickinson School Road bridge, which would affect all the surrounding fire companies and their apparatus which would be overweight. There is a dry hydrant on that road. Manager Barrick explained there may be a special permit issued for the fire companies and local municipalities by the county since they own the bridge. He suggested Mr. Bretzman get in touch with Kirk Stoner at the Cumberland County Planning Department.

2. Park & Recreation Committee Authorization to have the Barnitz Mill added to the Cumberland County Preservation Opportunities Watch List

Shireen Farr, member of the Park & Recreation Committee, and Lindsey Varner of the Cumberland County Historical Society were present to request the Board approve the application to have Barnitz Mill placed on the Cumberland County Watch List for historical sites and landmarks. The Historical Society will provide technical support and assist in other resources that may be available, to protect and preserve the mill for the future. They could not provide financial assistance. There is no cost to be placed on the list, and it can be removed if the Township would request that. Being on the Watch List would provide more visibility, prioritize, and provide more leverage for grant opportunities.

A motion was made by Vice Chairwoman Coplen and seconded by Chairman Imholte and unanimously passed to allow the Park & Recreation Committee to submit the application to have the Barnitz Mill placed on the Cumberland County Watch List for historical sites and structures. The application should be signed by a Township position authorized for signatures.

Charles Bresslin was not sure restoration of the Barnitz Mill is the right choice at this time, unless it involves no use of Township funds. The tax money is needed to fix roads. He suggested this matter should be placed on the

ballot for the residents to have the opportunity to vote. He did not agree with the mill being placed on the Watch List.

3. Cold Springs Road Base Materials Bid award (approval will be contingent on final County approval for additional money).

Manager Barrick said the bids came in higher than expected. The Cold Springs Road project is being funded through the Cumberland County Dirt & Gravel Grant program. The Township is providing in kind services, such as equipment and labor by the road crew. The project will significantly improve the road and the runoff and sedimentation coming down into the Yellow Breeches Creek. The base must be completed prior to moving forward with the DSA top coat (Driving surface aggregate).

A motion was made by Vice Chairwoman Coplen and seconded by Chairman Imholte and unanimously passed to award the bid for shale placement on Cold Springs Road to McCorkel Construction at a cost of \$206,535.00, contingent upon the Cumberland County Conservation District approving the additional funds required.

4. Acceptance of the WCCOG 2018/2019 Material Bids and Line Painting Results.

Manager Barrick mentioned the prices are higher than last year, but still within the budget for the work to be done.

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Line and unanimously passed to approve the WCCOG bids for road materials and line painting for 2018/2019 as outlined in the memo dated March 19, 2018.

MANAGER'S REPORT

Manager Barrick explained the Act 537 Plan, Phase 1 was approved two years ago, and it is now time to work on Phase 2 and at the least communicate with DEP on our progress to stay in compliance. RFQ's were submitted several months ago to perform the work on Phase 2, so the price quotes will have to be verified or updated.

The Board agreed to review the RFQ proposals and to re-open the discussion of the Act 537 Plan Phase 2.

ASST. MANAGER - TREASURER'S REPORT

Nothing to report.

ZONING OFFICER'S REPORT

There was discussion on the dam located along W. Yellow Breeches Road, which was inspected by DEP and also the Army Corp of Engineers. The dam is located on a private property but is affecting the road with flooding at times. The Board instructed the Solicitor to review the matter and provide an update on what recourse the Township may have.

Vice Chairwoman Coplen requested the Zoning Report and the Roadmaster Report be presented as two separate reports in the future as opposed to being combined into one report.

ROADMASTER'S REPORT None

ENGINEER'S REPORT

Engineer Reichard gave an update on the proposed road work. With the on-going discussions with the residents on N. Dickinson School Road, he wanted to verify the scope of work will remain the same. There was discussion as to whether the under drain pipe is needed between the two driveways at the Livingston property.

A motion was made by Chairman Imholte and seconded by Vice Chairwoman Coplen and unanimously passed to authorize the Engineer to go ahead with preparation of the bid package for the 2018 road

projects and advertise the bids, provided any changes made to the proposed work would be less than 5% of the overall engineering estimate of the project.

SOLICITOR'S REPORT

Nothing to report.

Vice Chairwoman Coplen questioned if residents are made aware of trees and shrubs being trimmed in the right-of-way. Manager Barrick said that is covered with Resolution 2008-16, which states a certified letter is sent for anything larger than 6" diameter as per the Second Class Code.

SUPERVISOR'S REPORT

Vice Chairwoman Coplen mentioned that Zoning Officer Kelso, Supervisor Line, and herself attended the Cumberland County Planning Commission University. Each time she goes she learns something different. This time she picked up on the point that a Comprehensive Plan is to be updated about every 10 years. The Dickinson Township Comprehensive Plan is 10 years old so an update may need to be considered. There is a lot of help available.

Supervisor Line mentioned the Cumberland County Conservation District is taking orders for their annual tree seedling event. It is a good way to bring more trees back into the Township.

OLD BUSINESS

1. *Vacancy appointment to the Municipal Authority term to expire 12/31/2022 (Candidates: Robert Line III and Gerald Eby)*

A motion was made by Chairman Imholte and seconded by Vice Chairwoman Coplen to appoint Gerald Eby as a member of the Municipal Authority with a term expiring 12/31/22. The motion was denied.

There was discussion on the two candidates and their qualifications. Charles Bresslin and Judy Brough expressed their support for Bob Line.

A motion was made by Vice Chairwoman Coplen and seconded by Chairman Imholte and by majority vote was passed to appoint Bob Line III as a member of the Municipal Authority with a term expiring 12/31/22. Chairman Imholte voted no.

2. *Vacancy appointment to the Planning Commission term to expire 12/31/2021 (Candidates: Bill Baker).* Paul Strizzi removed his name from being considered.

A motion was made by Chairman Imholte and seconded by Vice Chairwoman Coplen and unanimously passed to appoint Bill Baker as a member of the Planning Commission with a term expiring 12/31/21.

3. *Resolution 2018-03 Records Retention Policy*

There was discussion on the electronics records and how they will be handled with the retention schedule. Solicitor Miller said a separate policy could be done for the audio recordings. Charles Bresslin suggested audio tapes of the meetings should be kept.

A motion was made by Chairman Imholte and seconded by Vice Chairwoman Coplen and unanimously passed to adopt Resolution 2018-03, which supports the Records Retention Policy.

4. *Zoning/SALDO Draft Ordinances – Development of the Proposed Zoning Map*

Chairman Imholte questioned what happens if a use is not allowed for in any zone and what the ramifications would be. Solicitor Miller said there could be a savings clause that states any use not provided for will be permitted in the zone with the most similar uses by special exception. Zoning Officer Kelso said that clause is in the current Zoning Ordinance.

There was limited discussion on where to allow uses such as convenience stores, hotels and motels, and barber/beauty shops. Solicitor Miller suggested the zones must be decided on first and then the uses will follow. Zoning Officer Kelso will get updated maps with the new zones that have been discussed, and he will update the chart of uses. The Board agreed to use the April 2 meeting as a zoning ordinance workshop and to limit the agenda for other items that evening. Charles Bresslin suggested the workshop be posted on the website.

ADJOURNMENT

A motion was made by Chairman Imholte and seconded by Vice Chairwoman Coplen and unanimously passed to adjourn the meeting at 8:25 PM.

Respectfully submitted,



Marjorie E. Metzger
Secretary/Treasurer

