



**Dickinson Township**  
**219 Mountain View Road**  
**Mount Holly Springs, PA 17065**  
**Phone: (717) 486-7424 ♦ Fax: (717) 486-8412**  
**www.dickinsontownship.org**

**BOARD OF SUPERVISORS REGULAR MEETING**  
**December 3, 2018**

**PRESENT:** **TOM IMHOLTE, LORELEI COPLEN, ROBERT LINE III - SUPERVISORS;** Larry Barrick, Manager; Marge Metzger, Asst. Manager/Secretary/Treasurer; Glenn Kelso, Zoning & Codes Enforcement Officer/Public Works Director, and Christian Miller, Solicitor.

**ABSENT:** Jason Reichard, Engineer.

**VISITORS:** Dean Otto, Michelle Line, and Greg Bretzman.

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Chairman Imholte called the meeting to order at 6:00 PM. Those present recited the Pledge of Allegiance.

**OPENING ANNOUNCEMENTS**

- If you are interested in serving on any of the appointed Boards for the Township please submit your resume to the Township Manager at [manager@dickinsontownship.org](mailto:manager@dickinsontownship.org); the following Board terms will expire 12-31-2018
  - Planning Commission – new term will expire 12-31-2022
  - Zoning Hearing Board – new term will expire 12-31-2021
  - Park & Recreation Board – new term will expire 12-31-2023
  - Municipal Authority – 2 new terms will expire 12-31-2023

**APPROVAL OF AGENDA**

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Line and unanimously passed to approve the agenda.

**APPROVAL OF MINUTES**

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Line and unanimously passed to approve the minutes of the November 19, 2018 regular meeting.

**CONSENT AGENDA**

A motion was made by Chairman Imholte and seconded by Vice Chairwoman Coplen and unanimously passed to approve the December 3, 2018 Bill List.

**CHAIRMAN'S REPORT** None

**EMERGENCY SERVICES** None

**GENERAL PUBLIC INPUT (non-agenda items)**

Dean Otto shared his thoughts on the work that was completed on Mountain View Road and the storm water concerns in the area. He also asked for his farm to remain in the present zone.

**PUBLIC HEARINGS** None

**PLAN REVIEW/CONDITIONAL USE HEARINGS** None

**NEW BUSINESS** None

**MANAGER'S REPORT** None

**ASST. MANAGER - TREASURER'S REPORT** None

**ZONING OFFICER'S REPORT** None

**ROADMASTER'S REPORT** None

**ENGINEER'S REPORT** None

**SOLICITOR'S REPORT** None

**SUPERVISOR'S REPORT** None

**OLD BUSINESS**

1. **Zoning Draft Ordinance**

a. **Article 7 Discussion and Direction**

Section 704.3 – Remove the last word “and”.

Section 704.C.6 – The Board agreed to remove this section on Minor Change to Approved Special Exception.

Section 704.H – “The Act” is described in the definitions as The Municipal Planning Code.

b. **Article 8 Discussion and Direction**

Section 800.A.2 – The annual report from the Zoning Officer is a new addition to the Ordinance.

Section 800 – The first paragraph must be changed from “Manager” to “Board of Supervisors” who shall make the appointment of the Zoning Officer.

Section 800.A.3 – The Board agreed to remove the portion that states the Zoning Officer shall have the right to enter any building or structure or upon any land.

Section 800.A.7 – The Board agreed to change “Zoning Hearing Board” to “Board of Supervisors”.

Section 800.A.11 – There was discussion on filing complaints and following the standard. A complaint should be written, not verbal.

Section 801.B.3.A – There was discussion on the requirements of permits for earth disturbance. This section is enforced and managed through the Cumberland County Conservation District. The Township does not issue permits or provide the enforcement. The Township guides individuals to the county process, since there is a

Memo of Understanding being considered between the Township and County for earth moving and storm water management policies. The Solicitor will review and provide input.

Section 801.C – Reference to the Commercial zone needs to be changed or removed.

Section 801.B.4 – This was moved to the SALDO, so it should be removed.

Section 800.A.10 – “The Act” refers to the Municipalities Planning Code, which is in the definitions.

Section 800.A.12 – The word “to” should be capitalized “To”.

## **2. SALDO Draft Discussion and Direction**

The draft provided to the Board is the most up-to-date version that the prior Board of Supervisors was ready to adopt, but needed to wait for the Zoning Ordinance to be ready for adoption at the same time. The suggestions made by the current Board to move items from the Zoning Ordinance to the SALDO have also been incorporated into this draft.

The Board agreed to review the draft and be prepared to discuss Articles 1-3, to include the definitions, at the January 7<sup>th</sup>, 2019 meeting, which will also be the organization meeting. A draft will be provided to Engineer Reichard for his review and input.

### **ADJOURNMENT**

**A motion was made by Chairman Imholte and seconded by Vice Chairwoman Coplen and unanimously passed to adjourn the meeting at 6:49 PM.**

Respectfully submitted,



Marjorie E. Metzger  
Secretary/Treasurer

