



**DICKINSON TOWNSHIP MUNICIPAL BUILDING**  
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**DICKINSON TOWNSHIP MUNICIPAL AUTHORITY**

January 28, 2020

**CALL TO ORDER:**

Chairman Loomis called the meeting to order at 5:05 PM

**ROLL CALL:**

The following Board members were in attendance: Allen Loomis, Thomas Smith, Doug Campbell, Robert Line and Dennis Straub.

**OTHERS PRESENT:**

Larry Barrick and Kevin Jacobs.

**APPROVAL OF AGENDA:**

On a motion by Mr. Straub and seconded by Mr. Loomis, the Board voted unanimously to accept the proposed meeting agenda, with the provision to move the proposed 2020 budget approval to the Treasurer's Report prior to any bills being paid until the 2020 budget is approved.

**APPROVAL OF MINUTES:**

On a motion by Mr. Straub and seconded by Mr. Loomis, the Board voted unanimously to approve the November 26, 2019 meeting minutes as presented.

**PUBLIC COMMENT:** None

**CHAIRMAN'S REPORT:**

Mr. Loomis mentioned that a letter dated December 17, 2019 from the South Middleton Township Municipal Authority noted that the bulk water rates for 2020 have been lowered from \$ 1.69 per one thousand gallons to \$ 1.61 per one thousand gallons. Also, an agreement from Quality Water Resources, Inc., dated November 26, 2019 for their water system services for 2020 was provided for review by the board. On a motion by Mr. Straub, seconded by Mr. Line, the board voted unanimously to ratify approval of the QWR agreement. The last item presented was the Annual Dickinson Township Municipal Authority Reporting Calendar. The calendar notes required tests/reports and the responsible entity.

**TREASURER'S REPORT:**

There was general discussion concerning the proposed 2020 Authority budget. Mr. Loomis presented the proposed budget, which included the 2018 & 2019 budgets for comparison to the 2020 budget. After discussion, on a motion by Mr. Straub and seconded by Mr. Line, the board unanimously to ap-

proved the budget for 2020. The Board reviewed the Balance sheets and Profit and Loss Detail Reports for January 1 – December 19, 2019. The Balance Sheet indicates total Liabilities and Equity of \$ 157,735.14 as of December 19, 2019. On a motion by Mr. Straub, seconded by Mr. Line, the board voted unanimously to ratify/approve payment of all bills by check numbers 759 through 762. On a motion by Mr. Straub, seconded by Mr. Line, the board voted unanimously to approve payment of all bills by check numbers 763 through 768 and to approve the Treasury Report. There was some discussion questioning why accounts receivable on the Balance Sheet do show funds that are owed but not yet received as Assets by the Authority. Mr. Barrick will discuss with the secretary and report back at next meeting.

**ENGINEER REPORT:** Kevin Jacobs noted that the application for financial assistance for the extension of the existing water main to serve four (4) additional residential properties along Alexander Springs Road has been submitted to the DEP. He noted that we may receive word in March if our application was approved.

**SOLICITOR REPORT:** None

**NEW BUSINESS:** The board reviewed Resolution No. 2020-01, A Resolution designating depositories for Municipal Authority Funds and authorizing signers of accounts. After a brief discussion the board authorized adding Mr. Barrick as an authorized signer of behalf of the authority. On a motion by Mr. Smith and seconded by Mr. Line, the board voted unanimously to approve Resolution 2020-1. The board reviewed Resolution 2020-02, Rates, Charges and Fees. The board reviewed the Adequacy of 2019 Sewer Revenues, which indicates a gain of \$ 783.52 for 2019. There was discussion concerning adding a penalty for late payment of water and sewer bills to the resolution. A percentage is being considered to be included upon further review and added to the Resolution. On a motion by Mr. Line and seconded by Mr. Straub, the board voted unanimously to approve Resolution No. 2020-02 with the penalty details to be included. There was also general discussion concerning the feasibility of adding water and sewer service for the northeast corner of the township. Areas under consideration would include developments situated close to existing water and sewer facilities. Mr. Line indicated that he will keep the board informed of any proposed development plans that are submitted to the township planning commission that could be evaluated for sewer and water extensions into the township.

**OLD BUSINESS:** None

**ADJOURNMENT:** The meeting was adjourned at 6:45 PM on motion by Mr. Line.

Respectfully submitted,

January 28, 2020

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Thomas W. Smith, Secretary