

**DICKINSON TOWNSHIP  
CUMBERLAND COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2019-03**

A **RESOLUTION** of the Board of Supervisors of Dickinson Township, Cumberland County, Pennsylvania Providing for the Disposition of Certain Records:

**WHEREAS**, by virtue of Resolution No. 2018-03, adopted February 20, 2018 the Board of Supervisors of Dickinson Township declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved by the Commonwealth's Local Government Records Committee on December 16, 2008 and later amended by said committee on July 30, 2009, in accordance with the Municipal Records Act of January 18, 1968 (P.L. 961, No. 428) (Act 428 of 1968); and

**WHEREAS**, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Dickinson Township, Cumberland County, Pennsylvania, in accordance with the above-cited Municipal Records Manual, hereby authorizes Larry Barrick, Township Manager or Marjorie Metzger, Assistant Manager to dispose of the following public records:

Vendor Invoices 1981 to 2011  
Payroll & Personnel Files 1973-2013  
Capitol Tax forms & Tax Reports 1991 to 2011  
DCED Reports 2002 to 2013  
PA One-Call Reports 2004 to 2013  
Statements of Financial Interest (Ethics) 2003 to 2013  
Insurance Documents 1978 to 2011  
Township Bonds 1977 to 2011  
Bid Documents 1973 to 2009  
Proof of Publication 1976 to 2009  
Right to Know (RTK) Requests 2006 to 2016  
Contracts 1999 to 2014

Fuel Logs 2004 to 2016  
Tax Appeal Lawsuit 1977  
Complaints and Non-traffic Citations 2009 to 2013  
Planning Commission Transcript 2006  
Accident Reports 2002, 2003 and 2007  
Township Meeting Recordings (both audio and video) 2017 and prior

DULY ADOPTED this 8<sup>th</sup> day of March, 2019, by the Board of Supervisors.

ATTEST:

Marijane E. Metzger  
Secretary

By: \_\_\_\_\_  
Chairman

By: NA Z-  
Supervisor

By: Thomas J. Holes  
Supervisor

