



*Dickinson Township Municipal Building
219 Mountain View Road, Mount Holly Springs, PA 17065
Phone: (717) 486-7424 Fax (717) 486-8412
www.dickinsontownship.org*

APPLICATION for ROAD OCCUPANCY PERMIT

Name of Applicant: _____ Date: _____

Address of Applicant: _____ Phone: _____

Site Address: _____

(CHECK ONE)
New Driveway Construction: _____ Paving Existing Driveway: _____

Date Construction Will Begin: _____

Call for Inspection when construction is completed. Permit expires after six months.

Under and subject to all the conditions, restrictions, and regulations prescribed by the Township and on the general provisions and specifications, a true copy whereof attached, and made a part hereof, with the same force and effect as if written or printed herein and under and subject to the special conditions, restrictions, and subject to the special conditions, restrictions and regulations hereinafter set forth in regard to utility activity and / or install a new or paved driveway with a Maximum Opening of Twenty (20) feet onto the road described above as site location and a minimum distance from side property line of Five (5) feet.

(This section for utility road cuts only)

UTILITIES DESCRIPTION – WHEN PIPELINE or CONDUIT CROSSES ROAD

The improved surface of the road WILL or WILL NOT be opened. *(Circle One)*

Approximate area of improved openings: _____ Sq. Ft

Approximate area of unimproved openings: _____ Sq. Ft

Length of trench along Roadway: _____ Feet

Depth of trench below surface: _____ Ft and _____ Inches

Number of poles to be erected: _____

Nearest Distance from center of road to structure: _____ Feet

Distance of proposed work along roadway: _____ Feet

The Applicant is an *INDIVIDUAL, PARTNERSHIP, or a CORPORATION INCORPORATED* under the laws of the Commonwealth of Pennsylvania. (circle one)

SKETCH MUST BE INCLUDED WITH APPLICATION

REQUIREMENTS for DRIVEWAY PERMIT ISSUANCE:

1. All applications will include a *pencil sketch* including plan (bird's-eye-view) and profile (cut-away from side) views of proposed location and construction.
 2. All driveways shall be constructed to allow for, or maintain, a *drainage* swale parallel to the roadway but outside the shoulder of the road.
 3. Driveway surface shall be *graded to direct its runoff* water into the swale before it enters the improved roadway. Driveway surface treatments may connect directly to the paved cartway provided they do not rise above the plain of the cartway in any way that would interfere with snow or maintenance operations.
 4. Subsurface piping will be allowed in any instance where its placement provides for drainage of both public and private cartway surfaces.
 5. Plans and site will be reviewed for compliance and approved by signature.
 6. Completed construction will be reviewed for compliance and approved by signature upon satisfactory completion.
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PLEASE INCLUDE SKETCH ON ATTACHED PAGE.

SKETCH PAGE

Plan View: Included sketch of Township road and location of proposed driveway. Include exact measurements from property corners to show exact location of driveway as well as the width of proposed driveway at intersection with Township road.

Speed Limit of Township Road = _____ MPH

Profile View: Sketch the angle of driveway leading to Township road and how drainage issues will be addressed (piping, swale, etc.).

I certify that the information provided is true and accurate and I certify that the proposed work is authorized by the owner and I have been authorized to make application as an agent of the owner. I certify that the work described herein will not be altered.

Signature

Date

(Form.App.Rd.Occ.Permit.08)