



Dickinson Township
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BOARD OF SUPERVISORS REGULAR MEETING
September 19, 2016

PRESENT: TOM IMHOLTE, DENNIS STRAUB, LORELEI COPLEN - SUPERVISORS; Larry Barrick, Manager; Glenn Kelso, Zoning & Codes Enforcement Officer; Marge Metzger, Secretary/Treasurer; Andrew Miller, Solicitor; and Jason Reichard, Engineer.

ABSENT: Don Yost, Roadmaster.

VISITORS: Judy Brough, Bob Line, Jim & Peggy Bower.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chairman Imholte called the meeting to order at 6:00 PM. Those present recited the Pledge of Allegiance.

OPENING ANNOUNCEMENTS - *More information is available on the township website.*

- Parks & Rec Board will be holding their Harvest Festival on Saturday, October 22, 2016 from 2:00 – 4:00 PM at Stuart Park.
- The 2017 Budget preparation meetings will be held on October 4, 11, and 18, 2016 at 5:30 PM.
- Trick-or-Treat Night will be held on Monday, October 31, 2016 from 6:00 – 8:00 PM.

APPROVAL OF AGENDA

A motion was made by Supervisor Straub and seconded by Vice Chairwoman Coplen and unanimously passed to approve the agenda.

APPROVAL OF MINUTES

August 15, 2016 Regular Meeting Minutes

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to approve the August 15, 2016 minutes.

CONSENT AGENDA

A motion was made by Supervisor Straub and seconded by Chairman Imholte and unanimously passed to ratify the bill list from September 1, 2016.

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to approve the bill payments for September 19, 2016.

CHAIRMAN'S REPORT

Chairman Imholte apologized for not having the draft zoning map ready to review for this meeting.

PUBLIC HEARINGS None

PLAN REVIEW/CONDITIONAL USE HEARINGS None

GENERAL PUBLIC INPUT (non-agenda items)

Peggy Bower asked when the zoning map would be ready, and Chairman Imholte responded it would be ready for the next meeting.

EMERGENCY SERVICES REPORT

Manager Barrick said Greg Bretzman has taken a turn for the worse, but is still fighting. Vice Chairwoman Coplen will send a card on behalf of the Board. Ivan Bretzman is hopeful. He will continue to monitor the weather in case a burn ban is needed.

NEW BUSINESS

1. Appointment of Ken Giffhorn as Alternate to the Zoning Hearing Board (term to expire 12-31-16)

Manager Barrick explained the Zoning Hearing Board holds meetings only as needed, when a request is submitted. Having several alternates available would help to make sure there is always a quorum and would alleviate the expense of re-advertising if a hearing would have to be cancelled due to lack of a quorum. Mr. Giffhorn has served on the Planning Commission, has extensive knowledge of the township, and was involved with the development of the Comprehensive Plan and proposed Zoning Ordinance.

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to appoint Ken Giffhorn as an alternate to the Zoning Hearing Board, with a term to expire on December 31, 2016.

2. Approval of the Minimum Municipal Obligation (MMO) for the Dickinson Township Pension Plan (21-012-5N) for the Plan Year 2017

Treasurer Metzger explained the purpose of the MMO is to annually establish the pension allocation based on wages for the employees covered by the pension plan. The township is required to include the MMO amount in the budget for the following year. The township also receives an annual payment from the state that is used to offset the pension expense of the township.

Vice Chairwoman Coplen asked for some research of the contribution rate to be completed before next year's MMO is prepared to determine whether the 10% contribution is appropriate.

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to approve the MMO for 2017 in the amount of \$24,972.00, as written and submitted.

OLD BUSINESS

1. Zoning/Saldo Draft Ordinances – Development of the Proposed Zoning Map

Supervisor Straub asked the Board to consider having a discussion on whether a separate zone is needed, such as light industrial or commercial to allow for uses such as welding and lawn mower repair. He was concerned that there is a piece of land for sale in the township that has been purported to be commercial. Chairman Imholte said it has been mentioned for along the highway that has access to major traffic, such as the Ritner Highway. Judy Brough mentioned it is possible to have these types of uses now by going through the variance process. Manager Barrick mentioned a property is more marketable when it is zoned for the use. The approval process can be costly and timely. Businesses can be allowed through special exceptions and conditional uses where certain conditions can be attached to the approval. With a variance, you need to comply with a hardship. Vice Chairwoman Coplen mentioned the farmers are looking to add light mechanical businesses as a way to keep their farms, so those uses are suggested to be added to the agriculture zone, but we don't want to automatically truncate that. The Board agreed to evaluate the requirements for a separate light industrial or commercial zone as they proceed through the ordinance update.

2. Master Stormwater Feasibility Study – Mountain View Road Drainage

Nothing to report.

MANAGER'S REPORT

Manager Barrick reported that things are moving forward with the Alexander Spring Road project. He will be following up with Mac Utsey.

ZONING OFFICER'S REPORT

The Zoning Officer's report was submitted with no additional comments.

TREASURER'S REPORT

The treasurer's report was submitted with no additional comments.

ROADMASTER'S REPORT

The Roadmaster's report was submitted. Chairman Imholte asked about the winter maintenance class, which Manager Barrick explained is through LTAP and covers salt use, MS-4 requirements, safety refresher, and vehicle maintenance and checks. Jim Bower mentioned the winter road maintenance here is better than Connecticut, where he moved from. He commended the township for the work they do. Chairman Imholte asked if we could try some of the wet salt application this year, but Manager Barrick explained that we do not have the equipment for that type of process.

ENGINEER'S REPORT

The Engineer's report was submitted. Engineer Reichard asked the Board to take action on the invoice for Contract 1 for road work completed by Shiloh Paving in the amount of \$25,456.09, which is the final payment and retainage. Chairman Imholte asked if there was any warranty. Engineer Reichard explained there is a performance bond in place for one year. Manager Barrick mentioned North Dickinson School Road bridge repair was removed from the contract this year because of the pending guide rail issue at the Livingston property.

A motion was made by Chairman Imholte and seconded by Supervisor Straub and unanimously approved to pay Shiloh Paving the amount of \$25,456.9 as final payment for road work completed for Contract 1.

Engineer Reichard said Contract 2 will be ready for full payment at the next meeting.

Chairman Imholte asked about the proposed road work for 2017. Manager Barrick said that will be part of the 2017 budget process. He has met with the engineer and roadmaster to discuss what work can be done next year within the budgeted amount, which he will present during the budget meetings.

SOLICITOR'S REPORT

The Solicitor's report was submitted. Solicitor Miller had a drainage easement between Dickinson Township and A.C. Kuhn (Trade Center 44) that needs to be approved and signed, which would allow for the work to be completed along Alexander Spring Road to correct the installation of the storm water improvements. The easement provides an additional 5' wide x 130' long area that is off the township road right-of-way. The easement will be recorded once executed.

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to approve the drainage easement document for Alexander Spring Road between Dickinson Township and A.C. Kuhn property owner.

SUPERVISORS' REPORTS

Manager Barrick mentioned the need for a zero turn mower that was in the budget for next year. There is the opportunity to purchase a left over from R&W Equipment now at a price of approximately \$11,000, which is lower than expected. The mower has the Kawasaki motor that is preferred. The expense would be covered from the Capital Reserve Fund. The mower purchase this year would then allow for other capital purchase planning for next year. The current mower is ten years old. The Board asked for the detailed information to be provided through email, and if approved, the decision could be ratified at the next meeting.

Judy Brough asked about the piece of farm machinery that was offered to the township. Manager Barrick said the piece of equipment is in the mill. He commended the road crew for working together to come up with the best ideas for moving the large, heavy grain cleaner.

ADJOURNMENT

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to adjourn the meeting at 6:58 PM.

Respectfully submitted,

Marjorie E. Metzger

Marjorie E. Metzger
Secretary/Treasurer

