



**Dickinson Township**  
**219 Mountain View Road**  
**Mount Holly Springs, PA 17065**  
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**www.dickinsontownship.org**

**BOARD OF SUPERVISORS REGULAR MEETING**  
**October 18, 2016**

**PRESENT:** **TOM IMHOLTE, DENNIS STRAUB, LORELEI COPLEN - SUPERVISORS;**  
Larry Barrick, Manager; Glenn Kelso, Zoning & Codes Enforcement Officer; Marge Metzger,  
Secretary/Treasurer.

**ABSENT:** Andrew Miller, Solicitor; Jason Reichard, Engineer; and Don Yost, Roadmaster.

**VISITORS:** Judy Brough, Peggy Bower

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Chairman Imholte called the meeting to order at 5:35 PM. Those present recited the Pledge of Allegiance.

**OPENING ANNOUNCEMENTS** None

**APPROVAL OF AGENDA**

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to approve the agenda.

**APPROVAL OF MINUTES** None

**CONSENT AGENDA** None

**CHAIRMAN'S REPORT** None

**GENERAL PUBLIC INPUT (non-agenda items)** None

**NEW BUSINESS**

**1. 2017 Draft Budget Review**

Manager Barrick reviewed the updated list of contributions to the fire and EMS organizations. The budget includes making double payments to Union Fire Company and Penn Township Fire Company for the apparatus purchases. Judy Brough asked if Bendersville Fire Company receives a contribution. Manager Barrick responded that Bendersville Fire Company receives a portion of the annual firemen's relief allocation.

Chairman Imholte mentioned the budget will be available for public inspection for 20 days once the Board approves the draft. Manager Barrick said the proposed budget will be advertised and be made

available at the township building for review. Final adoption of the budget is scheduled for November 21, 2016.

Chairman Imholte said wages were discussed in executive session and the draft budget reflects what was discussed.

Manager Barrick mentioned the tax collector's commission was updated to reflect the change in the fire tax millage. The tax collector receives 2.5% commission on the tax received. Options for health insurance are still being looked at. The budget includes \$85,000 for the health insurance premium. The coverage available through PSATS was looked at, which is the premium and deductibles were extremely high.

A discussion was held on the Capital Reserve proposed budget. This fund is used for capital purchases such as equipment replacement and building construction and maintenance. It has been the practice of setting aside \$50,000 each year towards these big purchases and projects. The Board asked for a more detailed plan for next year's budget process to include a list of equipment with a replacement schedule, as well as a building repair & maintenance schedule, and a determination of how much needs to be set aside annually to cover these various capital expenditures. Smaller projects such as minor building repairs and computer replacement are handled through the General Fund (409.25). Manager Barrick mentioned a portion of Liquid Fuels funds can also be used to purchase equipment, which was done this year for the backhoe.

Peggy Bower asked if the township receives better tax rates for capital expenditures. Manager Barrick explained the township is tax exempt.

Manager Barrick mentioned the park & recreation budget page, which provides details of their list of events for the year.

Supervisor Straub mentioned it may be time for the Municipal Authority to cover their expenses, such as the time spent on meter reading (448.13).

Chairman Imholte mentioned this is the third budget meeting, with much of the budget being reviewed line by line. Manager Barrick said the draft budget, once approved, will be advertised in the Sentinel. Then it can be reviewed by the public.

**A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to approve the 2017 draft budget and to authorize the advertisement.**

Manager Barrick said the final adoption of the budget will be on the November 21 agenda, along with required Resolutions for the various funds and tax rates.

A discussion was held on the possibility of initiating a Local Services Tax. This tax would apply to the people who are employed in Dickinson Township, and is an annual fee of \$52.00. The tax would not affect retired persons. The township maintains the road system and provides the emergency service protection, so there should be some way for the township to benefit from hosting the employees within the township. This tax would not only affect the big warehouses, but also the small businesses throughout the township. Supervisor Straub suggested the possibility of abolishing the fire tax and replacing it with the LST tax. Chairman Imholte mentioned the retirees would not pay the LST tax, but they do own homes that need to be protected by emergency services. The number of employees working in Dickinson Township would have to be determined to know how much revenue would be generated. Manager Barrick mentioned that 25% of the LST tax must be used for emergency services. The Board agreed to

gather information and determine the process and impact of the LST tax so that an informed decision could be made at that point.

Chairman Imholte mentioned he is not in favor of taxes. The fire tax rate was adjusted to restore the rate rather than creating a new one.

**ADJOURNMENT**

**A motion was made by Chairman Imholte and seconded by Supervisor Straub and unanimously passed to adjourn the meeting at 6:40 PM.**

Respectfully submitted,

*Marjorie E. Metzger*

Marjorie E. Metzger  
Secretary/Treasurer

