



Dickinson Township
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BOARD OF SUPERVISORS REGULAR MEETING
March 20, 2017

PRESENT: TOM IMHOLTE, LORELEI COPLEN, DENNIS STRAUB - SUPERVISORS; Larry Barrick, Manager; Marge Metzger, Asst. Manager/Secretary/Treasurer; Glenn Kelso, Zoning & Codes Enforcement Officer; Doug Myers, Solicitor; Bryan Swartz, Roadmaster.

ABSENT: Jason Reichard, Engineer.

VISITORS: Evelyn Swartz, Bob Line.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chairman Imholte called the meeting to order at 6:00 PM. Those present recited the Pledge of Allegiance.

OPENING ANNOUNCEMENTS

- PA State Representative Stephen Bloom will hold a "Town Hall" Meeting at the Township Building on March 23, 2017 from 7:00 PM to 8:00 PM.

APPROVAL OF AGENDA

A motion was made by Supervisor Straub and seconded by Vice Chairwoman Coplen and unanimously passed to approve the agenda.

APPROVAL OF MINUTES

1. March 6, 2017 Regular Meeting Minutes

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to approve the March 6, 2017 Regular meeting minutes.

CONSENT AGENDA

A motion was made by Supervisor Straub and seconded by Vice Chairwoman Coplen and unanimously passed to approve the bill list for March 20 2017.

PUBLIC HEARINGS None

PLAN REVIEW/CONDITIONAL USE HEARINGS None

GENERAL PUBLIC INPUT (non-agenda items) None

CHAIRMAN'S REPORT None

EMERGENCY SERVICES REPORT None

NEW BUSINESS

1. Acceptance of the WCCOG 2017/2018 Road Material Bids and Line Painting Results

A motion was made by Vice Chairwoman Coplen and seconded by Chairman Imholte and unanimously passed to approve the bids in the March 17, 2017 Manager's memo with the subject of 2017/2018 road material bids and line painting.

MANAGER'S REPORT

Manager Barrick mentioned that there were more snow drifts this past snow storm than any other storm he can recall in his 13 years of service to the Township. He gave a shout out to the road crew for putting in the long hours, with very few equipment breakdowns. There were some issues with mailboxes but with the amount of snow and the weight of it, there was minimal damage. Vice Chairwoman said she received one positive email, one positive phone call, and 0 complaints. Chairman Imholte received one inquiry about North Dickinson Road.

Manager Barrick mentioned the hunting trip he has planned for Colorado in October and requested signed approval from the Board. He hopes to have the budget completed by that time and is confident the staff can handle the Township in his absence.

Manager Barrick reviewed his report and mentioned the meeting he attended with the county and PennDOT for construction coordination of road projects. There will be a link provided to the Township to check to see what other projects are planned for the county, PennDOT, and other townships to increase awareness, assist with proper planning, and improve coordination of detours and project dates.

Manager Barrick said the county will be opening a recycling center in Carlisle. There will be a cost based on the weight of the items.

ASST. MANAGER - TREASURER'S REPORT

Nothing to add to the report submitted.

ZONING OFFICER'S REPORT

Nothing further to add to the report submitted.

Zoning Office Kelso explained the violation letter process for not submitting the septic pumping reports. There are several reminders sent to the property owners before citations are filed with the District Justice, who determines the amount of fines imposed, if any.

Zoning Officer Kelso explained the Safety Committee is scheduled to hold their first meeting next month, which will include the road crew, Roadmaster, Manager, and himself. The purpose is to provide training in an effort to reduce insurance rates.

ROADMASTER'S REPORT

Roadmaster Swartz expressed an interest in getting a snow blower that would attach to the loader. It would be 8-10 feet wide and would be very helpful and potentially eliminate a lot of the drifting in storms like we just had. He will look into the prices and preliminary information.

ENGINEER'S REPORT

The road bids will be opened on April 12, and will be ready for awarding at the April 17 meeting.

SOLICITOR'S REPORT

Nothing further to add to the report submitted.

Supervisor Straub asked about Right-to-Know requests. Manager Barrick said there has been one so far this year. There were also two from home owners who requested information on their own properties, so there was no need for those to be handled under right-to-know requirements because of the changes that were made to the policy.

SUPERVISOR'S REPORT

Vice Chairwoman Coplen mentioned the editing she did to the public meeting policy, and asked the Board to review it for consideration. She also reviewed the mission and vision statements on the website, which are dated 2007 and suggested it is time to consider updating them if necessary or renewing their dates.

Supervisor Straub suggested it is time to review and update the Comprehensive Plan, since it was last done in 2008. He suggested updating it along with the Zoning Ordinance and Subdivision Ordinance. He also suggested getting professional assistance.

The Roadmaster and Solicitor were excused from the meeting at this time.

OLD BUSINESS

1. Zoning/SALDO Draft Ordinance – Development of the Proposed Zoning Map

The Board reviewed the list provided of uses permitted in each zone, along with the conditional and special exception uses. There are some uses listed in every zone and some overlapping. The question is could some things be combined or put together. There may be a need for different uses according to definitions.

Supervisor Straub expressed his thinking of not needing a Commercial Zone defined in the township. He suggested considering which uses in the Commercial Zone that could be compatible with the Mixed Use Zone. The commercial uses that would not fit into the Mixed Use Zone could then be added to the Agriculture Zone as a conditional use. The Township would control the use through conditions instead of location. Conditions could include lot size, setbacks, hours of operation, screening, buffering, noise, and lighting. This would keep the Township pretty wide open. A professional could assist with compiling the list of conditions. Vice Chairwoman Coplen agreed with the concept but was concerned if it would imply that we are not looking for further development, which has implications such as tax revenue and others. If a particular area is not zoned to become more commercial, then are we saying we want to maintain the Township status quo?

Manager Barrick mentioned at meetings with the Economic Development Organization, it is shared that businesses don't mind a conditional use because it defines the requirements that need to be met.

The Board agreed to have the Manager contact Harry Roth, who is the author of the draft zoning ordinance, to see if he is available and willing to work with us on this project, and what costs would be involved. The consideration would also be to include the review of the Comprehensive Plan at the same time. The Manager will also speak to Engineer Reichard and Solicitor Miller to see if they have interest in providing the professional assistance.

Chairman Imholte questioned how the roads got in the poor condition that they are presently. Manager Barrick said the money was being set aside over the years and there is also a lack of tax base. The Earned Income Tax and Realty Transfer Tax is what the Township relies on. Liquid Fuels Tax is helpful, but the use is limited to road construction and road equipment. It will take another 5-6 years to catch up. Chairman Imholte is very interested in maintaining the road infrastructure.

Bob Line asked if the draft information, matrix, and definitions could be shared with the Planning Commission. Manager Barrick said the definitions are on the website. The information is so preliminary. Once the Supervisors move forward with a draft, the Planning Commission must review and provide comments at that time. Bob Line liked Supervisor Straub's approach to the commercial uses.

The Board agreed on their tasks in preparation for the next meeting would be to consider limiting the permitted uses; consolidate some of the zones; and look at what can be allowed with a conditional use in a particular zone.

2. Master Stormwater Feasibility Study – Mountain View Road Drainage

Nothing to report

ADJOURNMENT

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to adjourn the meeting at 7:25 PM.

Respectfully submitted,

Marjorie E. Metzger

Marjorie E. Metzger
Secretary/Treasurer

