



Dickinson Township
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BOARD OF SUPERVISORS REGULAR MEETING June 19, 2017

PRESENT: TOM IMHOLTE, LORELEI COPLEN, DENNIS STRAUB - SUPERVISORS; Larry Barrick, Manager; Marge Metzger, Asst. Manager/Secretary/Treasurer; Glenn Kelso, Zoning & Codes Enforcement Officer; Andrew Miller, Solicitor; Jason Reichard, Engineer; Bryan Swartz, Roadmaster.

ABSENT:

VISITORS: Judy Brough, Bob Line, Ivan Bretzman, Greg Bretzman, Amy Myers, Dean Otto.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chairman Imholte called the meeting to order at 6:00 PM. Those present recited the Pledge of Allegiance.

OPENING ANNOUNCEMENTS

- The Parks & Rec Board are seeking volunteers to serve on their Board. Please contact the Township Office at (717) 486-7424 if you are interested in serving.

APPROVAL OF AGENDA

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to add a #7 new business item to the agenda for discussion on cancelling the July 3, 2017 Board of Supervisors meeting.

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to approve the agenda, as amended.

APPROVAL OF MINUTES

1. June 5, 2017 Regular Meeting Minutes

A motion was made by Chairman Imholte and seconded by Vice Chairwoman Coplen and by majority vote passed to approve the June 5, 2017 Regular meeting minutes. Supervisor Straub abstained from voting.

CONSENT AGENDA

A motion was made by Supervisor Straub and seconded by Vice Chairwoman Coplen and unanimously passed to approve the Bill List for June 14, 2017.

PUBLIC HEARINGS None

PLAN REVIEW/CONDITIONAL USE HEARINGS None

GENERAL PUBLIC INPUT (non-agenda items)

Dean Otto expressed his concern with keeping his property that is located on W. Pine Street in the residential zone when the zoning ordinance is revised. He does not want the value of his property to change or the lot size

to increase if he would ever consider developing his land. He pointed out that at some time the state may require public sewer to be installed. Manager Barrick pointed out there has been some discussion to change that area to the agriculture zone, as opposed to the LDR (low density residential) zone that it currently is. Supervisor Straub mentioned the agriculture zone allows for residential use. Lot size is also determined by the soils, which are typically high in nitrates in this area. Supervisor Straub appreciates Mr. Otto's presence and encouraged him to attend additional meetings as the zoning ordinance update is discussed.

CHAIRMAN'S REPORT

Chairman Imholte mentioned the Financial Statement report for May, and the Reality Transfer Tax receipt of approximately \$200,000 that was received from the warehouses swapping ownership. This is money that can be used towards roads and equipment. Chairman Imholte asked if the financial statements were available to the public. Manager Barrick mentioned the financial reports are public records, no different than the Bill Lists.

EMERGENCY SERVICES REPORT

Greg Bretzman provided two framed pictures to the Township, one of the new fire engine that Union Fire Company has taken delivery of, and one of himself in his dress uniform. Manager Barrick mentioned Union Fire Company is holding a gun raffle at the end of July as a fundraiser.

NEW BUSINESS

1. Act 537 Plan – Phase 2 Discussion and Direction

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to send out RFQ's to narrow down the cost estimate of the Act 537 plan update so that it can be included in the 2018 budget.

2. Local Services Tax (LST) Discussion and Direction

Chairman Imholte understands the idea of having people who come into the Township to work help pay for the services of using the Township roads, but he is not in favor of taxing the residents who are also work in the Township. He does not want to add another tax. Supervisor Straub suggested the possibility of reducing the fire tax millage to offset the impact of the additional LST tax to residents. There are people who do not reside in the Township who benefit from the services.

Amy Myers, of Union Fire Company, urged the Supervisors not to reduce the fire tax. It is too low now because of the reassessments that were done a few years ago. Emergency vehicles only last about 10 years so there will always be a need for additional funding. A fire tax ensures the Township will have solid emergency services from good Companies.

Ivan Bretzman asked the Board not to cut the fire tax. A piece of fire apparatus can cost up to a quarter million dollars now. Citizens Fire Company needs to replace their 26 year old ladder truck. Penn Township Fire Company is in need of equipment and should be considering adding a paid driver.

Manager Barrick said the fire tax adjustment in 2017 allows the Township to provide for emergency services without using the General Fund, and also provides the opportunity to build a reserve.

Greg Bretzman reminded the Township of the money being saved because of the emergency services being provided by volunteers and a few paid drivers.

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to direct staff to provide a comparison chart of LST rates and amounts being collected by surrounding townships; and to ask Cumberland County and the Cumberland County Tax Bureau for any available information that would be helpful in considering the implementation of the LST tax.

3. McKeehan Agricultural Security Area Addition – Motion to set the Public Hearing Date

A motion was made by Vice Chairwoman Coplen and seconded by Chairman Imholte and unanimously passed to set the McKeehan Agricultural Security Area hearing date for July 17, 2017 at 6:00 PM during the regular Board of Supervisors meeting.

4. Discussion on Charity 5K Run on Old State Road for the Mercy in Motion non-profit group

A motion was made by Vice Chairwoman Coplen and seconded by Chairman Imholte and unanimously passed to support the 5K Run Charity Event on July 22, 2017 at 250 Old State Road contingent upon staff coordinating with the organizer to meet the following concerns: 1) Road Closure; 2) Certificate of Insurance with a minimum amount of \$1 million coverage with Dickinson Township named as insured; 3) EMS and Fire Police services provided; 4) Waiver forms signed for each participant; 5) Provisions for parking; 6) Portable toilet facilities; 7) prior written notification provided to all neighbors in the vicinity of event; and 8) appropriate clean-up of the area following the completion of event.

5. Trade Center 44 Letter of Credit – reduction request #5 (final reduction)

A motion was made by Vice Chairman Coplen and seconded by Chairman Imholte and unanimously passed to release \$93,452.64, leaving a remaining financial security bond of \$126,449.90.

A motion was made by Vice Chairwoman Coplen and seconded by Chairman Imholte and unanimously passed to require a maintenance/structural integrity bond be posted before the financial security bond of \$126,449.90 is completely released.

Judy Brough questioned if the dead trees will be replaced. Zoning Officer Kelso said the dead trees were replaced this year, and some of them have already died. The trees are scheduled to be replaced again in September. Supervisor Straub mentioned the bare spots in the grass. Zoning Officer Kelso said there have been dry conditions which have made the areas that were reseeded worse..

Engineer Reichard explained the structural bond is held for 18 months in the amount of 15% of the value of the improvements in the public right-of-way. An inspection is performed a couple months in advance for any corrections to be made prior to the end of the 18 months. If there are outstanding issues, then the Township can draw a claim on the bond.

6. Appointment of Joshua Ford to the Agricultural Security Advisory Committee

A motion was made by Supervisor Straub and seconded by Vice Chairwoman Coplen and unanimously approved to appoint Joshua Ford to serve as a resident on the Agriculture Security Advisory Committee.

7. July 3, 2017 Board of Supervisors Meeting

A motion was made by Vice Chairwoman Coplen and seconded by Chairman Imholte and unanimously approved to cancel the July 3, 2017 meeting of the Board of Supervisors due to the holiday weekend.

MANAGER'S REPORT

Manager Barrick said he did an on-site inspection of the work on Myerstown Road that was mentioned by Judy Brough at the prior meeting. The area in question had been patched by the contractor and then the Township applied a chip and seal to protect and seal the cracks. There is no failing pavement.

Vice Chairwoman Coplen asked about the July 8, 2017 meeting concerning state police coverage. Manager Barrick said the attendees expressed their concerns with the potential new tax for State Police coverage instead of the state working to make budget cuts. Townships who receive state police coverage are not getting free service because of all the state taxes that are being paid that help to support the police services. The idea of contracting directly with the local state police barrack's instead of sending the money directly to the state was shared.

ASST. MANAGER - TREASURER'S REPORT

Nothing to add to the report submitted.

Chairman Imholte asked about the earned income tax and realty transfer tax that was listed on the Financial Statement for May. Treasurer Metzger provided an explanation.

ZONING OFFICER'S REPORT

Nothing to add to the report submitted

Vice Chairwoman asked for the result of #5 listed on the report and Zoning Office Kelso said there was a guilty finding for not having the septic pumped and a fine.

ROADMASTER'S REPORT

Nothing to add to the report submitted.

Chairman Imholte asked about the cement additive on Torway Road. Engineer Reichard said the base repairs were completed this week in the Briarwood development and the cold in place on North Dickinson School Road will be done in the next week or so. At least 2 more weeks are needed to allow the moisture and curing to take place on Torway Road. Then the base and wearing will be applied. Ideally, the work will be done before July 4th. Torway Road was closed when the 3 inch Portland cement layer was added, which is dusty until the reclaimer makes a pass to mix it in. It is an active construction site.

Roadmaster Swartz announced the new truck was delivered and now the bed will be installed.

ENGINEER'S REPORT

Engineer Reichard said the notice to proceed for Contract 2 will be for July 10, and the work will take less than a week.

SOLICITOR'S REPORT Nothing to report.

SUPERVISOR'S REPORT None

OLD BUSINESS

1. Master Stormwater Feasibility Study – Mountain View Road Drainage

Nothing to report.

2. Public Meeting Agenda and Policy Amendment Adoption

A motion was made by Vice Chairwoman Coplen and seconded by Chairman Imholte and unanimously passed to post the proposed public meeting policy on the website for input from the public, to have the Solicitor review it, and to place this matter on the next agenda for action through a Resolution.

3. 4. 5. Township Operating Principles, Township's Strategic Goals, and Mission and Vision Statement for the Township

Vice Chairwoman Coplen was tasked with reviewing the policies and recommending changes if needed and providing a draft for the next meeting.

6. Zoning/SALDO Draft Ordinance – Development of the Proposed Zoning Map

The Supervisors reviewed the chart of proposed zones and their uses. Supervisor Straub questioned if it makes sense to eliminate the commercial zone and absorb the uses into other zones. He suggested allowing commercial uses as a conditional use in the agriculture zone and establish controls. Solicitor Miller suggested a commercial overlay could be used.

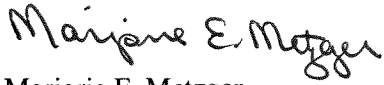
The Supervisors will review the list of proposed uses in the commercial zone, and be prepared for the next meeting to decide what uses could be put in the mixed use zone and then consider putting the remainder of the

commercial uses as an overlay in the agriculture zone. The Solicitor will review the list of uses and suggest consolidation of those that are similar.

ADJOURNMENT

A motion was made by Vice Chairwoman Coplen and seconded by Chairman Imholte and unanimously passed to adjourn the meeting at 8:05 PM.

Respectfully submitted,



Marjorie E. Metzger
Secretary/Treasurer

