



Dickinson Township
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BOARD OF SUPERVISORS REGULAR MEETING
July 17, 2017

PRESENT: TOM IMHOLTE, LORELEI COPLEN (by telephone), DENNIS STRAUB - SUPERVISORS; Larry Barrick, Manager; Marge Metzger, Asst. Manager/Secretary/Treasurer; Glenn Kelso, Zoning & Codes Enforcement Officer; Christian Miller, Solicitor; Jason Reichard, Engineer; Bryan Swartz, Roadmaster.

ABSENT:

VISITORS: Judy Brough, Bob Line, Greg Bretzman, Dennis & Lorraine Beecher, Peggy Bower, and Dennis Calaman.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chairman Imholte called the meeting to order at 6:00 PM. Those present recited the Pledge of Allegiance.

OPENING ANNOUNCEMENTS

- The Parks & Rec Board are seeking volunteers to serve on their Board. Please contact the Township Office at (717) 486-7424 if you are interested in serving.
- The Cumberland County Recycling Center located on 1001 Claremont Road, Carlisle PA, 17013, opened up for business on July 11, 2017. Please visit the Township Website for more details. The Cumberland County Commissioners Press Release is available in the back of the room.
- The Supervisors held an executive session this evening from 5:38 – 5:58 PM to discuss the Thompson right-to-know appeal, and a personnel matter. The Supervisors have decided not to appeal or object to the Thompson ruling, and the information will be provided according to the ruling. The Supervisors do not want to incur any additional legal costs.

APPROVAL OF AGENDA

A motion was made by Supervisor Straub and seconded by Chairman Imholte and unanimously passed to approve the agenda.

APPROVAL OF MINUTES

1. June 19, 2017 Regular Meeting Minutes

A motion was made by Supervisor Straub and seconded by Chairman Imholte and unanimously passed to approve the June 19, 2017 Regular meeting minutes.

CONSENT AGENDA

A motion was made by Chairman Imholte and seconded by Supervisor Straub and unanimously passed to ratify the July 3, 2017 Bill List.

A motion was made by Chairman Imholte and seconded by Supervisor Straub and unanimously passed to approve the Bill List for July 17, 2017.

PUBLIC HEARINGS

1. Donald McKeehan request for addition to Dickinson Township Agricultural Security Area (ASA)

A motion was made by Supervisor Straub and seconded by Chairman Imholte, and unanimously passed to approve Donald McKeehan's request for an addition to the Township's Agricultural Security Area. The public hearing was closed at 6:08 PM.

PLAN REVIEW/CONDITIONAL USE HEARINGS None

GENERAL PUBLIC INPUT (non-agenda items)

At 6:15 PM the telephone connection with Vice Chairwoman Coplen was disconnected due to poor reception caused by her traveling in a vehicle.

Dennis & Lorraine Beecher submitted a detailed packet of information concerning the formal complaint he filed on June 29, 2017 with regard to the portion of the Hykes property next to him that has not been mowed, and the enforcement of Chapter 65 of the Dickinson Township Code. He explained his position on the matter and requested the Supervisors over-rule the Zoning Officer's decision. Chairman Imholte thanked him for sharing his position, asked him to be patient, and said the Board would review the information provided and be in contact with Mr. Beecher within two weeks.

Judy Brough thanked the Supervisors for the paving of Torway Road, and said the residents are very pleased with the wonderful job. She asked the Board to review some of the filing fees, especially the Zoning Hearing Board appeal fee, when discussing the update to the ordinances. Ms. Brough was delighted to hear the Supervisors are not appealing the Thompson case, which was a wise decision and she appreciates it.

CHAIRMAN'S REPORT

Chairman Imholte said he drove on North Dickinson School Road and the road work was nice.

EMERGENCY SERVICES REPORT

Greg Bretzman reported there were 22 alarms in Dickinson Township in June, including 6 medical assists, 1 crash, 2 investigations inside/outside buildings, 4 auto accidents, 5 storm related, and 2 brush fires. He attended a class on solar panels and the safety around them for the firefighter. He reviewed the emergency action plan for Amazon.

NEW BUSINESS

1. Resolution 2017-05 McKeehan ASA Addition

A motion was made by Chairman Imholte and seconded by Supervisor Straub and unanimously passed to adopt Resolution 2017-05, which adds 30.6 acres owned by Donald McKeehan to the Dickinson Township's Agricultural Security Area.

2. Resignation of Diana Hykes from the Park & Recreation Board

A motion was made by Supervisor Straub and seconded by Chairman Imholte and unanimously passed to accept the resignation of Diana Hykes from the Park & Recreation Board. A thank you letter will be sent for her services.

3. Appointment of Jennifer Luebbbers to the Park & Recreation Board

A motion was made by Chairman Imholte and seconded by Supervisor Straub and unanimously passed to appoint Jennifer Luebbbers to serve on the Park & Recreation Board, with her term expiring on December 31, 2021.

4. Discussion and Direction for Single Trash Hauler Contract extension

A motion was made by Chairman Imholte and seconded by Supervisor Straub and unanimously passed to extend the current contract with Advanced Disposal to provide trash and recycling services for one year, to expire on March 31, 2019. Prices would increase \$0.08 per bag tag and \$1.17 per quarter for the tote system, as already built into the contract.

5. TPA Municipal Retirement System (PMRS) "In-Service Distributions" discussion and direction

After discussion on the options available, this matter was tabled to allow additional review time.

MANAGER'S REPORT

Nothing further to add to the report submitted.

ASST. MANAGER - TREASURER'S REPORT

Nothing to add to the report submitted.

ZONING OFFICER'S REPORT

Nothing to add to the report submitted

Chairman Imholte asked about the hearing at Judge Day's office for the septic pumping and questioned how complaints for malfunctioning septic systems are handled. Zoning Officer Kelso said the Sewage Enforcement Officer, Gil Picarelli, has enforcement abilities and also has the backing of DEP (Department of Environmental Protection). He mentioned a fine can be added each day, and explained that two fines would be over the cost of getting the septic system pumped.

ROADMASTER'S REPORT

Nothing to add to the report submitted.

Manager Barrick commended the road crew for the work they did on the road projects, which included the preparation work, pipe replacement, shoulder cutting, and banks.

Denny Beecher mentioned the road crew does a good job, but there is a pot hole on Chestnut Ridge Road that needs attention.

ENGINEER'S REPORT

Engineer Reichard said it is good to hear favorable feedback on the road projects. It takes a lot of coordination to bring it together. The final step is the line striping and a few punch list items.

A motion was made by Chairman Imholte and seconded by Supervisor Straub and unanimously passed to approve payment No. 1 for Contract No. 1 to New Enterprise Stone & Lime Co., Inc. in the amount of \$388,891.05, contingent upon a final inspection and acceptance of the invoice by staff.

Engineer Reichard reported there is approximately \$78,000 remaining under the authorized amount of \$850,000 for road work in 2017. It would take \$5,000 - \$10,000 in addition to the \$78,000 to complete the portion of Burnt House Road from Walnut Bottom Road to the Ritner Highway intersection. This would be 10,950' in length that would get the double application of chip seal with a fog seal.

A motion was made by Chairman Imholte and seconded by Supervisor Straub and unanimously passed to authorize the additional work to be done on Burnt House Road through Contract No. 2 by Hammaker East for an additional cost not to exceed \$10,000 for the chip seal application similar to what has been provided. Engineer Reichard said the contractor has agreed to honor the bid price without additional cost to the Township.

SOLICITOR'S REPORT

Nothing to add to the report submitted.

OLD BUSINESS

1. Master Stormwater Feasibility Study – Mountain View Road Drainage

Nothing to report.

2. Public Meeting Agenda and Policy Amendment Adoption

Chairman Imholte said some input from the residents has been received. The purpose of this policy is to try to give as much opportunity to the residents to provide input at a meeting and be as open and inviting as we can be without the meeting being extremely long either. Supervisor Straub does not want to restrict input from residents only. There may be property owners or persons from other townships who may have input on something that affects them. Solicitor Miller said he is assisting Vice Chairwoman Coplen with incorporating the information received from residents. The law does provide for residents or anyone to speak. He can also provide sample policies from PSATS for review. Chairman Imholte said once Vice Chairwoman Coplen reviews the policy and has incorporated all suggestions, the policy will then be made available to the public again through the website for review and input prior to action being taken by the Board. The new draft policy will be clearly marked on the website as an updated version.

3. LST Tax Discussion

Manager Barrick said he is working on getting local census information from the county but the numbers are confusing. He does not think solid numbers can be provided unless the Township decides to move forward with the tax and then the county can pull that information together. The research is on-going. The process should have started in the spring. He suggested working with the county for numbers and work on a proposed ordinance and consider the tax for the 2019 years budget.

Greg Bretzman strongly urged the Supervisors not to cut the fire tax in order to make the LST tax cheaper. Consider the quality of emergency service being provided for the amount of tax in place.

4. 5.6. Township Operating Principles, Township's Strategic Goals, and Mission and Vision Statement for the Township

These matters were tabled until Vice Chairwoman Coplen is present.

7. Discussion of Comprehensive Plan Update

Manager Barrick reported that the Cumberland County Planning Department can assist the Township with the updating of the Comprehensive Plan, which would include 2010 census information, getting the future and existing land use maps to match the new zoning map update, population and housing, and economics (median household income). This would be at no cost to the Township. The Supervisors agreed to hold off on the RFQ's and work with the County and in house staff on this project.

8. Zoning/SALDO Draft Ordinance – Development of the Proposed Zoning Map

The Supervisors reviewed the chart of proposed zones and their uses. Supervisor Straub shared his ideas of the uses that could be considered for the commercial overlay. Chairman Imholte had no objection to the suggestions. Solicitor Miller suggested the staff generate a proposed map since they are involved in the daily operations of the Township. This would help to streamline the process and then the Supervisors could provide feedback. Supervisor Straub agreed to the staff being involved, but the Supervisors must answer to the public. Chairman Imholte liked the idea of staff putting an overlay map together, only after receiving input from Vice Chairwoman Coplen.

Bob Line asked how much commercial area is enough for 5,000 people. Is a big increase needed, or a small increase? Solicitor Miller said the big issue is spot zoning. Manager Barrick said the ordinance cannot provide for every use. There is a section that applies for any use not provided for.

Lorraine Beecher mentioned if the update has been on-going for ten years, then how critical is it? Why spend more time or money on an issue that hasn't been that important? Is it necessary to go through this process? Chairman Imholte said a consultant was hired and paid thousands of dollars to develop the proposed ordinances and now this Board is trying to bring the project to closure. The Supervisors would like to head off issues in the future for protection, so someone doesn't take the existing ordinance and manipulate it.

ADJOURNMENT

A motion was made by Chairman Imholte and seconded by Supervisor Straub and unanimously passed to adjourn the meeting at 8:17 PM.

Respectfully submitted,



Marjorie E. Metzger
Secretary/Treasurer

