



Dickinson Township
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**BOARD OF SUPERVISORS REGULAR MEETING
February 20, 2017**

PRESENT: TOM IMHOLTE, LORELEI COPLEN, DENNIS STRAUB - SUPERVISORS; Larry Barrick, Manager; Marge Metzger, Asst. Manager/Secretary/Treasurer; Jason Reichard, Engineer; Andrew Miller, Solicitor; Bryan Swartz, Roadmaster.

ABSENT: Glenn Kelso, Zoning & Codes Enforcement Officer

VISITORS: John Madden, Greg Bretzman, Ivan Bretzman, Amy Myers, Bob Line, Peggy Bower.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chairman Imholte called the meeting to order at 6:00 PM. Those present recited the Pledge of Allegiance.

OPENING ANNOUNCEMENTS

- PA State Representative Stephen Bloom will hold a “Town Hall” Meeting at the Township Building on March 23, 2017 from 7:00 PM to 8:00 PM.

APPROVAL OF AGENDA

A motion was made by Supervisor Straub and seconded by Vice Chairwoman Coplen and unanimously passed to approve the agenda.

APPROVAL OF MINUTES

1. January 16, 2017 Regular Meeting Minutes

Supervisor Straub mentioned on page 2, under Final Subdivision Plan for Scott Eimerbrink, the first sentence the word “provide” should be “provided”.

A motion was made by Supervisor Straub and seconded by Vice Chairwoman Coplen and unanimously passed to approve the January 16, 2017 Regular meeting minutes, as amended.

CONSENT AGENDA

A motion was made by Vice Chairwoman Coplen and seconded by Chairman Imholte and unanimously passed to approve the bill list for January 30, 2017 and February 12, 2017.

PUBLIC HEARINGS None

PLAN REVIEW/CONDITIONAL USE HEARINGS

1. Sewage Facilities Planning Module for Scott A. Eimerbrink – Deadline 03-12-2017

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to recommend that the Scott A. Eimerbrink Planning Module be forwarded to DEP for final review and approval.

2. Final Subdivision Plan for Scott A. Eimerbrink – Deadline 04-11-2017.

The Engineer's Comments dated December 5, 2016 were reviewed. There was discussion concerning the shared driveway access and the suggestion to increase the right-of-way from 16' to 20' to address the encroachment issue.

A motion was made by Vice Chairwoman Coplen and seconded by Chairman Tom Imholte and unanimously passed to approve a modification request of Chapter 178-13 of the SALDO, to waive the preliminary plan submittal process.

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to approve a modification request of Chapter 178-21 of the SALDO, to defer the requirement of a Storm Water Management Plan until the building permit process.

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to approve the Scott A. Eimerbrink Subdivision as outlined in the staff memo dated February 20, 2017 for items A through D, and item F, and a condition of approval for item E that the Applicant provide proof of a right of way access agreement with an additional four (4) feet for a total of a twenty (20) foot right of way.

GENERAL PUBLIC INPUT (non-agenda items) None

CHAIRMAN'S REPORT

Chairman Imholte mentioned he attended a Cumberland County Economic Development meeting where the proposal was discussed for townships like ours to pay a fee to continue with state police coverage, which would be a hardship on the township.

EMERGENCY SERVICES REPORT

Greg Bretzman reported that he has been released from treatments and is ready to come back on board. He attended the Union Fire Company banquet where the township was presented a plaque with the new engine, which will be hung in the township building. The report for January included 9 medical, 1 storm related, 1 landing zone, and 2 auto accident calls. He thanked the Assistant (Ivan Bretzman) for stepping up over the past year. Greg will be meeting with the Manager to handle the requirements for the hydrants and adapters for the development across the street from the township building.

Vice Chairwoman Coplen will send a thank you note to the Ivan Bretzman. Supervisor Straub welcomed Greg back. Chairman Imholte said it was good to see Greg back.

NEW BUSINESS

1. Resolution 2017-04 for Plan Revision for New Land Development for Scott Eimerbrink.

A motion was made by Vice Chairwoman Coplen and seconded by Chairman Imholte and unanimously passed to adopt Resolution 2017-04, which is for submitting the Scott Eimerbrink Component 2 Planning Module to DEP for final approval.

2. Final Authorization to Purchase a 2017 Medium Duty Western Star Dump Truck.

The Manager provided information on the truck proposals and prices and reviewed budgeting provisions for the project.

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to authorize the purchase of a Western Star Truck from River's Truck Center at a cost of \$85,964.00 and up-fitting from MJR Equipment at a cost of \$57,909.49, for a total cost of \$143,873.49, which was approved in the 2017 budget. This purchase will be paid for through the Capital Reserve allocations of the General Fund.

3. Authorization to Up-fit the Township's Ford F550 Pick-up Truck with Additional Utility Boxes

A motion was made by Vice Chairwoman Coplen and seconded by Chairman Imholte and unanimously passed to authorize the up-fit to the 2009 F550 1- ton truck as outlined in the February 20, 2017 memo, at a cost not to exceed \$4,500.00 by MJR Equipment.

4. Reinstate Greg Bretzman as the Dickinson Township Emergency Services Administrator and Ivan Bretzman as the Assistant Emergency Services Administrator

A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to reinstate Greg Bretzman as the Dickinson Township Emergency Services Administrator and Ivan Bretzman as the Assistant.

5. Discussion on the State and Federal Holidays for the Township.

Vice Chairwoman Coplen asked the Board to think about why the Township does not recognize some state and federal holidays, and questioned the staff's effectiveness to work with the state and federal counterparts that are closed. Manager Barrick said the township currently has 12 days and there is nothing saying we can't have more or less. There is no hardship, but the township can't go to the bank, send out mailings, or contact other municipalities, county, state, and federal agencies that are closed. Roadmaster Swartz said PA One Call will not allow digging to begin on a holiday. Solicitor Miller said the decision is up to the township's discretion. Manager Barrick said the three holidays in question are Martin Luther King Day, President's Day, and Columbus Day.

A motion was made by Vice Chairwoman Coplen and seconded by Chairman Imholte and unanimously passed to complete a comprehensive review of the background of Dickinson Township's holiday schedule with respect to state and federal holidays and then come back to discuss the matter as a Board.

MANAGER'S REPORT

Manager Barrick had nothing to add to his report. Chairman Imholte asked about the meetings that the Manager attends. Manager Barrick said the Cumberland County Tax Bureau meeting was to review the retirement plan for the past year. The Legislative Affairs meeting gives updates on different laws that are potentially coming.

ASST. MANAGER - TREASURER'S REPORT No report.

ZONING OFFICER'S REPORT

Chairman Imholte questioned the Safety Committee. Manager Barrick explained there would be a discount on workers compensation insurance when there is a Safety Committee in place. The Committee meets once a month and provides training to the township staff and will be overseen by the Zoning Officer.

Supervisor Straub asked about compliance with the septic pumping. Manager Barrick said there will be around 600 letters mailed out with the first round of reminder letters. In 2016 there were around 80 violation letters mailed out, which some of them were completed but not paid for. There are two reminder letters sent out each year. The Township works hard to be compliant because of DEP.

ROADMASTER'S REPORT

Roadmaster Swartz had nothing to add to his report.

ENGINEER'S REPORT

Engineer Reichard passed out a Cost Summary for the 2017 Roadway Improvements that are proposed. There was discussion on the proposal and costs associated with the work. Some of the options will be bid as alternates. Once bids are received, the Board can determine how much work will be completed this year.

A motion was made by Vice Chairwoman Coplen and seconded by Chairman Imholte and unanimously passed to grant authorization to the Engineer to advertise for bids in order to extend the bidding period, for the road work list as modified.

SOLICITOR'S REPORT

Solicitor Miller had nothing to add to his report. Manager Barrick thanked the Solicitor for looking at the impact of the proposed state budget and the importance of considering the Emergency Services Tax.

The Engineer and Solicitor were excused from the meeting at this time.

SUPERVISOR'S REPORT No Report.

OLD BUSINESS

1. Zoning/SALDO Draft Ordinance – Development of the Proposed Zoning Map

A list of current operating businesses and non-operational businesses was prepared by the Manager and Zoning Officer. This list will be plotted on the colored map for a reference at the next meeting so a determination can be made as to where the commercial zone should be located. Once the map of zones is determined, then the draft ordinance can be reviewed to see how it fits. The Board agreed to get back on schedule of using the first meeting of the month to discuss the proposed ordinance and the second meeting of the month for business items. The Board also agreed to engage someone, such as Harry Roth, to cross reference the draft ordinance and mold it to fit the map for the various zones. Supervisor Straub mentioned the need to provide for all uses and there is really not an area for restaurants and hotels. Manager Barrick said our hands are tied because of sewer and water. The Snyder tract on Walnut Bottom Road is a possibility.

Homework for the next meeting will be to add dots for the businesses to the map; review the draft ordinance on the website; consider portions of the ordinance that may need to be included such as double driveways and paving the first 25' of driveways; and review of meeting minutes and all changes that have been made.

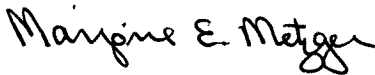
2. Master Stormwater Feasibility Study – Mountain View Road Drainage

Nothing to report

ADJOURNMENT

A motion was made by Supervisor Straub and seconded by Vice Chairwoman Coplen and unanimously passed to adjourn the meeting at 7:55 PM.

Respectfully submitted,



Marjorie E. Metzger
Secretary/Treasurer

