



**Dickinson Township**  
**219 Mountain View Road**  
**Mount Holly Springs, PA 17065**  
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**www.dickinsontownship.org**

**BOARD OF SUPERVISORS REGULAR MEETING**  
**December 19, 2016**

**PRESENT:** **TOM IMHOLTE, DENNIS STRAUB, LORELEI COPLEN - SUPERVISORS;** Larry Barrick, Manager; Glenn Kelso, Zoning & Codes Enforcement Officer; Marge Metzger, Secretary/Treasurer; Andrew Miller, Solicitor; Jason Reichard, Engineer.

**ABSENT:**

**VISITORS:** Bob Line, Peggy Bower, Andrew Reese, Cynthia Thompson, Merle Barclay, Judy Shaw.

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Chairman Imholte called the meeting to order at 6:00 PM. Those present recited the Pledge of Allegiance.

**OPENING ANNOUNCEMENTS**

- Parks & Rec is seeking a volunteer to join their Board. If interested, please email the Township Manager.
- The Dickinson Township Planning Commission is seeking members to fill 3 open positions. Two positions will expire 12/31/2020 and one will expire 12/31/2019. If interested, please email the Township Manager.

**APPROVAL OF AGENDA**

Chairman Imholte requested the Chairman's Report be moved on the agenda and placed after the Old Business, before the Manager's Report.

**A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to approve the agenda, as amended.**

**APPROVAL OF MINUTES**

**November 21, 2016 Regular Meeting Minutes**

Chairman Imholte noted on page 4, Solicitor's Report, the last sentence, the word "if" should be inserted between "asked" and "a".

**A motion was made by Supervisor Straub and seconded by Chairwoman Coplen and unanimously passed to approve the November 21, 2016 minutes, as amended.**

**CONSENT AGENDA**

Peggy Bower questioned the invoice for Susan Smith. Manager Barrick explained she is still involved with monitoring the RTK appeal as asked. Chairman Imholte mentioned Susan was also behind with some of her billing.

**A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to approve the bill list for December 19, 2016.**

**A motion was made by Supervisor Straub and seconded by Vice Chairwoman Coplen and unanimously passed to ratify the bill list for December 5, 2016.**

**PUBLIC HEARINGS**     None

**PLAN REVIEW/CONDITIONAL USE HEARINGS**

**1. Scott Eimerbrink Time Extension for Planning Module through April 30, 2017**

**2. Scott Eimerbrink Time Extension for Subdivision Plan through April 30, 2017**

Manager Barrick explained this plan was submitted in 2013. There were some outstanding issues and the applicant was out of the country. The plan has been cleaned up and the planning module is currently being updated and revised. The plan will go before the Planning Commission at their January meeting. Andrew Reese of Madden Engineering said they are also looking at an issue with the railroad right-of-way. The plan will divide two new lots off of the residual. The plan also includes a lot addition to clean up a driveway encroachment. The time extension through April allows enough time to complete the plan.

**A motion was made by Vice Chairwoman Coplen and seconded by Chairman Imholte and unanimously passed to grant a time extension to the Scott Eimerbrink Subdivision Plan and Planning Module through April 30, 2017, in accordance with the December 16, 2016 memo from Manager Barrick.**

**GENERAL PUBLIC INPUT (non-agenda items)**

Cynthia Thompson, Director of the Amelia Givens Library, along with Merle Barclay and Judy Shaw were present to provide a yearly update on the library, which serves Dickinson and South Middleton Townships and Mt. Holly Borough. About 30% of Dickinson Township residents have library cards. State funding for libraries was cut 40%. The County has approved a small increase of the library tax in 2017, which is the first in 13 years and will provide about \$15,000 to Amelia Givens Library. Ms. Thompson provided a handout with information on the various library programs and resources available. The emphasis is on the children. Adults are referred to the employment skills center in Carlisle. The computers are used heavily because internet coverage is not the greatest in the rural areas, and not everyone has computers.

Peggy Bower asked about the sign in sheet. Vice Chairwoman Coplen said the sign in sheet should be used at every meeting, and is used to know who is present and if they want to speak on a topic.

**EMERGENCY SERVICES REPORT**

Manager Barrick reported that Greg Bretzman spoke to him today and has taken a turn for the better. He would like to be considered as the emergency services administrator or assistant for 2017.

**NEW BUSINESS**

**1. Trade Center 44 Bond Release Request**

There was discussion on the status of the project, the outstanding issues, and the required amount of bonding.

**A motion was made by Chairman Imholte and seconded by Vice Chairwoman Coplen and unanimously approved to release \$853,236.90 of the Trade Center 44 financial security, leaving a balance of \$219,902.54. This balance includes \$93,452.64 financial security and \$126,449.90 for a maintenance bond/structural integrity, as recommended by Engineer Reichard and staff.**

**2. Authorization to Advertise for Ordinance #2017-01 Authorizing Dickinson Township to enter into an Intergovernmental Agreement to Participate as a member of the Pennsylvania Municipal Health Insurance cooperative (PMHIC).**

**A motion was made by Supervisor Straub and seconded by Vice Chairwoman Coplen and unanimously approved to authorize the advertisement of proposed Ordinance 2017-01.**

**3. Ratification of December 6, 2016 email vote to lift the Burn Ban.**

**A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously approved to ratify the email vote to lift the burn ban.**

**4. Lindenwood Park Land Lease Renewal**

Bob Line asked about the sign that is posted on the walkway for access to owners only. Manager Barrick said the path that runs through the development is privately owned. The township owns the vacant land with a walkway around the perimeter and the open land is farmed.

**A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to approve the Lindenwood Park land lease renewal with Triple L Farm for four years, as outlined in Manager Barrick's memo dated December 16, 2016.**

**5. 2017 Road Projects Discussion**

Engineer Reichard gave an overview of the CS Datum program that his Company has created, which is web based software used for field surveying, tracking road projects, costs, and other information on the road system. He showed a sample of a map which uses colors to track the conditions of roads and assists in planning. He shared information on the comparison of preserving roads and reconstruction of roads and the difference of costs. The idea is to take care of the good roads so they don't get worse, and then work toward fixing the bad roads, instead of putting all the money into one bad road and having nothing left toward preserving good roads.

There was a lengthy discussion on the proposed road projects to be considered, including Burnt House, North Dickinson, Briarwood development, and Torway. The options as outlined in Engineer Reichard's report dated December 19, 2016 were reviewed, including scope of work, costs, and recommendations. Budgeting for next few years was discussed.

**A motion was made by Vice Chairwoman Coplen and seconded by Supervisor Straub and unanimously passed to approve the following as the 2017 road improvement plan: Recommendation #1 of the second chart on page 2 which is North Dickinson School Road; Recommendation #2 of the second chart on page 2 which is Oakwood Drive, Adams Road, and Briarwood Lane in the Briarwood Development; Recommendation #4 of the second chart on page 2 which is Torway Road; and an alternate bid for Recommendation #3A of the first chart on page 2 which is Burnthouse Road (Thrush to Route 174). The engineer was authorized to put together the final plans, refine the costs and proposed work, and prepare for bids.**

**OLD BUSINESS**

**1. Zoning/SALDO Draft Ordinance – Development of the Proposed Zoning Map**

Nothing to report.

**2. Master Stormwater Feasibility Study – Mountain View Road Drainage**

Nothing to report.

**CHAIRMAN'S REPORT**

Chairman Imholte said he would like the Chairman's Report close to the General Public input so he can use that to respond to issues raised at that time. Manager Barrick suggested placing it under the General Public Input so the issues can be addressed immediately. Vice Chairwoman would like to see all the reports moved up before Old Business. Manager Barrick will put a draft agenda together for the Board's review, as well as look at the current policy.

**MANAGER'S REPORT**

Manager Barrick shared information on a Zero turn mower available from Messick's for \$10,240.00, which is a left over with the Kawasaki engine. They will provide a \$1,400 trade-in for the Township's old mower that has a blown motor. The Board asked for several more price quotes to make sure there are no other offers worth

considering. If none are received, then the Board authorized the purchase from Messick's as outlined in Manager Barrick's report dated December 15, 2016.

The Board agreed to hold off on overtime pay for Glenn and Marge, and proceed with the current situation until the law moves forward.

Manager Barrick announced that the township will be receiving \$12,200 for our recycling efforts in 2014.

**TREASURER'S REPORT**

There was nothing additional to add to the report submitted.

**ZONING OFFICER'S REPORT**

There was nothing additional to add to the report submitted.

**SOLICITOR'S REPORT**

There was nothing additional to add to the report submitted. Trade Center 44 continues to work on the agreements for setting up the shell corporation. Supervisor Straub said the \$25,000 contribution to the Municipal Authority has been received.

**SUPERVISOR'S REPORT**

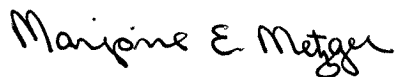
Chairwoman Coplen asked about the Auditor's meeting on January 4. Manager Barrick said the elected Auditor's set the pay rate for the Supervisors if they work as a township employee.

Supervisor Straub mentioned there have been a lot of people who have given time to the township on various Boards. He would like to give special mention to Tom Smith who has been involved for more years than he can remember. The Board agreed to send a letter to Mr. Smith, signed by the Board members, acknowledging his many years of service to the township.

**ADJOURNMENT**

**A motion was made by Chairman Imholte and seconded by Vice Chairwoman Coplen and unanimously passed to adjourn the meeting at 7:59 PM.**

Respectfully submitted,



Marjorie E. Metzger  
Secretary/Treasurer

