



DICKINSON TOWNSHIP MUNICIPAL BUILDING
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DICKINSON TOWNSHIP MUNICIPAL AUTHORITY

April 25, 2017

CALL TO ORDER:

Chairman Loomis called the meeting to order at 5:02 PM

ROLL CALL:

The following Board members were in attendance: Allen Loomis, Thomas Smith, Bill Baker, Gerald Eby and Dennis Straub.

OTHERS PRESENT:

Larry Barrick, Glenn Kelso and Bob Reisinger.

APPROVAL OF AGENDA:

On a motion by Mr. Straub and seconded by Mr. Eby, the Board voted unanimously to accept the proposed meeting agenda.

APPROVAL OF MINUTES:

On a motion by Mr. Straub and seconded by Mr. Baker, the Board voted unanimously to approve the minutes from the March 28, 2017 regular meeting minutes, subject to two revisions as provided by Mr. Loomis.

PUBLIC COMMENT: None

CHAIRMANS REPORT:

Chairman Loomis discussed an invitation received for free 2017 membership from the Pennsylvania Municipal Authorities Association. The Association deals with municipal utility service delivery in Pennsylvania. After a brief discussion, it was decided to review the association and consider the invitation at the next scheduled meeting of the Authority.

TREASURER'S REPORT:

The Board reviewed the Balance Sheet and Profit and Loss Detail Reports. The Balance Sheet indicates total Liabilities and Equity of \$ 174,221.09 as of April 13, 2017. The Bill List reflecting bills paid by check numbers 643 through 646 was also reviewed and approved. On motion by Mr. Eby, seconded by Mr. Straub, the Board voted unanimously to approve payment of all bills. On a motion by Mr. Straub, seconded by Mr. Baker the board voted unanimously to approve the Treasury Report.

NEW BUSINESS:

There was a brief discussion concerning a revised Lead and Copper Sample Site Plan. It was determined that 611 Alexander Spring Road would remain on the list of sample sites and a waiver for 2 Ames Drive would be requested of the DEP. There was also a brief discussion concerning revisions to the Total Coliform Sample Site Plan and the TTHM/HAA5 site plan. On separate motions by Mr. Baker and seconded by Mr. Straub, the board voted unanimously to approve all three of the revised plans.

There was a discussion concerning a proposal from Glace Associates for inspection of structures to determine if any cross connections exist within the water system. Mr. Reisinger indicated that since there are only a limited number of connections to inspect, the cost for the inspections can be included under the quarterly retainer fee. Mr. Barrick suggested drafting a letter to be sent to property owners in advance of the inspections.

The board reviewed the proposal from Quality Water Resources, (QWR). Mr. Loomis indicated that he feels that QWR is well qualified and is satisfied that they are capable of performing the necessary services as indicated by their Memorandum of Understanding for the DTMA. QWR will provide the services at a cost of \$ 255.00/month. QWR will provide additional services at an hourly rate of \$76.00/hour for 2017. After discussion, on a motion by Mr. Straub and seconded by Mr. Eby, the board voted unanimously to recommend approval of the Proposal.

The 2016 Financial Audit prepared by Zelenkofske Axelrod, LLC was reviewed. The results of the audit appear to be in order. After discussion, on a motion by Mr. Eby and seconded by Mr. Baker, the board voted unanimously to accept the Audit Report.

OLD BUSINESS:

Mr. Loomis indicated that the Emergency Response Plan update is in the process of being updated. There are several technical items that need to be reviewed by Mr. Reisinger before completion of the update. Mr. Reisinger stated that the Operations and Maintenance Plan update is nearly completed, but there are remaining items that he needs to review with Mr. Barrick before completion of the update. Both updates are expected to be ready for final review at the next scheduled meeting.

Glen Kelso explained the Touch Meter reading quotation as received from LB Water. The quote was \$ 1,575.0 for the meter reader and \$ 300.0 for the Pit Probe Extension unit for a total of \$ 1,875.0. He indicated that a representative of LB Water showed how the system worked in the field and was satisfied that the unit will be adequate for the needs of the Authority. On a motion by Mr. Baker and seconded by Mr. Smith, the board voted unanimously to approve the purchase of the unit.

Mr. Reisinger provided an updated water system map. After review by the board and township staff, there are still additional items that need to be included. Mr. Reisinger will provide an update at the next meeting for review.

An update to the Consumer Confidence Report (CCR) will be performed by QWR as part of the services to be provided to the DTMA.

ENGINEER REPORT: None

SOLICITOR REPORT: None

ADJOURNMENT:

The meeting was adjourned at 6:45 PM on motion by Mr. Baker and second by Mr. Eby.

Respectfully submitted,

April 25, 2017

Thomas W. Smith, Secretary