



Dickinson Township  
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## BOARD OF SUPERVISORS SPECIAL MEETING JULY 9, 2013

**PRESENT:** JONATHAN REISINGER, BOB WRIGHTSTONE, J.R. BARRETT - SUPERVISORS; Laura Portillo, Manager; Larry Barrick, Assistant Manager/Zoning & Codes Enforcement Officer; Denise Gembusia, Secretary/Treasurer; Jason Reichard, Engineer; Glenn Wimer, Road Master.

**VISITORS:** Bill Rodier, Christopher Metz.

### CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chairman Wrightstone called the meeting to order at 6:00 pm and those present recited the pledge of allegiance.

**OPENING ANNOUNCEMENTS** - There were no opening announcements.

### APPROVAL OF AGENDA

Supervisor Barrett motioned to approve the agenda as submitted. Vice Chairman Reisinger seconded the motion and it passed unanimously.

**APPROVAL OF MINUTES** - No minutes were presented for approval.

**CONSENT AGENDA** - No consent agenda was presented for approval.

**CHAIRMAN'S REPORT** - No report was submitted.

**PLAN REVIEW/CONDITIONAL USE HEARINGS** - No plans were reviewed.

**PUBLIC INPUT (non-agenda items)** - No public input was offered.

**EMERGENCY SERVICES REPORT** - No representative was present.

### NEW BUSINESS

1. **Presentation and discussion of proposed Road Maintenance plan by Township Engineer.**

Engineer Reichard presented PAVE, a dynamic 10-year road maintenance plan, to the Board of Supervisors. He reviewed what data was collected and what methods were used to collect the data. The PAVE program has the ability to break down annual costs, input road material pricing for the year, update priority ranking for road repairs and keep detailed information on each road segment. Engineer Reichard gave a handout to the Board that listed each road, its condition rating, its priority ranking based on condition and traffic volumes, general notes, the total cost of repair/maintenance on the road and the assigned repair year based on a 10-year plan. The budget plan assumed that \$200,000.00 would be allocated to road repairs each year for the next ten years. Many roads were not assigned a repair year in the 10-year plan, but did list an estimated cost to repair. The total cost to repair the roads not listed in the 10-year plan would be \$7,899,198. Engineer Reichard recommended reallocating funds and increasing the yearly budgeted road repair amount to address the roads which are not included in the 10-year plan. He also noted that general road repairs and maintenance cost significantly less than total reconstruction.

The Board discussed the funding options noting that there is currently a savings balance in the General Fund of approximately \$850,000.00. Road Master Wimer noted that LTAP recommends matching the yearly Liquid Fuels distribution for road repairs in order to keep the roads in good condition. Engineer

Reichard clarified that the 10-year maintenance plan does not account for road widening or improvements other than the bare minimum.

Supervisor Barrett suggested using a surface reclaiming company which could lower paving costs by approximately 25%. The Engineer and Zoning Officer explained that clean asphalt is needed in order to utilize the reclaiming method and most of the Township roads have been too heavily tarred and chipped.

Road Master Wimer suggested shaving the banks back on North Dickinson School Road in order to be able to access and correct drainage problems on the road. He also suggested widening the road. Most of the dipped areas can be fixed through base repairs. There was a discussion on how much work the road crew could perform to help alleviate some of the overall road repair costs. Road Master Wimer noted that there is only one equipment operator currently on staff and two road crew members, including himself, are nearing retirement. Vice Chairman Reisinger stated that the Township needs a road crew capable of performing some of the road repair tasks. A discussion over the various types of road repairs and materials needed ensued.

Chairman Wrightstone suggested adding \$100,000 per year to the already budgeted amount of \$200,000 for road repairs. Manager Portillo reviewed the Capital Reserve, Liquid Fuels and General Fund budgets with the Board of Supervisors. Supervisor Barrett suggested keeping 6 months of expenditures in the savings of the General Fund budget and transferring approximately \$300,000 into the 2014 line item for road repairs. Combined with the unused 2013 amount of \$200,000 and the 2014 budgeted amount of \$200,000, the Township could potentially have \$700,000 for the first year of the 10 year plan for road repairs. Chairman Wrightstone and Vice Chairman Reisinger liked the idea of transferring money from the savings accounts. Manager Portillo said she could review the numbers and present the proposed transfers to the Board during the 2014 budget discussions. The Board thanked Engineer Reichard for his presentation. No action was taken on the item.

**OLD BUSINESS – To be discussed at the next Board of Supervisors’ meeting**

1. Zoning/Saldo Draft Ordinances – task force progress
2. Server upgrade
3. DTMA dissolve
4. Master Stormwater Feasibility Study – Mountain View Road Drainage

**MANAGER’S REPORT**  
**TREASURER’S REPORT**  
**ZONING OFFICER’S REPORT**  
**ENGINEER’S REPORT**  
**SOLICITOR’S REPORT**  
**SUPERVISORS’ REPORTS**

No reports submitted by staff, the Engineer, the Solicitor or the Supervisors.

**ADJOURNMENT**

Vice Chairman Reisinger motioned to adjourn the meeting at 6:17 pm. Supervisor Barrett seconded the motion and it passed unanimously.

Respectfully submitted,



Denise Gembusia  
Secretary/Treasurer

