



Dickinson Township
219 Mountain View Road
Mount Holly Springs, PA 17065
Phone: (717) 486-7424 ♦ Fax: (717) 486-8412
www.dickinsontownship.org

BOARD OF SUPERVISORS REGULAR MEETING MAY 18, 2015

PRESENT: J.R. BARRETT, BOB WRIGHTSTONE, JONATHAN REISINGER - SUPERVISORS;
Susan Smith, Solicitor; Jason Reichard, Engineer; Larry Barrick, Assistant Manager/Zoning &
Codes Enforcement Officer; Laura Portillo, Manager.

ABSENT: Denise Gembusia, Secretary/Treasurer.

VISITORS: Ellen Colyer, Chuck Stehick, Judy Brough, David Barrick, Clyde Barrick, Bob Line, Michelle
Line, Tom Imholte, Brian Evans, Troy Briggs, Kurt Williams, Eric Diffenbaugh, Molly Baehr,
Ray Jones, Nathan Wolf, Phil Thompson, Jane Mitchell, Doug Shaffer, Gary Frederick, Paul
Cunningham, Diana Hykes.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chairman Wrightstone called the meeting to order at 6:00pm and those present recited the Pledge of Allegiance.

OPENING ANNOUNCEMENTS - More information is available on the township website.

An executive session was held on Monday, May 11, 2015 from 5:30pm until 8:20pm to discuss personnel and deliberate the Goodman-Birtcher conditional use application.

The Dickinson Township Act 537 plan is available for public comment until June 8, 2015. Please provide written comments to the Township Manager or Zoning Officer. The plan may be viewed on the website or at the Township office.

Primary Elections will be held on Tuesday, May 19, 2015. Polls will be open from 7:00am until 8:00pm. Township offices will be closed for business.

The Parks and Recreation Committee is seeking volunteers to join their Board. If you are interested, please email the Township Manager.

There will be an executive session held after the meeting to discuss personnel issues.

APPROVAL OF AGENDA

Supervisor Reisinger **motioned** to approve the agenda as submitted. Vice Chairman Barrett seconded the motion and it passed unanimously.

APPROVAL OF MINUTES

1. April 20, 2015 Board of Supervisors Regular Meeting Minutes

Vice Chairman Barrett **motioned** to approve the April 20, 2015 Board of Supervisors regular meeting minutes as presented. The motion was seconded by Chairman Wrightstone and passed unanimously.

CONSENT AGENDA

Supervisor Reisinger **motioned** to approve the consent agenda as submitted. Vice Chairman Barrett seconded the motion and it passed unanimously with the following items approved:

1. Pay Bills
2. Ratify bill payments of May 4, 2015

CHAIRMAN'S REPORT – None

PUBLIC HEARINGS

1. **Ordinance 2015-02, vacating Lebo Lane, Locust Lane, and East Yellow Breeches Road from the cul-de-sac to Yellow Breeches Creek.**

The hearing was opened by Chairman Wrightstone. No comments were offered. The hearing was then closed by Chairman Wrightstone.

2. **Ordinance 2015-03, Parks and Recreation Board Membership.**

The hearing was opened by Chairman Wrightstone. No comments were offered. The hearing was then closed by Chairman Wrightstone.

PLAN REVIEW/CONDITIONAL USE HEARINGS

1. **Revised Final Land Development Plan for Mountain Creek.**

Brain Evans and Kurt Williams presented the revised plan to the Board of Supervisors. The minor construction modifications were made and superimposed on top of the approved plan within Dickinson Township. The drive-in ramp at the northwest corner of the building was moved 12' 7" to the west, thereby increasing the impervious surface by 750 square feet. The drive-in ramp at the southwest corner of the building was moved 39' 1" to the east, thereby decreasing the impervious surface by 2,350 square feet. The overall difference in impervious coverage is a net decrease of 1,600 square feet. Additionally, the building pad was lowered by 10" to balance the earthwork onsite.

Tom Imholte asked if this was the vote on Goodman-Birtcher. He was told no and that it would be discussed later in the meeting.

Supervisor Reisinger **motioned** to accept the revised final land development plan for Mountain Creek. The motion was seconded by Vice Chairman Barrett and passed unanimously.

2. **Final Subdivision Plan for Kenneth W. & Lucinda Heiser.**

3. **Non-building declaration for Kenneth W. & Lucinda Heiser.**

Eric Diffenbaugh explained that Kenneth and Lucinda Heiser propose to subdivide lot 2A from their 81 acre property at the end of White Oak Drive. Proposed lot 2A is a 33.2 acre lot that is to be conveyed as a lot addition to adjoining lands of Aaron Krebs (Lot 2) for agricultural purposes. This final subdivision proposes no construction or earth-moving activities.

Supervisor Reisinger **motioned** to accept the non-building waiver for the Kenneth W. & Lucinda Heiser Final Subdivision Plan. The motion was seconded by Vice Chairman Barrett and passed unanimously.

Supervisor Reisinger **motioned** to grant the waiver of Section 178-13 of the Dickinson Township Subdivision and Land Development Ordinance (Preliminary Subdivision Submittal) for Kenneth W. & Lucinda Heiser. Chairman Wrightstone seconded the motion and it passed unanimously.

Chairman Wrightstone **motioned** to approve the final minor subdivision plan for Kenneth W. & Lucinda Heiser, condition on satisfaction of the comments from the CS Davidson review letter dated May 12, 2015. Vice Chairman Barrett seconded the motion and it passed unanimously.

PUBLIC INPUT

Phil Thompson requested 3 additional minutes, which were granted. He asked if the comments he made regarding Supervisor Reisinger's ethical failings were discussed in public or in an executive session. He asked if there are two on-going investigations on Supervisor Reisinger. He said he was denied two right-to-know requests regarding the two investigations. Mr. Thompson said his right-to-know requests were regarding a promotional video Mr. Reisinger made on behalf of C.S. Davidson. He said he sees no evidence of any investigation currently underway. Mr. Thompson felt that someone was being protected. Chairman Wrightstone said that Mr. Thompson's perceptions were wrong and that there was no wrong-doing on anyone's part and that there were no investigations.

EMERGENCY SERVICES REPORT - No representative was present.

NEW BUSINESS

1. **Deliberation and action of Ordinance # 2015-02, Vacating Lebo Lane, Locust Lane, and East Yellow Breeches Road from the cul-de-sac to the Yellow Breeches Creek.**

Vice Chairman Barrett **motioned** to approve Ordinance #2015-02, vacating Lebo Lane, Locust Lane, and East Yellow Breeches Road from the cul-de-sac to the Yellow Breeches Creek. The motion was seconded by Chairman Wrightstone and passed unanimously.

2. **Deliberation and action of Ordinance # 2015-03, reducing the Parks and Recreation Board Membership.**

Supervisor Reisinger **motioned** to approved Ordinance #2015-03, reducing the Parks and Recreation Board Membership. The motion was seconded by Vice Chairman Barrett and passed unanimously.

3. **Hazard Mitigation Plan, Resolution # 2015-06.**

Manager Portillo explained that Cumberland County has prepared a countywide hazard vulnerability assessment and hazard mitigation plan that identifies, prioritizes, and proposes mitigation actions for the natural and manmade hazards facing the residents of Cumberland County. Cumberland County Commissioners have adopted the final plan. The Plan has been reviewed and recommended by the Dickinson Township Emergency Management Coordinator.

Dickinson Township should formally adopt the hazard mitigation plan by resolution. If not formally adopted, the township would be ineligible for pre and post disaster mitigation funding from the Federal Emergency Management Agency (FEMA) and the Pennsylvania Emergency Management Agency (PEMA).

Vice Chairman Barrett **motioned** to accept Resolution 2015-06, approving the Cumberland County 2014 Hazard Mitigation Plan. The motion was seconded by Chairman Wrightstone and passed unanimously.

4. **South Middleton Township/South Middleton Township Municipal Authority – sewer extension and additional capacity.**

Chairman Wrightstone said he and Al Loomis, Dickinson Township Municipal Authority Board Member, met with South Middleton Township (SMT) to discuss the possibility of extending the sewer line along Alexander Spring Road and purchasing additional capacity. SMT is not interested in extending the sewer line without a significant financial commitment from Dickinson Township. Chairman Wrightstone explained that the 537 Plan may need to be updated again to reflect that purchasing additional capacity from South Middleton Township is not a viable option at this time.

Brian Evans suggested first establishing where service would be provided to and projecting the flow calculations for that area. Chairman Wrightstone said that those numbers were included in the Act 537 Plan.

Bob Reisinger discussed the history of the Act 537 Plan and different options. Brian Evans asked if Dickinson Township would be willing to approach South Middleton Township with a reduced proposed service area and asked for an EDU projection, so the Township would be able to determine a cost associated with any expansion.

Gary Frederick spoke about gravity flow verses pump stations and how presenting a reduced expansion area might bring a viable solution for all parties involved. The Board planned on presenting a reduced service area to South Middleton Township.

Judy Brough expressed concern that the township is providing a developer with something they need rather than really providing the best option to Dickinson Township residents. She was concerned about the residents that might suffer a financial hardship if they were forced to connect to an extended sewer line. Supervisor Reisinger said that the developer would pay to connect the residents along Alexander Spring Road.

5. **Release of financial security bond of \$59,932.40 for the Samuel H. and Peggy Brown final subdivision plan.**

The Township received a request from the estate of Peggy Y. Brown for the release of the financial security for the Samuel H. and Peggy Brown final subdivision in the amount of \$59,932.40. The Township Engineer has inspected the subdivision and is recommending releasing \$54,982.40 and leaving a balance of \$4,950.00 to cover the placement of iron pin lot markers and concrete monuments.

Supervisor Reisinger **motioned** to approve the request for the release the financial security for the Samuel H. and Peggy Brown final subdivision in the amount of \$54,982.40, leaving a balance of \$4,950.00 to cover the placement of iron pin lot markers and concrete monuments. The motion was seconded by Vice Chairman Barrett and passed unanimously.

6. **Road construction bid award – Myerstown Road, Montsera Road from railroad crossing to Pine Road, and East Yellow Breeches from Pine Road to cul-de-sac.**

Following the 10-year Road Maintenance Plan, the following roads are slated for reconstruction this summer:

- East Yellow Breeches Road- from Pine road to the cul-de-sac
- Montsera Road – from Pine Road to the railroad crossing
- Myerstown Road – from Rt. 34 to the township line

The work on Montsera and Myerstown roads will consist of a total reclamation and new pavement. East Yellow Breeches will have extensive base repair and will be overlaid with a double layer of microsurface.

Staff decided to break the road work into two contracts. Contract No. 1 is for the total reclamation of Myerstown Road, with alternate bid No. 1 for the total reclamation of Montsera Road.

Contract No. 2 is for the base repair and microsurface overlay of East Yellow Breeches Road and the new pavement overlay for Myerstown. Alternate No. 1 for contract No. 2 is for the new pavement overlay for Montsera Road. The total to complete both base bids and alternates is \$735,702.34. A total of \$800,000 was budgeted for the 2015 road repairs, with \$200,000 coming from the 2015 Liquid Fuels Budget and \$600,000 from the General Fund Roads Budget.

Vice Chairman Barrett **motioned** to approve Contract #1 Base Bid (\$96,424.63) with Alternate #1 (\$20,549.84) to Recon Construction and Contract #2 Base Bid (\$553,599.22) with Alternate #1 to Conewago Enterprises, as submitted. Chairman Wrightstone seconded the motion and it passed unanimously.

7. **Myerstown Road tree removal bid award.**

In order to prepare for the reclamation of Myerstown Road, several trees along the Township's right-of-way have to be removed. These trees are too large for the road crew to handle and must be professionally removed. Staff collected telephone quotes for the removal of the trees. Three quotes were received. One company, Trim-Rite Tree Service, is not registered with the State of Pennsylvania and does not carry liability or worker's comp insurance.

Supervisor Reisinger **motioned** to approve the Myerstown Road tree removal work to Cumberland Valley Tree Service for \$12,590. The motion was seconded by Vice Chairman Barrett and passed unanimously.

8. Well and septic – Stuart Park Bid award.

At the August 18, 2014 meeting, the Board of Supervisors authorized staff to seek quotes for well drilling and installation of a septic system. Since that time, the Township SEO located a site for the septic system and issued a permit for the septic design. Staff has secured two bids for the well drilling and pump installation and four for the septic installation.

Well and pump installation:

Funk's Drilling	\$5394.26
Eichelberger's	\$5808.50

Septic installation:

Rosenberry's Excavating	\$14,000
R.E. Marsh Excavating	\$14,300
Robert S. Reed Excavating	\$16,500
E.W. Mainhart	\$22,857

The funds for these projects will come out of the Parks and Recreation Fund. Staff recommended acceptance of the quote presented by Funk's Drilling for the well and pump installation in the amount of \$5,394.26 and Rosenberry's Excavating for the septic installation in the amount of \$14,000.

Supervisor Reisinger **motioned** to award the Stuart Park well and pump installation to Funk's Drilling in the amount of \$5,394.26 and award the Stuart Park septic installation to R.E. Marsh Excavating for \$14,300. Chairman Wrightstone asked why Supervisor Reisinger did not motion to approve the lowest quote on the septic installation. Supervisor Reisinger noted the specifics of the bid for R.E. Marsh included landscaping as well as other small items that were not included in the Rosenberry's quote. Zoning Officer Barrick stated that he forwarded the design to the bidders, but not specifics on details. Manager Portillo asked the Board to only grant the well and pump installation and let staff research the details of the septic quotes. Solicitor Smith noted that a bid is different than a quotation. Supervisor Reisinger **withdrew his motion**.

Supervisor Reisinger **motioned** to award the Stuart Park well and pump installation to Funk's Drilling in the amount of \$5,394.26. The motion was seconded by Vice Chairman Barrett and passed unanimously.

9. Lindenwood trees bid award.

Park & Recreation Board has recommended the purchase of the last 36 trees needed to complete the landscaping along the trail of Lindenwood Park.

Staff received quotes from three vendors:

Woodland Nursery	\$1590.00
Diller Nursery	\$5760.00
Black Landscape	\$6955.00

Parks & Recreation Board and staff reviewed the tree quotes received. Staff recommended Woodland Trees' quote for 36 trees, at \$1590.00 delivered. The funds will come out of the Park & Recreation fund.

Vice Chairman Barrett **motioned** to purchase the remaining 36 trees to complete the landscaping along the trail of Lindenwood Park from Woodland Tree Nursery in the amount of \$1,590.00, delivered, from the Parks & Recreation Fund. The motion was seconded by Supervisor Reisinger and passed unanimously.

10. Acceptance of Road Master's resignation effective May 15, 2015.

Chairman Wrightstone announced that the Road Master resigned as of May 15, 2015.

11. Acceptance of Township Manager's resignation effective date to be determined.

Chairman Wrightstone announced that the Township Manager resigned with an effective date to be determined.

Dan Wyrick asked if the Board would be providing discussion or thoughts of how they will be handling these two resignations. Chairman Wrightstone explained that Zoning Officer Barrick has taken on a lot of the Road Master responsibilities and that the Manager position will have a transition time.

Judy Brough questioned if the advert for the Manager was on more than just the website and the Sentinel. Chairman Wrightstone said that it was advertised in multiple sources.

Goodman Birtcher Conditional Use – deliberation and decision

The time for public comment is now over. Solicitor Smith reviewed the entire process and explained that the Board needs to make a decision at this time.

Vice Chairman Barrett **motioned** that, based on findings of fact and conclusions of law, the Board of Supervisors of Dickinson Township approve the conditional use of a distribution center use with the conditions #1 – 14 as outlined in the document titled “Decision of the Dickinson Township Board of Supervisors” [SEE DOCUMENT]. The motion was seconded by Supervisor Reisinger. The motion passed 2 – 0, with Chairman Wrightstone abstaining from the vote.

OLD BUSINESS

1. **Zoning/Saldo Draft Ordinances.**

The item was not discussed since the Secretary/Treasurer was not present.

2. **Regional Municipal Authority.** - There was nothing new to report on the item.

3. **Master Stormwater Feasibility Study – Mountain View Road Drainage.**

There was nothing new to report on the item.

MANAGER’S REPORT - Manager Portillo submitted her report without any additions.

TREASURER’S REPORT

Treasurer Gembusia submitted her report along with a memo requesting a donation to the Sheriff’s office to help offset the supplies cost for the free ID services provided at the Fishing Derby. Vice Chairman Barrett motioned to donate \$100.00 to the Cumberland County Sheriff’s Office for their services. The motion was seconded by Supervisor Reisinger and passed unanimously.

ZONING OFFICER’S REPORT - The Zoning Officer submitted his report without any additions.

ROADMASTER’S REPORT - No report was submitted.

ENGINEER’S REPORT - The Engineer submitted his report without any additions.

SOLICITOR’S REPORT - Solicitor Smith submitted her report without any additions.

SUPERVISORS’ REPORTS - No reports were submitted.

ADJOURNMENT

Chairman Wrightstone **motioned** to adjourn the meeting at 7:25pm. Vice Chairman Barrett seconded the motion and it passed unanimously.

Respectfully submitted,



Denise Gembusia
Secretary/Treasurer

