



Dickinson Township  
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## BOARD OF SUPERVISORS REGULAR MEETING APRIL 21, 2014

**PRESENT:** BOB WRIGHTSTONE, J.R. BARRETT, JONATHAN REISINGER - SUPERVISORS; Laura Portillo, Manager; Larry Barrick, Assistant Manager/Zoning & Codes Enforcement Officer; Denise Gembusia, Secretary/Treasurer; Susan Smith, Solicitor; Rick Barrick, Road Master.

**VISITORS:** Judy Brough, Michelle Line, Bob Line, Ellen Colyer, Greg Bretzman, Ken Giffhorn, Dan Wyrick, Bob Reisinger, Doug Shields.

### CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chairman Wrightstone called the meeting to order at 6:00 pm and those present recited the pledge of allegiance.

### OPENING ANNOUNCEMENTS

An executive session was held on April 21, 2014 from 5:15pm until 5:55pm to discuss a land use appeal. No action was taken.

An executive session will be held following the adjournment of the meeting to discuss a land use appeal. No action is expected.

Community volunteers are needed to help plant, stake, water and mulch 50 young shad trees along the border of Lindenwood Park on North Dickinson School Road in Carlisle, PA (adjacent to North Dickinson Elementary School) on Saturday, April 26, 2014 beginning at 8:00am.

The Park and Recreation Committee along with Mt. Holly Fish & Game will be hosting a free fishing derby for children 12 and under at the Mt. Holly Fish & Game pond off of Route 94 on May 10, 2014 from 7:00am until noon.

The Park and Recreation Committee is seeking volunteers to join their Board. If you are interested, please email the Township Manager. More information is available on the township website.

### APPROVAL OF AGENDA

Supervisor Reisinger motioned to approve the agenda as submitted. Vice Chairman Barrett seconded the motion and it passed unanimously.

### APPROVAL OF MINUTES

#### March 17, 2014 BOS Meeting Minutes

Vice Chairman Barrett motioned to approve the March 17, 2014 Board of Supervisors meeting minutes as presented. The motion was seconded by Supervisor Reisinger and passed with a 2 – 0 vote. Chairman Wrightstone abstained from the vote.

### CONSENT AGENDA

Vice Chairman Barrett motioned to approve the consent agenda as submitted. Supervisor Reisinger seconded the motion and it passed unanimously with the following items approved:

1. Pay Bills
2. Ratify bill payments from April 7, 2014

**CHAIRMAN’S REPORT**

No report was submitted.

**PUBLIC HEARINGS**

No public hearings were scheduled.

**PLAN REVIEW/CONDITIONAL USE HEARINGS**

No plans were scheduled for review.

**PUBLIC INPUT (non-agenda items)**

Ken Giffhorn asked for and was granted an additional three minutes. He read a prepared statement regarding the land use appeal and articles from The Sentinel. He expressed concern that the rezoning decision will lead to litigation. Mr. Giffhorn asked the Board to prepare a resolution to allow for the election of two additional supervisors as per Second Class Township Code (Article IV, Section 402.B) rather than require a signed petition by electors.

Dan Wyrick asked for and was granted an additional three minutes. Mr. Wyrick requested two changes to the already approved March 17, 2014 Board of Supervisors meeting minutes. No action was taken.

**EMERGENCY SERVICES REPORT**

Greg Bretzman reported that there were 16 total incidents in April (6 medical assists, 7 fire, and 3 auto accidents). Also, Citizen’s placed the new engine in service.

Doug Shields, Vice President of Yellow Breeches EMS, introduced himself and provided the Board with a report of the first quarter of 2014. A total of 302 calls were received, which 14.9% were in Dickinson Township. Mr. Shields reported that a blood drive will be held on May 27<sup>th</sup> at the First Church of God. He also noted that he would be attending the tree planting event at Lindenwood Park.

**NEW BUSINESS**

1. Act 537 Phase II grant application

Bob Reisinger from Glace Associates presented the Sewage Facilities Program DEP Grant information to the Board. Fifty percent reimbursement will be available for Phase II, including the reimbursement of expenses back to February 14, 2012. There is a \$100 application fee and the application is due by July 21, 2014. The Board will need to pass a resolution requesting and authorizing the grant, if approved.

Bob Line asked if the goal of the 537 Plan is to have sewer in the northeast corner of the township. Bob Reisinger explained that the Act 537 Plan is for sewage planning and that it is a DEP mandate. It is not a plan to bring sewer to the northeast corner of the township. It is to identify problem areas. He provided clarification for Mr. Line. The Board of Supervisors gave consensus to proceed with the grant application.

2. Acceptance of WCCOG 2014 materials bids and line painting results.

Manager Portillo reviewed the bid results received from the WCCOG for the May 1, 2014 through April 30, 2015 road materials and line painting. Based on the location of the plants where material would have to be picked up, staff recommended acceptance of the following:

#1 Stone - Picked up	Pennsy @ 7.85/ton
#2A Stone- Picked up	Pennsy @ 5.30/ton
#8 Washed Stone- Picked up	Union @11.00/ton
#57 Stone- Picked up	Pennsy @ 8.00/ton
Type 2 Anti-Skid- Picked up	Pennsy @ 8.60/ton
Cold Patch- Picked up	Pennsy @ 112.00/ton

9.5mm- Picked up  
25mm- Picked up

Wilson Paving @57.85/ton  
Wilson Paving @48.00/ton

The line painting bid was accepted by the WCCOG at their April 14, 2014 meeting and was awarded to Alpha Space for:

Single white edge line reflective \$0.0455/l.f.  
Double yellow center line reflective \$0.091/l.f.

Vice Chairman Barrett motioned to approve the WCCOG materials bid for 2014-2015 based off of the staff recommendations. Supervisor Reisinger seconded the motion and it passed unanimously.

3. **Appointment of Constable Kevin Preston as the Emergency Management Liaison.**

Manager Portillo recommended appointing Constable Kevin Preston as the Emergency Management Liaison between state and local law enforcement agencies and Dickinson Township's Emergency Management Coordinator. Mr. Preston is a Dickinson Township resident. Supervisor Reisinger motioned to appoint Constable Kevin Preston as the Dickinson Township Emergency Management Liaison. The motion was seconded by Vice Chairman Barrett and passed unanimously.

4. **Resolution 2014-02, Revision of Agenda Order.**

The Road Master will be attending the second monthly Board of Supervisors' meeting, schedule permitting. Resolution 2014-02 would add the Road Master's report after the Zoning Officer's report on the agenda order. Supervisor Reisinger motioned to approve Resolution 2014-02, revising the agenda order to include the Road Master's report. The motion was seconded by Vice Chairman Barrett and passed unanimously.

5. **Ratification of PSATS proposed resolution votes.**

A poll of the individual supervisors was conducted via telephone and e-mail by the Township Manager in which the Board of Supervisors voted on the proposed PSATS Resolutions. These resolutions were to be voted upon by Dickinson Township's appointed voting delegate, Supervisor Reisinger, at the PSATS Convention on April 15, 2014. The Board needs to ratify the votes in an open session.

Judy Brough asked what the resolutions covered. Chairman Wrightstone explained that there were 4 pages of listed resolutions and that the vote was for lobbying purposes and did not execute any legal changes.

Supervisor Reisinger motioned to ratify the PSATS proposed resolution votes that were taken at the PSATS Convention on April 15, 2014. The motion was seconded by Vice Chairman Barrett and passed unanimously.

**OLD BUSINESS**

1. **Zoning/Saldo Draft Ordinances – task force progress.**

The Supervisors provided updates on their group's progress. More meetings will still need to be held before proceeding.

2. **Regional Municipal Authority.** - There was nothing new to report on this item.

3. **Master Stormwater Feasibility Study – Mountain View Road Drainage.** - There was nothing new to report on this item.

**MANAGER'S REPORT**

Manager Portillo noted that the website reboot will be ready to go live within two weeks.

**TREASURER'S REPORT**

Treasurer Gembusia submitted her report, noting that the donations for the fishing derby are over \$4,300. She acknowledged the efforts of Rob Robinson as well as the Park and Recreation Committee.

**ZONING OFFICER'S REPORT**

Zoning Officer Barrick had nothing to add to his report.

**ROAD MASTER'S REPORT**

Road Master Rick Barrick reviewed his report with the Board of Supervisors. He noted that a new EDCO asphalt/concrete saw was purchased.

Dan Wyrick asked if three bids were properly obtained for the purchase of the saw. The Road Master replied yes. Mr. Wyrick asked questions about the bank grading and tree removal along some of the Township roads. Zoning Officer Barrick answered Mr. Wyrick's questions. Manager Portillo reminded everyone that there is currently a bid out for the road projects.

**ENGINEER'S REPORT**

The Engineer was not present.

**SOLICITOR'S REPORT**

Solicitor Smith had nothing to add to her report. She reviewed recent court decisions and legal findings.

**SUPERVISORS' REPORTS**

No reports were submitted by the Supervisors.

**ADJOURNMENT**

Chairman Wrightstone motioned to adjourn the meeting at 6:47 pm. Supervisor Reisinger seconded the motion and it passed unanimously.

Respectfully submitted,

Denise Gembusia  
Secretary/Treasurer

