

DICKINSON TOWNSHIP MUNICIPAL BUILDING
219 Mountain View Road, Mt. Holly Springs, PA 17065
Phone (717) 486-7424 Fax (717) 486-8412
www.dickinsontownship.org

DICKINSON TOWNSHIP MUNICIPAL AUTHORITY
January 27, 2015

CALL TO ORDER:

Vice Chairman Baker called the meeting to order at 5:08 PM

ROLL CALL:

The following Board members were in attendance: Bill Baker, Thomas Smith, Gerald Eby and Al Loomis. Dennis Straub was absent.

OTHERS PRESENT:

Laura Portillo, Susan Smith, and Bob Reisinger.

APPROVAL OF MINUTES:

After review, and on motion by Mr. Eby, seconded by Mr. Loomis, the Board voted unanimously to approve the minutes from the November 25, 2014 meeting.

PUBLIC COMMENT: None

TREASURER'S REPORT:

The Board reviewed the Balance sheets and Profit and Loss Detail Reports. The Bill List reflecting bills paid from December 11, 2014 through January 26, 2015 and paid by check numbers 546 through 553 was also reviewed. On motion by Mr. Loomis, second by Mr. Baker, the Board voted unanimously to approve these reports. A copy of the bill report is attached and made part of these Minutes.

SOLICITOR REPORT: None

NEW BUSINESS:

There was discussion about getting a second source permit authorization. On a motion by Mr. Loomis and second by Mr. Baker, the board voted unanimously to authorize Glace Associates to prepare and submit an application for a second point of connection to the DEP.

There was general discussion about having a township employee doing the mandatory water testing in lieu of outside contracted services such as Benzon Research, Inc. Ms. Portillo is concerned that having a township employee doing the testing has some potential liability issues for the township, since the Authority is a separate entity. It was agreed that the Authority should continue with outside contracted services or have an Authority employee to perform testing. Mr. Baker suggested that the Authority consider hiring a certified operator to do the mandatory testing. After discussion it was agreed that outside contract services is much less costly than the Authority hire an employee.

ENGINEER REPORT:

See report under Old Business below.

OLD BUSINESS:

Mr. Reisinger provided a revised Capital Charges Study for the Water System Tapping Fee study as developed under Pennsylvania Act 209. He indicated that he revised the previous draft study in accordance with comments by Susan Smith. The revised study concludes that the Tapping Fee amount for 2015 for new customers is \$ 775.63/EDU. There was discussion among the board to establish the 2015 Water System Fee Schedule, which includes User rates and the Tapping Fee. Currently user rates are \$ 42.0/quarter for residential users and \$ 48.0/quarter for non-residential users up to 12,000 gallons/quarter. The board agreed to charge customers \$ 3.50/1000 gallons for residential customers and \$ 4.00/1000 gallons for Non-residential customers for water usage in excess of 12,000 gallons per quarter.

On a motion by Mr. Loomis and seconded by Mr. Eby, the board voted unanimously to approve the Tapping Fee Schedule and User Rate Schedule as prepared by Glace Associates.

Mr. Portillo noted receipt of a letter dated January 9, 2015 from Bob Kissinger of the South Middleton Municipal Authority, (SMTMA). The letter indicates that SMTMA has sufficient capacity available to Dickinson Township to serve the Hillwood Enterprises, (Hillwood) project (formally AC Kuhn) along Alexander Spring Road. This project now proposes public sewer in lieu of the original on-lot disposal system from the court approved plan of 2006. There was discussion concerning the availability of other Dickinson township customers being permitted to connect to the proposed sewer force main that will run from the project site to the connection point on Dennison Drive. It was determined that this will be a private force main and other customers would not be permitted to connect, unless ordered by the DEP. On a motion by Mr. Loomis and second by Mr. Baker, the board voted unanimously to respond favorably to the request to Hillwood, with the provision that all legal, engineering and all other costs associated with the request for service be covered entirely by Hillwood. In addition, Mr. Loomis requested that Susan Smith respond in writing to Hillwood on the Authority's behalf.

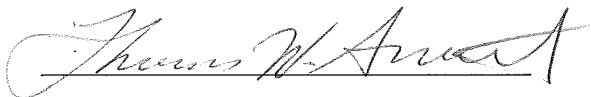
Ms Portillo noted that there is nothing new to report concerning the regionalization of water and sewer services with South Middleton Township and Mount Holly Springs Borough until the Act 537 Plan is approved. There was also discussion concerning the likelihood of a future of a regional water and sewer authority. At the present time, it is believed that South Middletown Township Municipal Authority does not have any interest in pursuing creation of a regional authority with Dickinson Township and Mount Holly Springs.

Ms. Portillo reported that she is still awaiting payment for the Memorandum of Understanding (MOU) for Mountain Creek LLC in the amount of \$ 40,748. After speaking with Jim Hughes, payment is expected in February.

ADJOURNMENT:

The meeting was adjourned at 7:25 PM on motion by Mr. Loomis and second by Mr. Smith.

Respectfully submitted,



Thomas W. Smith
Secretary

January 28, 2015