



Dickinson Township
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**PARKS & RECREATION
ORGANIZATION AND REGULAR MEETING
January 26, 2015**

CALL TO ORDER

Chairwoman Jane Mitchell called the meeting to order at 5:06pm at the Dickinson Township Municipal Building located at 219 Mountain View Road in Mount Holly Springs, PA 17065.

ROLL CALL - The following were present for the meeting: Jane Mitchell, Molly Baehr, Diana Hykes, and Stephen Luckie.

VISITORS – None.

PLEDGE OF ALLEGIANCE - Those present recited the pledge of allegiance.

NOMINATION TO APPOINT A TEMPORARY CHAIRPERSON – Molly Baehr nominated Jane Mitchell for Temporary Chairperson, Stephen Luckie seconded. All voted and Jane Mitchell was elected to Temporary Chairperson.

NOMINATION & ELECTION OF CHAIRPERSON FOR 2015 – Molly Baehr nominated Jane Mitchell for Chairperson for 2015. Stephen Luckie seconded. All voted and Jane Mitchell was elected to Chairperson for 2015.

NOMINATION & ELECTION OF VICE CHAIRPERSON FOR 2015 – Jane Mitchell nominated Molly Baehr for Vice Chairperson for 2015. Diana Hykes seconded. All voted and Molly Baehr was elected to Vice Chair for 2015.

NOMINATION & ELECTION OF SECRETARY FOR 2015 – Molly Baehr nominated Stephen Luckie for Secretary for 2015. Jane Mitchell seconded. All voted and Stephen Luckie was elected to Secretary for 2015.

APPROVAL OF AGENDA – Stephen Luckie motioned to approve the agenda as written, Molly Baehr seconded and the motion was passed unanimously.

APPROVAL OF MINUTES – Molly Baehr motioned to approve the November 24, 2014 meeting minutes without any changes. Jane Mitchell seconded and the motion was approved.

FINANCIAL STATUS - The account balance information was in an email from Denise Gembusia. The balance is currently \$64,692.54. There is a pending account payable for Bowling Night Event for \$219.

NEW BUSINESS

1. Welcome New Members – Diana Hykes and Begee Staub

New members were welcomed.

2. Report on Bowling Night

There were 219 strings bowled, which is up from last year. There were 103 attendees, mostly from Dickinson Township. Molly Baehr and Diana Hykes were busy. This event was successful and will continue in the future.

3. March Joint Gardening Event

Denise is making the flyer for the March gardening event. The event will be held March 12, 2015, from 7 to 9pm and is being jointly run with the Woodland Owners Association. An ad will run in the paper on Monday, March 9, 2015. There will be refreshments and a gift of a seedling or voucher.

4. Possible Tree Maintenance Day

Tree Maintenance day at Lindenwood Park is tentatively scheduled for April 25, 2015. Some planned maintenance includes checking health of the trees, remove watering troughs/staking, and pruning.

5. Stuart Park Rental Fee

An email from Township Manager Laura Portillo was presented at the meeting for discussion. The email asked the Park & Rec Board to consider increasing the Stuart Park Pavilion rental fee to \$50 for township residents and \$60 for non-residents, each with a \$15 refundable deposit inclusive. Stephen Luckie motioned to support the rate increase, Jane Mitchell seconded and the motion passed unanimously.

OLD BUSINESS

1. Finalize 2015 Event Dates/ Fishing Derby Donors

EVENT	LOCATION	DATE; TIME	LEAD(S)
Ice Cream Social	Twirly Top	July 23, 2015; 6 – 8pm	Diana & Jane
Fall Yard Sale	Stuart Park	September 12, 2015; 7am – 12pm	Molly & Jane
Harvest Event	Stuart Park	October 24, 2015; 2 – 4pm	Steve
History Day	Township Building	November 14, 2015; 11am – 1pm*	Bill Rodier

*Date pending confirmation of the speaker/event lead.

Fishing Derby Donors

The Park and Rec Board members were assigned to approach the following donors:

Jane Mitchell	Molly Baehr	Stephen Luckie	Diana Hykes
The Kitchen Shoppe	81 Fun	Cassell’s Grille	Italian Taxi
AES Hearthplace	Holly Inn	Sicilia’s Pizza	Middlesex Dinner
Highland’s Tire & Service	McDonald’s		Whimsical Poppy

2. Lindenwood Park Trail

- a. Crushed stone is piled up and ready for trail construction. Forty trees are still needed to complete the perimeter. Stephen Luckie motioned to recommend using the Park & Rec Fund to purchase the trees. Jane Mitchell seconded and the motion passed unanimously.
- b. South Middleton Township has offered their surplus mulch for free that the Park & Rec board could possibly use in Lindenwood Park. Diana Hykes motioned to research the source of the mulch—if it was purchased, we will use it, if it was made on premise, the board will decline. Jane Mitchell seconded and the motion passed unanimously.

3. **Stuart Park – Septic and Well**

The Park & Rec Board received an update from Larry Barrick about the septic and well for Stuart Park. The board was also asked to weigh in on pump house/bathroom arrangement and septic/sewer options. It was the board's recommendation to use an integrated pump house bathroom to reduce the amount of park structures and allow for easier maintenance. For the septic, the board recommends using a holding tank (option #1) if the holding tank can be integrated into a full system if needed in the future. A holding tank was favored due to lower initial cost.

ANY OTHER DISCUSSION & ADJOURNMENT

Next meeting will Monday, February 23, 2015 @ 5pm.

Molly Baehr made a motion to adjourn the meeting at 7:10pm. The motion was seconded by Stephen Luckie and the motion passed unanimously.

Respectfully submitted,

 6/22/15

Stephen Luckie
Secretary