



Dickinson Township  
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## BOARD OF SUPERVISORS REGULAR MEETING OCTOBER 19, 2015

**PRESENT:** J.R. BARRETT, BOB WRIGHTSTONE - SUPERVISORS; Larry Barrick, Assistant Manager/Zoning & Codes Enforcement Officer; Michael Masley, Manager; Marge Metzger, Secretary/Treasurer, Engineer Jason Reichard.

**ABSENT:** SUPERVISOR JONATHAN REISINGER, Solicitor Susan Smith.

**VISITORS:** Judy Brough, Ellen Colyer, Michael Wadel, Ron Secary, Charlie Courtney, Tom Imholte, Greg Bretzman, Dennis Straub, Matt Madden, Ken Graham, Chris Chiampi, Mike Jaye, Donna Jaye.

### CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chairman Wrightstone called the meeting to order at 6:00pm and those present recited the Pledge of Allegiance.

### OPENING ANNOUNCEMENTS - *More information is available on the township website.*

An executive session was held on September 21, 2015 from 5:42pm to 5:57pm to discuss personnel matters and the Breslin Litigation.

Trick-or-Treat Night will be held on Thursday, October 29, 2015 from 6:00 PM until 8:00 PM.

Park & Recreation will hold a Family Harvest Festival at Stuart Park on Saturday, October 24, 2015 from 2:00pm until 4:00pm.

An electronic recycling collection event is scheduled on October 24<sup>th</sup> from 8:00 AM until 6:00 PM, at the Carlisle Fairgrounds. Approved turn-in items are listed on the Township Webpage.

### APPROVAL OF AGENDA

Vice Chairman Barrett **motioned** to approve the agenda as submitted. Chairman Wrightstone seconded the motion and it passed unanimously.

### APPROVAL OF MINUTES

1. *September 21, 2015 Board of Supervisors Regular Meeting Minutes and October 15, 2015 Budget Meeting Minutes*

Vice Chairman Barrett **motioned** to approve the September 21, 2015 Board of Supervisors regular meeting minutes as submitted, and the October 15, 2015 Budget meeting minutes as submitted. The motion was seconded by Chairman Wrightstone and passed unanimously.

### CONSENT AGENDA

Vice Chairman Barrett **motioned** to approve the consent agenda as submitted. Chairman Wrightstone seconded the motion and it passed unanimously with the following item approved:

1. Pay Bills

### CHAIRMAN'S REPORT - None

**PUBLIC HEARINGS** – None

**PLAN REVIEW/CONDITIONAL USE HEARINGS**

**1. Request for Planning Waiver and Non-building Declaration for Joan Deskis**

Zoning Officer Barrick said the Non-building Declaration is not needed.

**2. Preliminary/Final Subdivision Plan for Joan Deskis**

Vice Chairman Barrett **motioned** to approve the modification of Chapter 178-13 of the SALDO to waive the submission of a preliminary plan and to accept the Joan Deskis subdivision plan as a final plan. The motion was seconded by Chairman Wrightstone and passed unanimously.

Vice Chairman Barrett **motioned** to approve the final subdivision plan for Joan Deskis, contingent upon satisfaction of the Memorandum dated October 15, 2015 from Larry Barrick, Assistant Manager/Zoning Officer, and satisfaction of the letter dated October 6, 2015 from Jason Reichard, Engineer. The motion was seconded by Chairman Wrightstone and passed unanimously.

**3. Preliminary/Final Subdivision for Michael Jaye**

Vice Chairman Barrett **motioned** to approve the modification of Chapter 178-13 of the SALDO to waive the submission of a preliminary plan and to accept the Michael Jaye subdivision plan as a final plan. The motion was seconded by Chairman Wrightstone and passed unanimously.

Vice Chairman Barrett **motioned** to approve the final subdivision plan for Michael Jaye contingent upon satisfaction of the Memorandum dated October 15, 2015 from Larry Barrick, Assistant Manager/Zoning Officer, and satisfaction of the letter dated October 6, 2015 from Jason Reichard, Engineer. The motion was seconded by Chairman Wrightstone and passed unanimously.

**4. Final Subdivision and Land Development Plan for Goodman Logistics Center**

Vice Chairman Barrett **motioned** to approve the modification for Chapter 178-24.A of the SALDO for plan size requirements for the Goodman Logistics Center final subdivision and land development plan. The motion was seconded by Chairman Wrightstone and passed unanimously.

Vice Chairman Barrett **motioned** approve the final subdivision and land development plan for Goodman Logistics Center contingent upon satisfaction of the letter dated October 6, 2015 from Jason Reichard, Engineer, and satisfaction of the Memorandum dated October 15, 2015 from Larry Barrick, Assistant Manager/Zoning Officer. The motion was seconded by Chairman Wrightstone and passed unanimously.

**PUBLIC INPUT (non-agenda items)**

Ken Graham raised the concern of the traffic in the area of Alexander Spring Road at the Dennison property. There are a number of homes with children. The construction traffic, in addition to the traffic to the Bosnik Culture Center could be a dangerous situation. An access drive was installed which was to be used by the construction vehicles for Trade Center 44, but it has not been used and is now grown up. Larry Barrick will research the records for the access drive, will communicate with the developer and then report back to the Board and Mr. Graham.

Judy Brough mentioned the new secretary. Mr. Wrightstone introduced Marge Metzger, who has 30 years of experience and came highly recommended, who is coming up to speed with Dickinson Township operating policies and procedures.

**EMERGENCY SERVICES REPORT**

Greg Bretzman provided the Board with the September report. The fire prevention program was provided to the North Dickinson Elementary School and several day care centers. The fire departments have submitted their requests for the budget. Penn Township has permanently placed their Rescue truck out of service due to its age. Some of the equipment was moved to other pieces of apparatus. It places no burden on Dickinson Township.

Chairman Wrightstone mentioned Amy and Brian from Union Fire Company attended the budget meeting. They were happy with what the Township is offering over a ten year time period, although it was not exactly what they requested. Greg Bretzman said the Borough of Carlisle purchased a new piece of apparatus that is available for Dickinson Township.

## **NEW BUSINESS**

1. **Authority of C.S. Davidson to advertise bids for a road/culvert project on West Yellow Breeches Road.**  
Chairman Wrightstone **motioned** to authorize C.S. Davidson to advertise bids for a road/culvert project on West Yellow Breeches Road. The estimated cost of the project is \$40,000, which will be paid from the 2016 budget. The motion was seconded by Vice Chairman Barrett and passed unanimously.
2. **Approval of Meeting Calendar for 2016 and authorization to advertise**  
Vice Chairman Barrett **motioned** to approve and advertise the Meeting Calendar for 2016. The motion was seconded by Chairman Wrightstone and passed unanimously.
3. **Authority to advertise the draft 2016 Township Budget**  
Chairman Wrightstone mentioned the budget workshop that was held. He is happy with the proposal, with a few adjustments. There is no tax increase. Some staff will get raises and the road projects will be funded. This is the third year of using the tax money for road projects. The assets started at 2.5 million, reduced to 2.1 million, and will continue to be used until the fund is slightly below 2 million, a more reasonable level.

Vice Chairman Barrett **motioned** to approve the 2016 Tentative Budget and to authorize the advertisement. The motion was seconded by Chairman Wrightstone and passed unanimously.

## 4 **Planning Commission letter to the Board of Supervisors requesting an increase of the MDR-O Zone, North of Alexander Spring Road.**

Larry Barrick provided background information on this request. The original 300' MDR-O zone line near Alexander Spring Road and the Trade Center dates back to 1994. When the ordinance codification was completed in 2004, the MDR-O zone line changed to 200'. The Planning Commission is requesting the line be changed back to 300'.

Ken Graham requested to see the notification to the residents and the minutes for when this change occurred. Chairman Wrightstone stated that information would be a Right to Know request and would cost \$.25 per page. Mike Masley said he would provide the documentation for the change, if requested. Ken Graham asked if the 700' line to the south has been changed. Larry Barrick said it appears the 700' has not changed.

Dennis Straub said this matter came up with the Hillwood plan. There has been a lot of research and the staff discovered between 1994 and 1998 the line changed and the 2004 ordinance codification set it at 200'. The codification was advertised and adopted. He asked the Supervisors, in good faith to the residents, to restore the original dimension of 300'. There was a lot of citizen involvement in 1994 for protection from the impending B-1 zone. There is a natural buffer at the 300' line.

Larry Barrick stated the process to make the change would require advertising, holding a public hearing with a stenographer, and posting the surrounding properties.

Chairman Wrightstone stated this is the first time the Planning Commission has come to the Board. He deferred to the Planning Commission recommendation.

Judy Brough questioned if there were no hearings to go from the original 300' to the 200', then is it necessary to have a hearing now to change it back. Staff then explained that the 200' line was officially approved through the 2004 ordinance codification.

Vice Chairman Barrett **motioned** to advertise for a public hearing to be held on December 21, 2015 to discuss the map change per the Planning Commission's request.

**OLD BUSINESS**

1. Zoning/Saldo Draft Ordinances.  
There was nothing new to report on the item.
2. Regional Municipal Authority  
There was nothing new to report on the item.
3. Master Stormwater Feasibility Study – Mountain View Road Drainage.  
There was nothing new to report on the item.

**MANAGER’S REPORT**

Manager Masley’s report was submitted without any additions.

**ZONING OFFICER’S REPORT**

Zoning Officer Barrick submitted his report.

Larry Barrick reported there were 8 champion trees at Trade Center 44 that were to be protected. One tree fell naturally, and five trees appear to have been removed by the previous owner.

Larry provided a clarification on the mandatory septic pumping requirement every three years. If a resident has their tank inspected, and provides proof that their solid levels are below 1/3 the capacity of the tank, they can request an extension. The Board directed this information to be included in the newsletter, and to communicate this information to the residents through the septic notice letters.

**SOLICITOR’S REPORT**

Solicitor Smith’s report was submitted without any additions.

**TREASURER’S REPORT**

Treasurer Metzger’s report was submitted without any additions.

**ROADMASTER’S REPORT**

No report was submitted.

**ENGINEER’S REPORT**

Jason Reichard, Engineer, will provide a list of road projects at the November 16, 2015 meeting. He will lay out the progress over the last three years and the cost savings by the work done in house.

**SUPERVISORS’ REPORTS**

No reports were submitted.

**ADJOURNMENT**

Chairman Wrightstone **motioned** to adjourn the meeting at 6:57pm. Vice Chairman Barrett seconded the motion and it passed unanimously.

Respectfully submitted,



Marjorie E. Metzger  
Secretary/Treasurer