



Dickinson Township
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BOARD OF SUPERVISORS BUDGET MEETING OCTOBER 15, 2015

PRESENT: **J.R. BARRETT, BOB WRIGHTSTONE - SUPERVISORS;** Larry Barrick, Assistant Manager/Zoning & Codes Enforcement Officer; Michael Masley, Manager; Marge Metzger, Secretary/Treasurer.

ABSENT: **SUPERVISOR JONATHAN REISINGER.**

VISITORS: Amy Myers and Brian Hamilton of Union Fire Company

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chairman Wrightstone called the meeting to order at 5:30pm and those present recited the Pledge of Allegiance.

OPENING ANNOUNCEMENTS - None

APPROVAL OF AGENDA

Chairman Wrightstone **motioned** to approve the agenda as submitted. Vice Chairman Barrett seconded the motion and it passed unanimously.

APPROVAL OF MINUTES - None

CONSENT AGENDA

Vice Chairman Barrett **motioned** to approve the consent agenda as submitted. Chairman Wrightstone seconded the motion and it passed unanimously with the following item approved:

1. Pay Bills

CHAIRMAN'S REPORT - None

PUBLIC INPUT - None

NEW BUSINESS

1. *Appointment of Secretary/Treasurer*

Chairman Wrightstone **motioned** to ratify the appointment of Marjorie E. Metzger as Secretary/Treasurer at a salary of \$33,280 with benefits. The motion was seconded by Vice Chairman Barrett and passed unanimously.

2. *2016 Proposed Budget*

Chairman Wrightstone stated he is very happy with the draft budget, which he has reviewed.

Mike Masley provided an overview of the 2016 proposed budget and listed the significant highlights. He stated there is no tax increase for 2016. The rate remains at .084 mills. Mr. Masley pointed out certain

budget line items that have been adjusted to accommodate for specific income and expense matters. There is \$750,000 set towards the 2016 road improvement projects. The Liquid Fuels increased from \$235,000 to \$277,000 in 2016 due to increased road accountability and increased state returns for mileage. A decision was acted on in December 2008 to place \$12,000 in a Fire Capital Account. That account will be closed and the \$12,354 will be used to help pay the 2016 fire expenses. \$50,000 will be placed into the capital reserve fund to purchase a backhoe in 2016. The employee contributions to health care will be increased from 3% in 2015 to 4% in 2016. Employee pay and compensation will be increased.

Mike Masley reviewed the proposed fire tax budget, parks & recreation budget, as well as the liquid fuels budget. Mr. Masley then proceeded with an overview of the General Fund, beginning with the Revenues, moving through the Expenses, and finishing with the Capital Long Term Budget.

The fire tax will retain the rate of \$12.60 per \$150,000 assessment of property. The earned income tax has been increased by \$15,000. The rental income has decreased due to less land being rented to Lynn Hoover. There is a good effort being made on back billing the engineer and solicitor fees to help defray costs. The Parks & Recreation propose to cancel the fall yard sale and make it a fall fair with craft and food vendors, renting spaces. This will generate income to offset the costs for the Parks & Recreation projects.

Insurance costs have decreased. The engineering has increased by \$10,000 to plan for MS4 requirements. A program is being worked on with C.S. Davison for record keeping, which will track not only the MS4 records, but also the geo plan capability, building permits, pumping requirements, with overlays of storm water, signs, septic systems and so on.

The fire budget includes the firemen's relief, hydrants, annual contributions to the fire services, and a ten year capital contribution program for Union Fire Company to purchase a new engine.

Snow removal expenses have increased due to the cost of salt going up to \$93 a ton.

There is an increase for storm water activity to prepare for the MS4 requirements. Substantial work has been done this year with pipes and road side swales and ditches in an effort to prepare for the MS4 mandates. The Board asked for notice when a budget item goes over the 25% mark of being expended.

There was a brief discussion concerning a donation to the library. The library is funded through the county. The question was raised as to whether the library is used by Dickinson residents, and if there is any data to support Township usage rates.

Health insurance employee contributions will increase from 3% in 2015 to 4% in 2016. Pay and compensation increases ranging from 2% - 2.3% for staff was discussed. There is still an opening for a Roadmaster.

The bottom line of the budget is a \$631 deficit. Figuring in the \$50,000 transfer, the budget is actually to the good by roughly \$49,000.

There was discussion on the \$750,000 budget for road projects, and the amounts being used from General Fund and Liquid Fuels Fund to accomplish the goal. The engineer is working on providing a list of road projects for 2016. The budget also includes the purchase of a backhoe in 2016.

Mike Masley will make the minor changes discussed and have the proposed 2016 budget available at the October 19, 2015 Board of Supervisors meeting, at which time the Board can give tentative approval and authorize the advertisement for public inspection. The budget then will be on schedule for final adoption at the Board of Supervisors meeting on November 16, 2015.

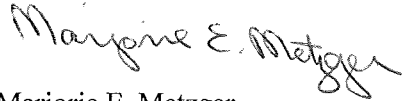
SUPERVISORS' REPORTS

No reports were submitted.

ADJOURNMENT

Chairman Wrightstone **motioned** to adjourn the meeting at 6:50pm. Vice Chairman Barrett seconded the motion and it passed unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Marjorie E. Metzger".

Marjorie E. Metzger
Secretary/Treasurer