



Dickinson Township
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BOARD OF SUPERVISORS REGULAR MEETING
OCTOBER 20, 2014

PRESENT: BOB WRIGHTSTONE, JONATHAN REISINGER- SUPERVISORS; Laura Portillo, Manager; Denise Gembusia, Secretary/Treasurer; Susan Smith, Solicitor; Rick Barrick, Road Master; Larry Barrick, Assistant Manager/Zoning & Codes Enforcement Officer.

ABSENT: J.R. BARRETT, Vice Chairman; Jason Reichard, Engineer.

VISITORS: Ivan Bretzman, Greg Bretzman, Judy Brough, Bob Reisinger, Dan Wyrick, Ellen Colyer, Alex Rentze, Richard Rentze.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chairman Wrightstone called the meeting to order at 6:00 pm and those present recited the pledge of allegiance.

OPENING ANNOUNCEMENTS

Parks & Recreation will hold a free Harvest Event on Saturday, October 25th from 2pm to 4pm at Stuart Park.

The Parks and Recreation Committee is seeking volunteers to join their Board. If you are interested, please email the Township Manager. More information is available on the township website.

An executive session was held on Monday, October 13, 2014 from 5:00pm until 5:29pm to discuss the Breslin litigation.

Chairman Wrightstone introduced Alex Rentze. He is a local boy scout working on earning a communications badge.

APPROVAL OF AGENDA

Supervisor Reisinger motioned to approve the agenda as submitted. Chairman Wrightstone seconded the motion and it passed unanimously.

APPROVAL OF MINUTES

1. *September 15, 2014 BOS Meeting Minutes*
2. *October 13, 2014 Budget Meeting Minutes*

Supervisor Reisinger motioned to approve the September 15, 2014 Board of Supervisors' meeting minutes and the October 13, 2014 budget meeting minutes as presented. The motion was seconded by Chairman Wrightstone and passed unanimously.

CONSENT AGENDA

Supervisor Reisinger motioned to approve the consent agenda as submitted. Chairman Wrightstone seconded the motion and it passed unanimously with the following item approved:

1. Pay Bills

CHAIRMAN'S REPORT

Chairman Wrightstone mentioned that he would recuse himself from any and all discussions and votes on the upcoming warehouse activities.

PUBLIC HEARINGS: None

PLAN REVIEW/CONDITIONAL USE HEARINGS: None

PUBLIC INPUT: None

EMERGENCY SERVICES REPORT

There were 7 fire calls and 3 medical assist calls in September. All of the schools received training for October's National Fire Prevention month.

NEW BUSINESS

1. **Bid review and award – Single trash hauler.**

Three bids were received for Dickinson Township's collection and disposal of solid waste and recycling. These bids were opened by staff on October 15, 2014 at 2:15 as advertised in the bid notification. The lowest bidder was Advanced Disposal with the following rates:

YEAR	PER BAG PRICE	MONTHLY DWELLING PRICE
1 st year	\$3.00	\$15.41
2 nd year	\$3.07	\$15.78
3 rd year	\$3.14	\$16.16

The bid documents have been reviewed by the Township Solicitor and are in order. Staff recommended acceptance of the bid presented by Advanced Disposal for a three year contract period, beginning on April 1, 2015.

Judy Brough asked for the numbers to be repeated. Dan Wyrick wanted to know how the numbers compared with the current pricing. Richard Rentze asked how much recycling would cost. Alex Rentze asked if the recycling bin was smaller than the trash toter. Dan Wyrick asked if the logistics were handled by the hauler and if the information could be posted in the next newsletter.

Manager Portillo repeated the numbers, gave comparisons to current pricing, explained that recycling was free as part of the contract and that the recycling toter was smaller than the trash toter. She said the hauler will deliver recycling bins and toters, but the Township would have recycling bins available at the Township office. Lastly, she noted that the next newsletter would be mailed around the end of March, but that the information would most likely be included in the mailing.

Supervisor Reisinger **motioned** to award the single trash hauler contract to Advanced Disposal for a three year period, beginning on April 1, 2015. The motion was seconded by Chairman Wrightstone and passed unanimously.

2. **Participation and acceptance of the Western Cumberland Council of Governments (WCCOG) salt bid through the Capital Region Council of Governments from Morton Salt at \$75.75 per ton, delivered.**

Only one salt bid was received and accepted by the WCCOG for Dickinson Township through the Capital Region COG. The lack of bidders is due to suppliers not wanting to overbid their supplies since the amount of salt that may be shipped to one port is limited. Dickinson Township's salt is shipped to the port in Baltimore.

Based upon the bid result received from Capital Region COG, the accepted bid is Morton Salt at \$75.75 delivered with an effective date of November 1, 2014 to October 31, 2015. Last year's price was \$58.51/ton. Staff recommended participation and acceptance of the salt bid from Morton Salt through the Capital Region COG and WCCOG.

Supervisor Reisinger **motioned** to accept the salt bid from Morton Salt through the WCCOG and Capital Region COG for \$75.75 per delivered ton, effective November 1, 2014 through October 31, 2015. The motion was seconded by Chairman Wrightstone and passed unanimously.

3. **Acceptance of Michael Gennett's resignation from the Zoning Hearing Board, effective October 31, 2014.** Manager Portillo explained that the Township received an email from Mr. Gennett indicating his resignation from the Zoning Hearing Board due to a pending move on October 31, 2014, which creates an inability to meet the residency requirements of his appointment. Zoning Hearing Board Alternate Member, Mr. Robert Robinson will fill Mr. Gennett's vacancy until December 31, 2014. Staff hopes to have more candidates at the organizational meeting in January 2015. The Board accepted the resignation of Michael Gennett from the Zoning Hearing Board, effective October 31, 2014.

4. **Reduction #6 Letter of Credit – Woods of Barnitz.** The Township received a request for a sixth reduction of the public improvement financial security for the land development plan for Woods of Barnitz in the amount of \$95,302.50. The original amount of the security was \$865,697.25. Previous reductions approved by the Board in the amount of \$280,002.50 have left a security amount balance of \$585,694.75. The Township Engineer recommended a reduction of \$93,802.50, leaving a remaining balance of \$491,892.25.

Supervisor Reisinger **motioned** to reduce the public improvement financial security for the land development plan for the Woods of Barnitz by \$93,802.50, leaving a balance of \$491,892.25. The motion was seconded by Chairman Wrightstone and passed unanimously.

5. **Act 537 Phase I review and authorization to advertise for 30 day public comment.** At the March 3, 2014 meeting, the Board approved to proceed with the completion of the Act 537 Phase I plan via connection to the Carlisle Borough's existing system. The final draft is complete after almost 10 years. The Board will need to refer the proposed Act 537 Plan to the County and Township Planning Commissions, as well as the County Board of Health, for review and comment for a period of 60 days.

The Board must also advertise the proposed Act 537 Plan one time and allow for a 30 day public comment period. After public comments are received and addressed, the Board would, by resolution, adopt the Act 537 Plan. The Township would then submit the Act 537 Plan to DEP for approval. After DEP approval of the Phase 1 Act 537 Plan, the Township needs to prepare the 537 plan for the rest of the Township (Phase 2) within 3 years.

Solicitor Smith reviewed the process with the Board and noted that they would need to decide if the plan was ready for public comment. She noted that there is no County Board of Health at this time. Bob Reisinger explained a 537 plan and why it is necessary. He noted that the flow calculations are different than originally calculated due to the warehouses. Bob Reisinger said the plan was sent to County.

Dan Wyrick asked what length of time an Act 537 plan was valid. He was told 10 years.

Supervisor Reisinger **motioned** to send the draft Act 537 Plan, Phase 1 to the County and Township Planning Commissions for their comments. The motion was seconded by Chairman Wrightstone passed unanimously.

6. **Approval of meeting calendar for 2015 and authorization to advertise.** Dickinson Township's proposed meetings for 2015 were presented to the Board of Supervisors. All meetings are slated to begin at 6:00pm, except the Parks & Recreation Committee and Municipal Authority, which are scheduled for 5:00pm.

Supervisor Reisinger **motioned** to approve and advertise the meeting schedule for 2015 as drafted. The motion was seconded by Chairman Wrightstone and passed unanimously.

OLD BUSINESS

1. **Zoning/Saldo Draft Ordinances – task force progress.**

Supervisor Reisinger is in the process of submitting his notes to the Manager. Vice Chairman Barrett and Chairman Wrightstone have submitted their notes to Manager Portillo. This must be completed before having a professional review the suggested changes.

Dan Wyrick noted that there was a push to eliminate definitions and that concept diminished over the review period.

2. **Regional Municipal Authority**

There was nothing new to report on this item.

3. **Master Stormwater Feasibility Study – Mountain View Road Drainage.**

There was nothing new to report on this item.

MANAGER'S REPORT

Manager Portillo's report was submitted. She added that the draft budget is available for review on the website and at the Township building. Additionally, the Goodman Birtcher public hearing was scheduled by the Board of Supervisors for November 19, 2014 at the Penn Township Fire Hall and that the notice is on the website.

TREASURER'S REPORT

Treasurer Gembusia noted that the application for payment on the 2nd road contract for 2014 was received and \$260, 517.06 was transferred from savings into checking in order to pay the invoice. This payment will complete the road projects for 2014.

ZONING OFFICER'S REPORT

Zoning Officer Barrick's report was submitted without any additions.

ROADMASTER'S REPORT

Road Master Barrick provided his report and noted that 200 tons of salt were delivered earlier that day at the old contract price of \$58.51 per ton.

ENGINEER'S REPORT

The Engineer's report was submitted.

SOLICITOR'S REPORT

Solicitor Smith had nothing to add to her report.

SUPERVISORS' REPORTS

No reports were provided.

ADJOURNMENT

Supervisor Reisinger motioned to adjourn the meeting at 6:37pm. Chairman Wrightstone seconded the motion and it passed unanimously.

Respectfully submitted,



Denise Gembusia
Secretary/Treasurer

