



Dickinson Township
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**BOARD OF SUPERVISORS
BUDGET MEETING
OCTOBER 13, 2014**

PRESENT: BOB WRIGHTSTONE, J.R. BARRETT, JONATHAN REISINGER- SUPERVISORS; Laura Portillo, Manager; Larry Barrick, Assistant Manager/Zoning & Codes Enforcement Officer; Denise Gembusia, Secretary/Treasurer.

VISITORS: Tim Yingst, Jane Mitchell, Ivan Bretzman, Greg Bretzman, Amy Myers.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chairman Wrightstone called the meeting to order at 5:30 pm and those present recited the pledge of allegiance.

OPENING ANNOUNCEMENTS

An executive session was held Monday, October 13, 2014 from 5:00pm until 5:29pm to discuss Breslin I and II, as well as possible litigation.

APPROVAL OF AGENDA

Vice Chairman Barrett motioned to approve the agenda as submitted. Supervisor Reisinger seconded the motion and it passed unanimously.

APPROVAL OF MINUTES: None

CONSENT AGENDA

Vice Chairman Barrett motioned to approve the consent agenda as submitted. Supervisor Reisinger seconded the motion and it passed unanimously with the following item approved:

1. Ratify bill payments from October 6, 2014

CHAIRMAN'S REPORT: None

PUBLIC INPUT (non-agenda items): None

NEW BUSINESS

1. **Fireman's Relief Distribution for 2014**

This year's Commonwealth allocation supporting the Volunteer Fire Relief Association of the volunteer fire companies which support Dickinson Township is \$44,052.18. This allocation is based on Dickinson Township's population and value of real estate compared to the state average. As required by Act 205 of 1984, proceeds from this amount must be paid within 60 days to the fire relief associations of the fire companies that provide fire services to Dickinson Township's residents, or by November 23, 2014.

After discussion with our Emergency Services Administrators, the proposed distribution of the 2014 Firemen's Relief money is as follows:

Citizens Fire Company #1	\$20,264.00	(46%)
Carlisle Firemen's Relief Association	4,405.22	(10%)
Bendersville Fire Company	3,964.70	(9%)
<u>Penn Township Volunteer Fire Co.</u>	<u>15,418.26</u>	<u>(35%)</u>
TOTAL	\$44,052.18	

Supervisor Reisinger motioned to distribute the 2014 Fireman's Relief as recommended by staff and the Emergency Services Administrators. Vice Chairman Barrett seconded the motion and it passed unanimously.

2. **CD Maturity**

A 20-month Certificate of Deposit with Orrstown Bank was originally purchased on February 19, 2013 for \$131,422.02. This CD will reach its final maturity on October 19, 2014. Staff recommends closing the CD with Orrstown Bank and moving the funds to the F&M Trust ICS Money Market account that is being used to fund the road projects.

Supervisor Reisinger motioned to authorize the Secretary/Treasurer to close the 20-month CD with Orrstown Bank in the amount of \$131,422.02 plus any further accumulated interest and move the funds to the F&M Trust ICS Money Market account. The motion was seconded by Vice Chairman Barrett and passed unanimously.

3. **Goodman Logistic Center Conditional Use – schedule of public hearing**

Chairman Wrightstone said that he was going to recuse himself from voting or discussing any portion of this item altogether. The Board of Supervisors has a conditional use application that has been determined administratively complete and has been accepted by the Zoning Officer as of September 25, 2014. The first public hearing must be scheduled no more than 60 days from the date of acceptance of the application. The last day for that hearing would be November 24, 2014.

After reviewing the timeline and all other meetings already scheduled, staff is suggesting scheduling the first public hearing on Wednesday, November 19 with an alternate date for Monday, November 24th. Manager Portillo asked the Board to consider holding the hearing at a different venue since there may be a lot of public in attendance. Staff has confirmed that Penn Township Volunteer Fire Hall is available on those two dates. Additionally, Manager Portillo asked the Board to consider limiting the public hearings to no more than three hours.

Due to the possibility of scheduling conflicts, the Board agreed to schedule the public hearing on Wednesday, November 19th from 6pm to 9pm at the Penn Township Volunteer Fire Hall, with an alternate date of Friday, November 21st from 4pm to 7pm. Supervisor Reisinger motioned to set the hearing date and alternate date as discussed and to authorize the Manager to advertise as such. Vice Chairman Barrett seconded the motion and it passed unanimously, 2 - 0.

4. **2015 Draft budget review**

Manager Portillo began to review the current balances in the Dickinson Township General Fund. She then reviewed the State Highway and Capital Reserve Funds, noting that the Township did not purchase the Ford 550 that was approved in the 2014 budget. She requested that the purchase be moved into the 2015 budget. Larry Barrick described the current condition of the trucks and why the purchase of a new truck is now a necessity. Manager Portillo pointed out that the salt price for 2015 increased to \$75 per ton from the 2014 price of \$58 per ton. The State made revisions to the anti-skid gradation requirements, eliminating anti-skid type 2A which was part of the Western Cumberland Council of Governments (WCCOG) bid in 2014. It is no longer an approved liquid fuels purchase. It was noted that the draft State Highway budget is balanced for 2015.

Manager Portillo reviewed the Fire Protection Fund and the emergency services (EMS) requests. With no increase in contributions and with the fire tax remaining at 0.084 mils, approximately \$69,000 would need to be pulled from the general fund to finance the fire and EMS companies. If the fire tax were restored to 0.168

mils, approximately \$16,000 would be required from the general fund. Lastly, she showed that if the Board were to increase the fire tax to 0.2 mils, no money would need to be used from the general fund and approximately \$4,500 per year could be saved in Fire Capital Reserves for future contributions toward new fire and EMS equipment. Increasing the fire tax to 0.2 mils would mean that a taxpayer with an assessed home value of \$150,000 would pay \$30 per year toward fire and EMS coverage. There was a lengthy discussion on whether or not to raise the fire tax. Manager Portillo stressed to the Board the need to create additional funding streams for the Road Project and Capital Long Term accounts.

Manager Portillo continued by reviewing the 2015 draft general fund budget, requesting three merit raises for personnel. The Board asked the Manager to change the following:

LINE ITEM	DESCRIPTION	CURRENT	CHANGE TO
310.10	Realty Transfer Tax	\$50,000.00	\$60,000.00
310.21	Earned Income Tax – Current	\$700,000.00	\$720,000.00
354.15	Act 101 Recycling Grant	\$0	\$4,500.00
356.01	DCNR in Lieu of Tax Payment	\$0	\$8,041.59

The discussion on whether or not to increase the fire tax continued. Chairman Wrightstone said he would not increase the fire tax. Supervisor Reisinger said he had promised to restore the fire tax last year and wanted to keep his word. Vice Chairman Barrett said he understood the need to restore the tax, but suggested implementing it incrementally with a 0.028 increase each year over the next three years. The Board agreed to give the fire and EMS companies their additional requested 2015 contributions as follows:

Yellow Breeches	\$12,000.00 + \$5,000 paid personnel
Citizen's Fire	\$37,000.00 + \$10,000 paid personnel
Union Fire	\$24,309.60

All other fire and EMS contributions would remain the same as last year. Ivan Bretzman, Greg Bretzman, Tim Yingst and Amy Myers discussed the increasing need for new equipment and proper funding. After a review of expenses and a discussion, the Board decided to keep the fire tax at its current millage.

Supervisor Reisinger motioned to publish the 2015 proposed budget with the suggested changes. The motion was seconded by Vice Chairman Barrett and passed unanimously.

SUPERVISORS' COMMENTS: None

ADJOURNMENT

Vice Chairman Barrett motioned to adjourn the meeting at 7:38pm. Supervisor Reisinger seconded the motion and it passed unanimously.

Respectfully submitted,



Denise Gembusia
Secretary/Treasurer